

# DISTRICT COUNCIL of PETERBOROUGH



*Amalgamated 1997*

## ANNUAL REPORT

*Incorporating the Audited Financial Statements 2018/2019*

### 2018 / 2019

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The content of Council's 2018 - 2019 Annual Report  
is as required under Section 131 of the Local Government Act, 1999.  
Progress on Council activities is reported monthly  
in *The Informer*, which is circulated throughout the Peterborough district.

## **\* VISION\***

A community which is vibrant, attractive and growing  
and values its heritage and environment and promotes  
a sustainable local economy.

## **\*KEY RESULT AREA\***

- KRA** Economic sustainability
- KRA** Infrastructure
- KRA** Community wellbeing
- KRA** The environment
- KRA** Representative and accountable local government

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## **FROM THE MAYOR : 2018/2019 :**

Council Elections are polarizing – both for the community and the Councillors. During the embargo period only the budgeted and already committed work gets done and it makes for difficult local government. The Embargo Period is too long and often decisions have to be put off for so long that reasonable and proper government is all but impossible. We all do the best possible whilst awaiting the decisions of the elections.

District Council Peterborough retained the Mayor and 4 sitting Councillors and had 4 new councillors elected for the first meeting of the new Council in November 2018. It is a steep learning curve for many councillors as they learn the Meeting Procedures, Protocols, Local Government Act and touch on the approximately 24 other Acts that rule a sitting Council as well as adhering to the Policies and Procedures that govern the lives of Staff and elected members of DCP.

To date we have not been without controversy and have had to refer to the Code of Conduct on more than one occasion. Despite seeking help from all avenues open to us this is time consuming, expensive and quite frankly gets us no-where! Rules put in place do not determine outcomes that can be solidly applied and no one avenue or policy gives us the authority to act and bring conflict to a conclusion. I look forward to the Government review into Local Government due to be released shortly.

In spite of the above, we have achieved throughout the year and I am pleased to report that we have a good working budget, works programme and projects that have pleased the ratepayers that we serve.

We have attracted \$1,000,000 grant funding for the sealing of our airstrip – which allows planes like the RFDS to land safely in all weathers and conditions. Our thanks to our Federal Member for Grey Rowan Ramsey for his championing of this cause and for bringing a permanent solution to a problem that was affecting safety and lives.

Rowan was also instrumental, as well as the members of Legatus and other State Local Government bodies, in ensuring that Peterborough was included in the Federal Government Drought Relief Programme that brought us a Million dollars to create projects that would allow us to complete works that have had a wonderful effect on our District Council. It is a great initiative and we thank the Federal Government for their consideration and generosity.

During the year we have completed our Community Wastewater Management Scheme. \$19.2 million dollars have been spent ensuring deep drainage to homes, halls and businesses in the township of Peterborough. The CWMS has brought together the 3 tiers of government for assistance and funding and the resulting deep drainage scheme will not only provide safe and secure treatment of our waste but will also provide water for our parks, gardens and sporting clubs and allow us to future proof ourselves against declining rainfall whilst keeping what we can green and clean. The scheme is State of the Art and we thank all involved in its design, construction and funding.

Roadworks, both in the towns and out in the Rural Areas have been carried out and sit within budget to this point in time. The lack of rain has played a big part in not getting some roads successfully completed. Hopefully this will change if rain finally falls in the affected areas.

Our parks and gardens are looking good, the roads and footpaths are gradually being replaced and repaired and the dreaded ‘Green Slips are being attended to. (Green Slips are the Community’s way of requesting minor works in and around the area).

One of the biggest concerns at the moment is the effect that drought is having on the town and rural community. We are seeing the results of a long drought, no rain, no crops, destocking and now, no water for stock and in some cases for homes and even drinking. It is good to see government and community coming together to try to alleviate the situation even for a day or so. I applaud our community for their past and continuing efforts to make a difference for anyone in the sector that is affected.

Our Staff have to be applauded for the work they have done over the past 12 months. At times they have worked in an atmosphere of angst and uncertainty because of the ongoing legal issues within the Council body. I thank them all for their tolerance, forbearance, empathy and diligence in getting the work done – within the rules! I have a saying that despite what is thrown at them sometimes and despite the unhappy and offensive persons that visit the front office on occasions – that “the officers and staff of this council do not have permission to break the rules or the law” and they don’t! Conversely, thank you to those who visit the office and are polite and understanding.

Our thanks to our Chief Executive Officer Peter McGuinness, our Works Manager Chris Thomson, our Executive Assistant, the Administration and Town Hall Staff, Works Depot Staff, Library Staff, VIC and Tourism Staff, the RTC Staff, Health Officer, WHS Officer, Community Development Officer, Youth Centre Co-ordinator, Swimming Pool Supervisors, Gardening and Cleaning Staff. The decisions, policies and procedures that Council create could not be carried out or adhered to if you did not do your job and you all do it amazingly well. Thank you.

On the whole, the Councillors and I are working hard to do the work that we are elected to do. We are undergoing extra training and have learnt much more about the Act and the Code of Conduct. In spite of everything we are all conscious that we have a commitment and have made a promise – and we intend to carry out that commitment and promise. I have high hopes for a better year ahead and perhaps a greater understanding by Councillors of the maze that Local Government can sometimes be and the need for all of us to work diligently together for a more cohesive future.



