



District Council of Peterborough

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Authorisation to Alter a Public Road

Pursuant to Section 221 of the Local Government Act 1999

I/We :
(the "Applicant")

Of :
(Address)

Tel: Email:

Hereby apply to the District Council of Peterborough for an Authorisation to alter the road at:

.....
(exact location of proposed alteration)

Pursuant to Section 221 of the Local Government Act 1999.

Note 1: The Act provides that a road extends from property boundary to property boundary and includes the carriageway, footpaths and verges.

Note 2: The following are considered road altering activities pursuant to the Act where it is an offence to undertake them without an Authorisation from the Council.

The Nature of the Proposed Alteration is: (Tick whichever is/are applicable)

- ☐ Alter the construction or arrangement of the road to facilitate access to/from property;
- ☐ Erect or install a structure (including pipes, wires, cables, fixtures, fittings , or other objects) in, on, across, under or over the road;
- ☐ Change or interfere with the construction, arrangement or materials of the road;
- ☐ Change, interfere with or remove a structure (including pipes, wires, cables, fixtures, fittings , or other objects) associated with the road;
- ☐ Plant, interfere with or remove a tree or vegetation from the road.

Details and Specifications for the proposed alteration are:

.....

.....

(Specify any structures or objects including details of location, extent of alteration, materials proposed. Attach plan or diagram)

Is the Proposed Alteration: (Tick whichever is applicable)

- ☐ Permanent
- ☐ Temporary – Indicate period

Works to be Executed by: (Please tick appropriate box)

☐ Applicant (Person filling out the form)

☐ Contractor (Please provide details below)

Contractor Name:

Contractor Company:

Tel:

The Issuing of this Authorisation is Subject to:

- **A copy of the Applicant's Public Liability Insurance Policy, insuring the sum of \$10 million (minimum) is supplied.** This Policy can either be the Contractor's or Applicant's (Home Insurance Policy can be used as long as it covers public liability insuring the minimum dollar value specified);
- The Applicant agreeing to the General Conditions of Authorisation as contained herein;
- The Applicant agreeing to any/all Special Conditions that the Council may determine and attach to this Authorisation; and
- The Applicant paying the prescribed fee.

General Conditions of Authorisation:

The Applicant further agrees:

For the term of the Authorisation, to comply with all applicable Industry standards, health or safety standards, current standards of Standards Australia or any applicable Code of Practice.

To ensure that all works carried out promptly and all with due care, skill and diligence.

To ensure that any alteration to the road does not interfere with or cause damage to or in any way affect the property of any other person.

To comply with any direction given by any authority, statutory authority or Council to remove, maintain or otherwise modify the alteration to the road subject to this Authorisation.

That all fixtures and equipment erected or installed in, on, across, under or over the road remain the property of the Applicant pursuant to Section 209 of the Local Government Act, 1999.

For the term of the Authorisation, to maintain all fixtures and equipment erected or installed, or vegetation planted, in good condition and to recognised standards.

To indemnify the Council, its servants and/or agents against all actions, costs, claims and demands for injury, loss or damage arising out of any negligent act or omission of the Applicant in relation to the alteration to the road, the granting of this Authorisation and the general and special conditions contained herein and such indemnity shall be in addition to any statutory immunity in favour of the Council.

For the term of the Authorisation, to take out and keep current a public liability policy of insurance to an appropriate level of cover per claim in respect of any negligent act or omission of the Applicant in relation to the alteration to the road or any activity arising out of or from the granting of this Authorisation by the Council.

At the expiration or earlier termination of this Authorisation to remove, if so directed by the Council, any structure or object erected or installed on the road and to reinstate the road to the satisfaction of the Council.

This Authorisation does not confer on the Applicant any exclusive right, entitlement or interest in the road and does not derogate from the Council's powers arising under the Local Government Act, 1999.

In making this application, I/We have read, understand and agree to be bound by the Conditions of the Authorisation and declare that the particulars provided by me/us with regard to the Proposed Alteration are true and accurate.

Dated the..... day of..... 20.....

Signed by the Applicant/s:

Print Name/s :

.....

OFFICE USE ONLY

| Authorisation | Approved / Denied |
|----------------------|--------------------------|
|----------------------|--------------------------|

| | |
|---------------------------------------------------------------|-----------------|
| Council Specifications for Alteration to Road attached | YES / NO |
|---------------------------------------------------------------|-----------------|

| | |
|------------------------------------|-----------------|
| Special Conditions attached | YES / NO |
|------------------------------------|-----------------|

Name of Authorised Officer of Council

Position:

Signature:

Date:/...../.....

Fee:

Copy of Current Public Liability Insurance Attached Here:



**COUNCIL POLICY FOR THE INSTALLATION OF A PIPELINE
UNDER A COUNCIL ROAD**

Date adopted by Council 15/11/04

INSTALLATION REQUIREMENTS :

1. Council permission to be obtained
2. Application form to be completed and signed by applicant
3. Paddock section number and Hundred from where pipeline is being laid and section number and Hundred of paddock where pipe is to be taken
4. Trench depth to be 600mm fence to fence
5. Pipe to be laid 90° to the road i.e. not to cross at an angle
6. Pipe to be class 12.5 or equivalent, or B class in steel conduit under roadway
7. Cable locations – 1100 – “Dial Before You Dig” to be undertaken prior to excavation. Landowner responsibility
8. Signing of road where works to be arranged with Council staff, as landowner not covered by legislation to erect signs and control traffic
9. Road to be left in the same and safe condition after pipe laying. If rubble road, rubble to be reinstated and compacted in two layers with suitable onsite material
10. Markers to be placed to each side of the roadway stating “pipe line”. These signs to be permanently maintained by the landowner.
11. Native Vegetation Act will require that landowner enquires of Council whether placement of pipe will be in a significant site.

CONDITIONS FOR CARRYING OUT WORKS ON A FOOTPATH

Concrete or Paved Footways/Driveways

1. The applicant will be responsible for ensuring that no damage is done to underground services eg: Telstra, Gas, Sewer, Water during the execution of the work and that provision is made where necessary for the requirements of these utilities to be met.
2. The safety of the works during construction is the responsibility of the applicant and it is the applicants responsibility to ensure that the safety of pedestrians, vehicles and other road users is not endangered during the execution of works.
3. Prior to commencement of the works the applicant is to advise the Works Department of the District Council of Peterborough of his intention to commence and such advice should be given at least one working day in advance.
4. It is the responsibility of the applicant to ensure that the specifications set out below in Table A are adhered to.

Table A – Concrete Slabs/Driveways

| Land Use | Base Course | Slab Thickness | Reinforcement |
|-------------------------------------|-------------|----------------|---------------|
| Residential | 75mm | 100mm | F62 |
| Commercial (including car parks) | 75mm | 125mm | F72 |
| Industrial | 75mm | 150mm | F82 |

5. There must be a minimum of at least 1.2m of footway that is no steeper than a gradient of 1:40 which is a rise of 25mm/m.

Example