Ruth Whittle OAM  
Mayor  
District Council Peterborough

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER : 2018/2019 :**

Another year has come and gone with the District Council of Peterborough continuing to move forward.

A list of projects that have commenced or been completed:

- Community Wastewater Management Scheme (CWMS)
- Bitumising the airstrip
- Drought funding projects

Council staff have been busy ensuring that their projects are carried out to a high standard, and I would like to thank all of the staff for their contribution this year, because without it these projects, and all of our other work, would not have been completed properly.

During the year, we received two resignations, Pat Kent and Andrew Willmott (retirement). These positions still remain vacant. Jennie Window commenced in January as our Work Health Safety & Risk Officer.

I would like to remain positive about the future of our council area, but unfortunately the drought has impacted our farmers to the point of them having to destock due to feed and water constraints. The lack of rainfall has impacted their ability to grow good crops, which would enable a positive cashflow.

Should this drought continue into next year, the impact on the community would be devastating. The local economy would 'take a hit' causing local businesses to suffer even more and possibly resulting in loss of jobs, the closing of businesses or reduced trading hours.

Tourism remains a focus of council. Visitor numbers remained steady for the year, which enabled the local economy to remain buoyant.

During the year, Councillors adopted the 2018-2022 Strategic Plan.

Council continue to participate in Shared Services with other Councils:

- Regional Development Assessment Panel
- Shared employment of the Environmental Health Officer & WHS/Risk Officer
- Northern Passenger Transport Network
- Mid North StarClub Field Officer
- Shared Auditor

Council continues to participate in the Legatus Group activities with 14 other council.

I would like to thank Mayor Ruth Whittle and Councillors Chambers, Mercer, Burford, Sleep, Hotchin and Pickering for their honest input this year and thank the outgoing Councillors Mesecke, Clapp, Hardbottle and Draper for their help during the last term, and Councillor Spooner and Miller's attendance at Council Meetings.



*Peter McGuinness  
Chief Executive Officer*

## REPORT OF FINANCE AND ADMINISTRATION : 2018/2019 :

The Financial Statements for the District Council of Peterborough for the 2018/19 financial year were adopted by Council at the meeting held on the 20<sup>th</sup> January 2020. That document forms part of this Annual Report.

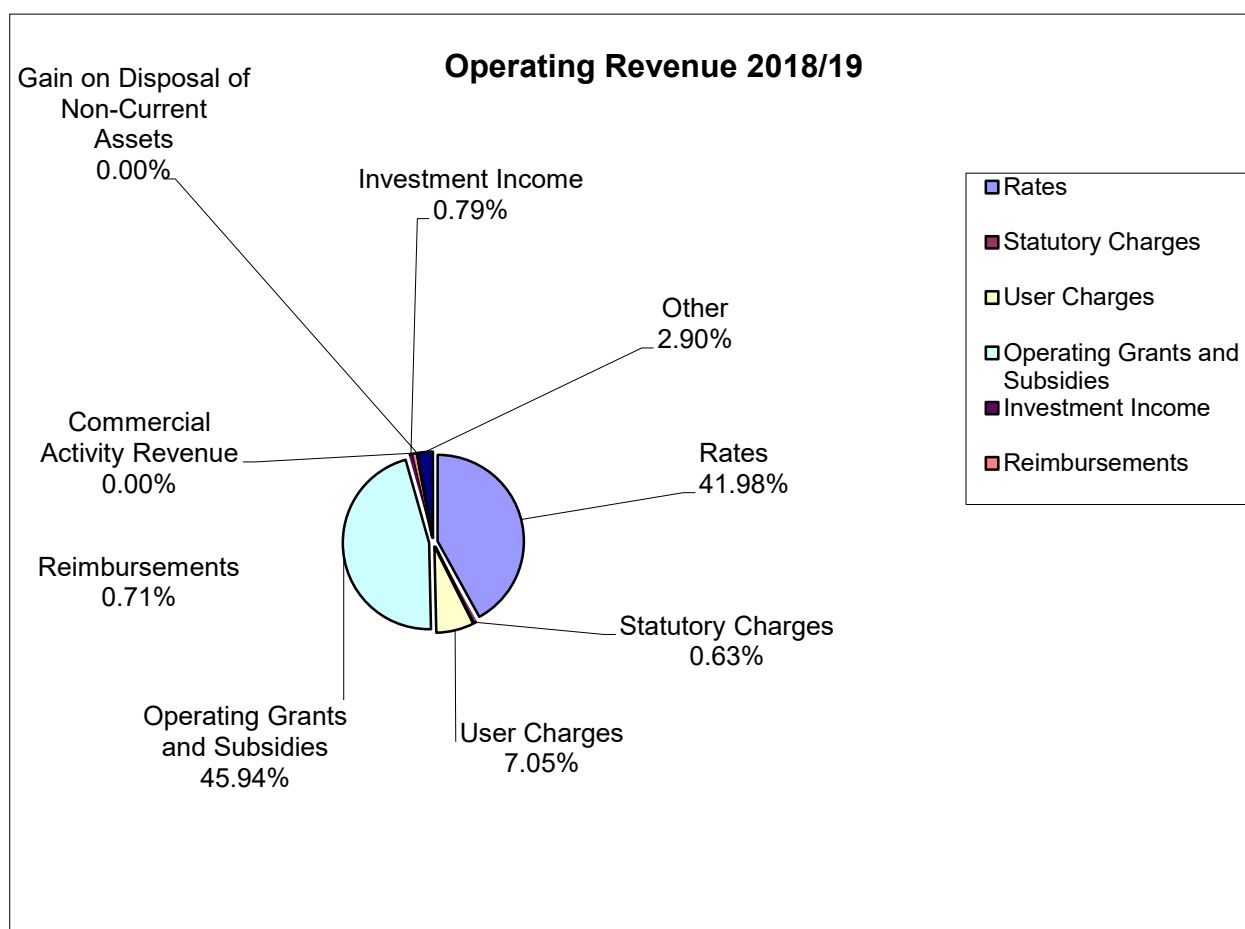
A net surplus of \$3,708,876 has resulted this year, a decrease against the surplus in 2017/18. Further grant funding was received for the CWMS of \$5,260,000. The operating deficit for the year was \$1,528,231 which includes a payment in advance of our Financial Assistance Grant funding of \$788,058. A significant shortfall in our cash management to cover depreciation exists and therefore hampering our ability to replace or maintain assets.

Council set the rates, the result being the income derived was an increase of 1.99% over the previous year. Setting a realistic budget Council was able to continue with some of its asset replacement/upgrade program. Capital expenditure for the year was \$425,596 with disposals of \$58,948. The Road Sweeper was a significant purchase at a cost of \$320,000.

Work has continued throughout the year on repairing the district roads with the Flood Money received and rates raised.

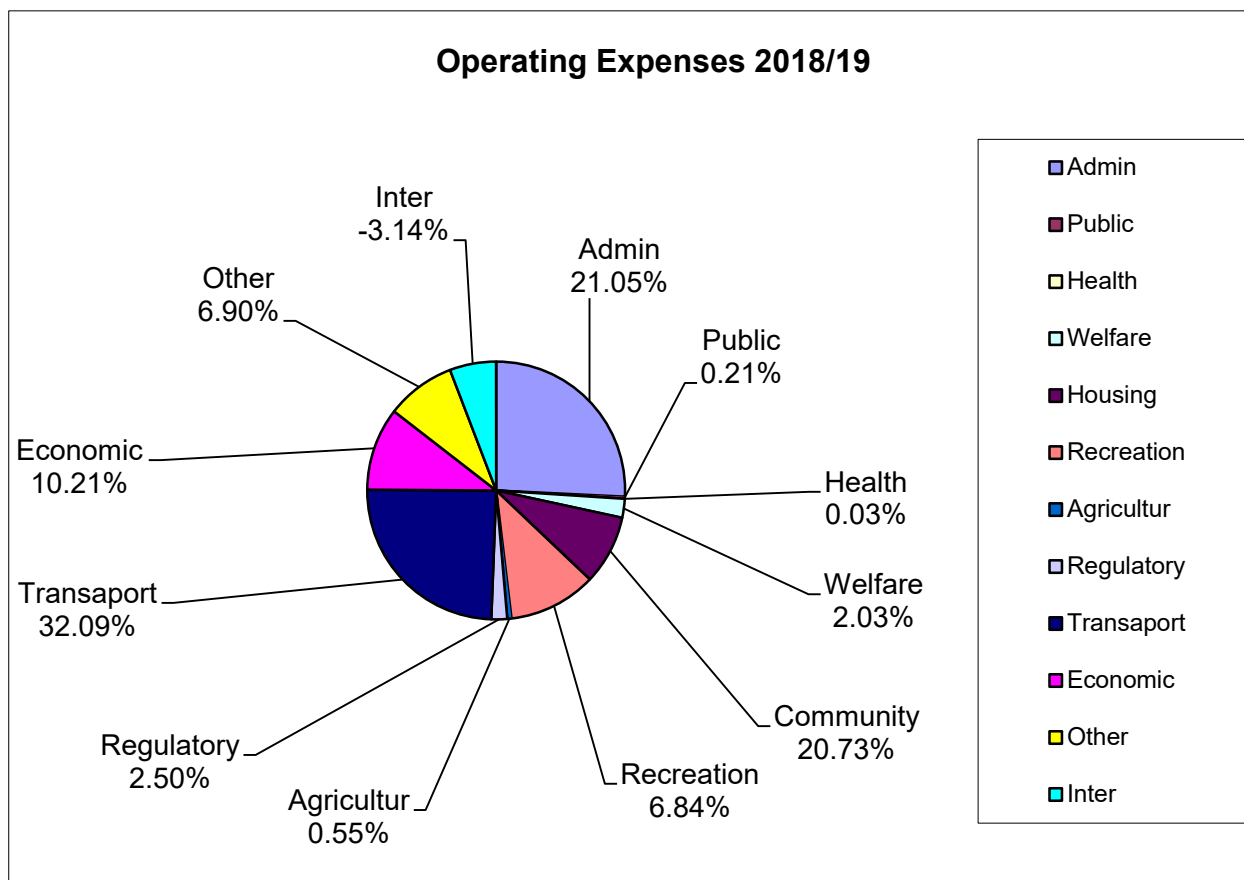
Investment holdings decreased to \$3,749,189 as at 30<sup>th</sup> June 2019, a decrease over last year of \$2,791,594. This was due to funds spent on the CWMS.

The following graph summarises the Operating Revenue for 2018/19:

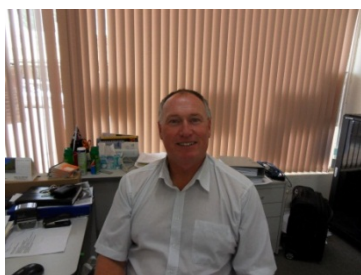


From the above graph it can be seen that Council relies on both State and Federal funding, with council rates contributing 41.98% to total revenue.

The following graph summarises the Operating Expenditure for 2018/19.



The above graph shows the services on which Council spends the revenue it receives. Council rates equate to only 31.67% of the total expenditure.



*Peter McGuinness*  
*Chief Executive Officer*  
*Finance Manager*



## **REPORT FROM THE WORKS MANAGER : 2018/2019 :**

There have been many small projects and routine maintenance works performed on an ongoing basis, which have not been mentioned in this report as they are too numerous to mention in detail, but the works include all the routine maintenance of the parks, reserves, swimming pool, cemeteries, main street, patrol grading, sign maintenance, footpath maintenance, pre-fire season slashing, drainage maintenance, tree trimming/felling and removal, Transfer Station operations.

This year, just like most others, has had its challenges and isn't always easy, but everyone has worked hard to achieve our outcomes. I would like to pass on my thanks to the Depot Supervisor, Depot staff, the CEO, Town Hall staff, the Mayor and all the other Elected Members.

Below I make reference to the more significant works achieved in this financial year.

### **ROADS TO RECOVERY PROGRAM 2014 TO 2019**

The 2014-2019 RTR program is ongoing on various streets within the township of Peterborough as well as various roads within the DC of Peterborough.

The following Peterborough Township road segments were completed in this financial year:

Meadows St, Kitchener to Bridges  
Bourke St, Ellen St to Hurlstone St  
Bourke St , Hurlstone St to Pine St  
Bourke St, Pine St to Little St  
Bourke St, Little St to Lloyd St  
Bourke St, Lloyd St to Collins St  
Bourke St, Collins St to Silver St

### **PARKS / RESERVES / RECREATION**

Routine ongoing maintenance to all Parks and Reserves has been occurring throughout the year.

#### **Victoria Park Front Fence**

A commitment to rejuvenate the front fence at Victoria Park commenced with fence panels being removed in a staged process, sent to Adelaide for galvanising before being returned and reinstalled. This project is being spread over more than one financial year and is scheduled for completion in the 2019/2020 financial year.

All fence panels have been galvanised and reinstalled leaving only the main entrance gates to be completed.

### **WASTE MANAGEMENT**

#### **Free Dump Days**

Council in its ongoing commitment to improving the amenity of the town has provided FREE waste disposal for District Council of Peterborough residents only from mid July 2018 for a one year trial period with the Transfer Station being open on Thursdays and Sundays, Asbestos disposal excluded from free dumping.

This one year trial was very well received by residents and businesses alike.

#### **Pensioner Pickup**

In addition to the one year FREE dumping trial, Council has again provided its FREE Pensioner Pickup Service in October which has also been well received and appreciated.

#### **CWMS Connections to Council Buildings**

Since the completion of the CWMS Scheme Council has connected the RV Dump Point, the Peterborough Art Centre and the Transfer Station Toilet to the CWMS Scheme.

#### **Vehicle Replacements**

In this financial year Council purchased a new tray top ute fitted with a tailgate lift to assist with Oodla Wirra Waste management and reducing WHS Issues involving heavy lifting.

Council also purchased a brand new full size Rosmech Road Sweeper which has improved our sweeping capabilities.

**DISTRICT ROADS****ROADS PATROL GRADED**

<b>ROAD NAME</b>	<b>From</b>	<b>To</b>		<b>KM</b>
Belaile Rd	Patrol grade from railway crossing	to	CH2.3km crossroads on Belalie Rd	2.2
Paterson Rd	Patrol grade from Shields/ Paterson "T" junction CH0	to	Ch5000 Paterson/ Belgala Vale "T" junction	5
Eckert Rd	Patrol grade all of Eckert Rd from Belalie Rd,CH00	to	Yongala Vale Rd, CH6000	6
Crowhurst Rd	Patrol grade from Crowhurst / Eckert "Y" junction	to	Crowhurst / Canowie Belt "T" jkunction total of 1.6kms	1.6
Downing Rd	Patrol grade from Belalie/ Downing "Y" junction	to	Council Boundary	1.8
Klinger Rd	Patrol grade from Belalie/ Klinger/ Eckert crossroads	to	Council Boundary	1.4
Shields Rd	Patrol grade from Shields/ Bradtke Rd Y junction	to	Shields/ Simon/ Yongala Vale intersection	6.2
Mc Keough Rd	Patrol Grade Mc Keough Rd from CH00	to	CH 820 Homestead driveway	0.82
Morgan East Rd	Patrol grade from Dawson Rd/Paradise Rd, Ch00	to	Dawson Rd/Cavenagh Rd end. CH 9100	9.1
Davina Rd	Patrol grade Davina Rd from Dawson Rd CH00	to	Paradise Rd, Ch 4000	4
Williams Rd	Patrol grade Williams Rd from Dawson Rd,Ch00	to	Homestead, RPA225	2.25
Paradise Rd	Patrol grade Paradise Rd from Dawson Rd, CH00	to	Willangi Gate, Ch9150	9.15
Dunn Rd	Patrol grade Dunn Rd from Paradise Rd, CH00	to	Ucolta Rd, Ch6200	6.2
Staircase Rd	Patrol grade from Dawson/ Crowley/ Staircase crossroads	to	Homestead Entrance, RPA266	2.6
Staircase Rd	Patrol Grade from Homestead, RPA266	to	Staircase/Philps/ Old Orroroo crossroads	1.3
Crowley Rd	Patrol grade from Daswon/ Crowley/ Staircase croassroads	to	Crowley/ Petersburg "Y" junction	4.6
Young Rd	Patrol grade from Belalie/ Young "T" junction	to	Young/ Bradtke "T" junction	1.8
McCormick Rd	Patrol grade from Bradtke/ McCormick "T" junction	to	McCormick/ Beniah "Y" junction	1.9
Morgan Rd	Patrol grade from Morgan/ Bradtke	to	Council Boundary	2.1
Lawson Rd	Patrol grade Lawson/ Beniah junction	to	Lawson / McCormick "T" junction	0.66
Bradtke Rd	Patrol grade from Park St	to	Council Boundary	3.5





ROAD NAME	From	To		KM
Simon Rd	Patrol grade from Simon/ O'Dea "T" junction	to	Simon/ Cleary/ Gumbowie crossroads	11.5
Pohlner	Patrol grade from Earle/ Pohlner Rd "Y" junction	to	the gate	5
Lang Rd	Patrol grade from Yatina/ Lang crossroads	to	Lang/ Noblet/ Old Orroroo Rd crossroads	3.5
Duckford Rd	Patrol grade from Yongala Vale/ Duckford Rd Intersection	to	Duckford/ Gumbowie Rese "T" junction	7.3
Noblet Rd	Patrol grade from Lang/ Noblet/ Old Orroroo crossroads	to	Noblet/ Erskine/ Casey Rd crossroads	5.6
Cummings Rd	Patrol grade from Erskine/ Minvalara Rd	to	Philps/ Cummings Rd 'T' junction	4.7
Minvalara Rd	Patrol grade from Erskine/ Minvalara Rd	to	Council Boundary	5.9
Brannigan Rd	Patrol grade from Brannigan/ Old Orroroo Rd 'T' junction	to	Homestead Driveway, RPA72	0.72
Brannigan Rd	Patrol grade from RPA72- Council Boundary	to	Patrol grade from RPA72- Council Boundary	11.8
Sheridan Rd	Patrol grade from Erskine/ Sheridan Rd 'T' junction	to	Homestead driveway, RPA391	3.91
Sheridan Rd	Patrol grade from RPA391	to	Council Boundary	0.69
The Depot Rd	Patrol grade from Erskine/ Philps Rd crossroads	to	Black Rock/ The Depot Rd crossroads	6.2
Peak Rd	Patrol grade from Erskine/ Black Rock Rd crossroads	to	RPA623	6.23
Peak Rd	Patrol Grade from RPA623	to	Council Boundary	1.17
Earle Rd	Patrol grade Earle Rd from Yongala Vale Rd	to	600Mm east of O'Dea Rd	2.6
Old Orroroo Rd	Patrol grade from Petersburg Rd	to	Staircase Rd	2.9
Old Orroroo Rd	Patrol grade from Staircase Rd	to	Petersburg/ Old Orroroo Rd 'Y' junction	12.9
Casey Rd	Patrol grade from Erskine Rd	to	Petersburg Rd	8.7
Ucolta Rd	Patrol grade from Dawson Gorge Rd	to	Homestead, RPA1268	4.02
Ucolta Rd	Patrol grade from Homestead, RPA1268	to	Petersburg Rd "T" junction	12.68
Pine Creek Rd	Patrol grade from Barrier Highway	to	Bunnerong Rd	16.2
Bunnerong Rd	Patrol grade from Parnaroo Rd	to	Crocker Rd "T" junction	13.7



ROAD NAME	From	To		KM
Markey Rd	Patrol grade from Parnaroo Rd	to	Crocker Rd	6.7
Pitcairn Rd	Patrol grade from Crocker Rd	to	Sawers Rd "T" junction (homestead)	7.4
Hillgrange Rd	Patrol grade from Crocker Rd	to	the railway entrance	3.1
Sawers	Patrol grade from Pitcairn homestead	to	Bullyaninnie/ Sawyer "Y" junction	8.8
Smith Rd	Patrol grade from Bullyaninnie Rd	to	Barrier Highway	5.5
White Well Rd	Patrol grade from Old Whydown Rd	to	Orroroo Paratoo Rd	17.4
Chapman Rd	Patrol grade from Orroroo Paratoo Rd	to	Thornton Rd	10.9
Fairveiw Rd	Patrol grade from Cleary "T" junction	to	Barrier Highway	5.2
Mahoney Rd	Patrol grade from Cleary Rd	to	Fairveiw Rd	2.8
Mcleod Rd	Patrol grade from Cemetery Rd	to	Lancelot Rd	4.1
Woods Rd	Patrol grade from Cleary Rd	to	Council Boundary	1.8
Gumbowie Rd	Partrol grade from Lancelot Rd	to	Cleary Rd	6.8
Lancelot Rd	Patrol grade from Petersburg Rd	to	Barrier Highway	10.8
Tarcowie Rd	Patrol grade from Beniah Rd	to	Giddings Rd, Council Boundary	5.2
Yongala Vale Rd	Patrol grade from Beniah Rd	to	Ch13.9 Council Boundary	13.9
Yongala Vale Rd	Patrol grade from Beniah Rd	to	Ch8.6km	8.6
Dawson Rd	Patrol grade from Petersburg Rd	to	Ch8.6Km Dawson/ Davina "T" junction	8.6
Dawson Rd	Ch8.6km Dawson/ Davina "T" junction	to	Cavenagh Rd, Ch17.9km	9.3
Cavenagh Rd	Patrol grade from CH 2.89km	to	CH 9.760km	6.87
Dawson Rd	Patrol grde from Cavenagh Rd, Ch17.9km	to	Melrose St, Dawson CH23.5km	5.6
Booborowie Rd	Patrol grade from end of bitumen, CH940m	to	CH12.2km Council Boundary	11.6
Orroroo/Paratoo	Patrol Grade form CH44.2kms	to	Ch27.2 kms	17
Olive Grove Rd	Patrol grade from Beniah Rd	to	Petersburg Rd	1.5
Malycha Rd	Patrol grade from Beniah Rd	to	Cleary Rd	6.8
Hurlstone St ext	Patrol grade from end of bitumen	to	Malycha Rd	1.1
Cavenagh Rd	Patrol grade from CH2.9km	to	CH9.7km	6.87
			Total Length of roads graded	416.34

**ROADS RE-SHEETED**

<b>ROAD NAME</b>	<b>FROM</b>	<b>To</b>		<b>KMS</b>
West Tce	Resheet from end bitumen, Victoria St	To	Birmingham Rd	1.3
Price Rd	Resheet from end of bitumen	To	Dawson Rd	0.3
Erskine Rd	Resheet from Yatina Rd	To	Black Rock Rd	18.065
Orroroo/ Paratoo Rd	Resheet from Ch44.2km	To	CH48.6kms	4.4
Cavenagh Rd	Resheet from CH 9.8km	To	CH12.7kms	2.9
Merngenia Rd	Resheet from CH00	To	CH9.3kms	9.3
Mc Coys Well Rd	Resheet from Orroroo-Paratoo Rd	To	Homestead	3.2
			<b>TOTAL KMS</b>	<b>39.465</b>

**District Rd Summary**

The Works Department completed 39.465 km of re-sheeting during this financial year as well as approx 416.34 km of Patrol Grading.



*Chris Thomson*  
*Works Manager*

## **REPORT FROM THE GENERAL INSPECTOR/FIRE PREVENTION OFFICER : 2018/2019 :**

### **Fire Prevention**

Drier than average seasonal conditions have been experienced over most Southern Australia, days have been warmer than average for most of Australia including the Flinders Bush Fire District. The drier and warmer than average conditions, have resulted in an intensification of the existing drought conditions across our region. The lack of rain and reduced subsoil moisture has reduced the available fuel loads this season. This in turn has reduced the impact of grass fire in our district.

Property inspections were completed as per the requirements of the Fire and Emergency Services Act 2005 (Section 105F). As previously stated fuel loads are reduced this season due to climactic conditions. With this said twenty (85) Compliance Requests were sent and (14) Compliance notices were issued this season. General notices were placed in local news print and Council's Informer publication. As with previous years, property owners and residents are becoming more aware of their obligations under the Fire and Emergency Services Act.

Council's obligations under the Fire and Emergency Services Act 2005 were met as per section 105G. Council has again reduced fuel loads, installed fire breaks were required and trimmed trees as needed. The ongoing co-operation of the works department has made this process seamless.

### **D.P.T.I PROPERTIES AND LAND**

Council has been contracted to clean-up and reduce fuel loads within the rail precinct and land within their portfolio. The rail platform and Station are also encapsulated in these works.

### **GENERAL COMPLIANCE**

Council's general compliance requirements are contained in its By-Laws, Local Government Act 1995, Local Nuisance and Litter Control Act 2016, Road Traffic Act 1961 and Environmental Protection Act 1993. Most property owners and other residents are generally aware of their ongoing obligations as per the current legislation. The majority of breaches are minor and unintentional; once the legislation is explained and clarified a resolution for the issue is normally reached. Educating the public is a large part of ensuring compliance.

### **DOG AND CAT MANAGEMENT**

The Dog and Cat Management (miscellaneous) Amendment Bill and Dog and Cat (DACO) have been in place for some time now, both the public and Council staff are starting to become familiar with these changes. The DACO system has posed problems for some users not familiar with online systems.

The new Laws include:

- Mandatory microchipping of Cats and Dogs
- Desexing of Dogs and Cat born after 1<sup>st</sup> July 2018
- New rules for breeders who sell Dogs and Cats
- Introduction of a state wide database, called Dog and Cat online (DACO)

These changes have increased Council's workloads greatly with data input and generally preparing for the legislative changes.

### **CORE RESPONSIBILITIES**

\*Fire Prevention

\*Legislative Compliance

### **DELEGATIONS/AUTHORISATIONS**

\*Local Government Act 1990

\*Fire and Emergency Services Act 2005

\*Local Nuisance and Litter Control Act 2016

\*Dog and Cat Management Act 1995

\*Road Traffic Act 1961

\* Impounding Act 1920

### **COUNCIL REPRESENTATION/COMMITTEE**

\*Bushfire Management Committee Flinders mid North Yorke

\* Authorised Persons Association

\*StarClub Finance Management Committee

\* Building Fire Safety Committee



*Lawrence Heath, Development and Regulatory Services Officer*

**REPORT FROM THE ENVIRONMENTAL HEALTH OFFICER : 2018/2019 :****Routine Assessments of the following premises were undertaken during 2018/2019:**

1. Food Business Notification	Six (6)
2. B&B, Hostels, Hotels residential/commercial	Seventeen (17)
3. Food processing and retail	Fifteen (15)
4. Public health enquiries, assessments, On-site wastewater applications, assessments and communicable diseases investigations.	Forty Seven (47)
5. Legionella Auditing and DECD Assessments	Seven (7)
6. Sporting/Community facilities	Five (5)
7. Food home/mobile producers and retailers	Five (5)
8. Food enquiries/ actions	On-going

Some regulatory changes occurred throughout Public and Environmental Health operations over the previous reporting period including changes to standards and guidelines that impact on Environmental Health functions.

**Other activities included:**

- The Safe Drinking Water Act registered operators continue to be audited in addition to the Food Act legislation. Council continue to submit the annual report to the Department of Health and Wellbeing (DHW) under the requirements of the Safe Drinking Water Regulations. Approved Auditor Authorisations have been renewed by DHW until August 2022.
- School Immunisation Program (SIP). The recently introduced new web based system is now being used by service providers across South Australia for data input and retrieval. The system referred to as Record Inventory System (IRIS) commenced in 2018. IRIS replaces other data record systems that were in place including ImPS. The migration of existing historical data will be transferred to IRIS in stages from this point forward.
- I continue to work with food businesses in developing their food safety programs. The majority of registered food businesses classified P1 and P2 continue to express an interest in joining the Food Safety Rating Scheme should Council sign up to DHW food safety scheme or the scheme becomes mandatory.

Food Safety information sessions were held at the RSL Club Rooms in September and with an excellent turn-out from local and regional food handlers and food business owners. Food businesses continue to express an interest in attending these events and a sessions are planned for early 2020.

- The Water Industry Regulations for trade wastewater permits (where required) continue to be enforced by Council. Permits may be issued for any new commercial connection to a community scheme.
- In 2018 the Office of Technical Regulators introduced a web based data entry system. The purpose of this being to better regulate and manage the issuing of Certificate of Compliance reports from licensed trades including licensed plumbers.
- Public Health Act 2011, Section 51 Public Health Planning. Environmental Health Officers continue to support on-going development of Council's Regional Public Health Plans and subsequent submissions to DHW.
- The Environmental Protection Agency (EPA) continue to provide training on the Environment Protection Act and Local Nuisance and Litter Control Act. Areas of focus for ongoing training is; nuisance - complaints management and subjective assessment, Environment Protection orders and Litter/nuisance abatement notices.



**The South Australian Public Health Act 2011**

Public Health Registers continue to be maintained and updated for onsite wastewater AWT Systems, *Legionella* registered systems and public swimming pool facilities. The information is a requirement under the South Australian Public Health Act 2011 (the Act). The information gathered is provided for The Minister for Health and Wellbeing and the Chief Public Health Officer and their delegates for performance of functions under various sections of the Act.

**Local Government Act 1999, s225A**

A mobile food vending business continues to require a permit under section 222 of the *Local Government Act 1999* for operating a business on a public road in a Council area. A condition of a permit authorising a mobile food vending business to operate on a public road in the Council area is that the permit holder complies with any location rules adopted by the Council under section 225A of the Local Government Act. The Council having adopted the location rules set out in this document.

There are numerous legislative requirements which apply to the provision of food, the operation of a business and the use of a motor vehicle. A site must be selected by a mobile food vending business which does not breach any other legislative requirements in force at the time of application/approval.

**Mobile Food Vendor Passports**

In early 2018 early a trial Food Safety Passport System (the System) was released by SA Health. This was developed jointly with the Department of Premier and Cabinet to benefit food businesses and Local Government, with the aim being to reduce red tape for mobile food vendors (MFVs) whilst helping them comply with food safety requirements.

To conclude the trial of the System, SA Health is now conducting a formal review. Environmental Health Officers and other major stakeholders will be providing feedback on all aspects of the passport system.



*Mark Smith*  
*Environmental Health Officer*



## **REPORT FROM THE WHS/RISK CO-ORDINATOR : 2018/2019 :**

The District Council of Peterborough is committed to providing a safe and healthy environment for employees, contractors, volunteers, residents and visitors. Under State and Federal legislation, work health and safety responsibility lies with everyone, including the elected members of Council, CEO, managers, employees, contractors, volunteers, residents and visitors who have a responsibility, as far as reasonably practicable, to ensure that they do not put anyone at risk by act or omission.

Injury and near miss reporting is actively promoted during discussions at workgroup meetings and toolbox meetings. Managers and employees, including volunteers, are strongly encouraged to report all near misses and injuries including minor injuries such as grazes and small cuts not requiring medical attention.

During the past 12 months Council has been reviewing and refining its safety management systems in consultation with a regional consultant from the Local Government Association Workers Compensation Scheme (LGAWCS). Consultation and communication within the workforce has increased, including the introduction of bi-monthly workgroup meetings, an increase in toolbox meetings (at the depot), and the election of two health and safety representatives. The Council's Health and Safety Committee (HSC) meets a minimum of four times a year, as required by legislation. The committee membership consists of :

- Works Manager
- Steamtown supervisor
- Two Health & Safety Representatives
- WHS/ Risk Coordinator
- Executive Assistant (who acts as committee secretary).

The committee reviews the Council's quarterly WHS Activity Report, WHS documents, injury statistics and provides guidance on safety issues to the Senior Management Team.

Council's Senior Management Team participated in an annual review of Council's WHS activities, identifying three key areas for continuous improvement: WHS hazard management, Contractor Management and WHS Emergency Management. An action plan (known as the Plan and Programs) has been developed for the next three years (2019-2021) and will be implemented in the final quarter of 2019. The progress and outcomes of the actions within this WHS Plan will be communicated on a quarterly basis to the HSC, Senior Management Team and workgroups.



*Jennie Window*  
*WHS/Risk Co-ordinator*

## **REPORT FROM THE DEVELOPMENT OFFICER : 2018/2019 :**

In the 2018-2019 financial year there was a total of 28 Development Applications processed, with a total monetary value of \$446,823.00

These included:

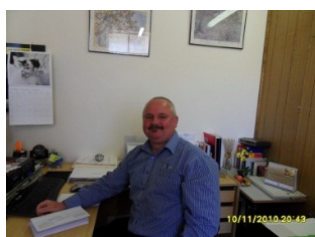
- Out buildings (18)
- Solar Panels (1)
- Commercial/Solar Farms (3)
- Additions Extensions (1)
- Change of Use (1)
- Demolitions (3)
- Pool (1)

Development Application submissions are up on last year, but value is lower.

Building Fire Safety Inspections have focused on accommodation in the form of Bed & Breakfast establishments. All major public Buildings and Hotel/Motel accommodations have been inspected and meet current standards.

There have been major changes due to the transition from the Development Act & Regulations 1993, to the new Planning, Development and Infrastructure Act 2016 and Regulations (PDI Act). As of 1<sup>st</sup> April 2017 the PDI Act has partially come into operation, ongoing changes include:

- Planning and Design Code
- Regional Planning Boards
- Accredited Professionals
- Assessment Panels and Assessment Managers
- ePlanning



*Lawrence Heath*  
*Development & Regulatory Services Officer*

**REPORT FROM THE RURAL TRANSACTION CENTRE : 2018/2019 :****OPENING HOURS: 9am - 1.00pm / 2.00pm - 3.30pm**

**Staff:** Di. Harris Monday, Tuesday & Wednesday  
 Mary Martin Thursday & Friday  
**Relief Staff:** Sue Pickering & Nicole Mercer

The Rural Transaction Centre is open for 6 hours a day, Monday to Friday. It is the district Agency for both Centrelink and Service SA, the nearest Customer Service Centre being Port Pirie.

**Centrelink** (part of the Department of Human Services,) clients are serviced from 9am to 1.00pm with Centrelink providing two telephones, access to a Computer, Photo-copier, Faxing and Scanning facility for their customers.

**Service SA** offers assistance/gateway to State Government departments. As a Rural Agent for Service SA we offer Learner Driver's Theory Examinations and Boat Licence Theory Tests, these are arranged by appointment. As well as a Rural Agent for Service SA we are now a Service Agent also, which entails extra services being available from this office, for the general public, through the Ezyreg program.

The Rural Transaction Centre core activities also include:

**'The Informer'** which is a free, monthly publication by the Council, delivered to residents of Peterborough and district keeping them up to date with information submitted by Council, service and sporting clubs, organisations etc. It is edited and printed at the Rural Transaction Centre – then compiled by a willing band of Volunteers at the Community & School Library.

*Thank You to those willing folk*

**'Welcome Kit'** containing a wealth of local information for new residents (e.g. recycling/rubbish arrangements; emergency contacts; hospital contacts and information – in fact, most things a 'newcomer' would need to have at hand) from Council, which is also printed and compiled at the Centre.

**Services available for a small fee are :**

Secretarial Services	Laminating
Photo-copying	Binding
Faxing / Scanning	Offices for hire

Statistics from 1<sup>st</sup> July 2018 until 30<sup>th</sup> June 2019 include:-

NAME OF ORGANISATION	ANNUAL TRANSACTIONS	Average Number. of TRANSACTIONS per WEEK
Centrelink	2248	45
Service SA - Non - Financial	801	16
Service SA - Financial	338	6.8
Photo-Copying, Faxing, Typing, Laminating, Binding, Scanning etc	342	6.8
Hire Of Office	80	1.6
The Informer	389	7.8



## **REPORT FROM PETERBOROUGH SCHOOL AND COMMUNITY LIBRARY : 2018/2019 :**

Peterborough is a unique facility where the Local Council Community Library and Peterborough High School Library share a building and resources but run autonomous units ie: staff, budget and equipment.

<b>Council Staff:</b>	Christine Malycha	Senior Library Assistant – level 3
	Michelle Travaille	Library Assistant – level 2
<b>Relief Staff:</b>	Emma Limburg	Library Assistant – level 1
	Lawrie Tyas	Library Assistant – level 1

**One Card Network:** Peterborough through the “One Card” network is connected to all other Public Libraries throughout South Australia. One local borrowing card gives patrons access to all loanable resources throughout the network (over 130 libraries) either in person at libraries or via the Internet.

**Registered users:** 783 patrons

**Loans for 2018–2019:** 18660 items *{equates to 24 loans per patron per year}*

<b>Services:</b>	Books for all ages	Free internet usage + Wireless Network
	Children’s zone area	Computer facilities
	Large print books	Magazines – Newspapers
	Audio Book services	CD’s - DVD’s
	State wide Interlibrary loans	EBooks
	Local history collection	Family history research support

### **Ongoing programmes:**

Children’s book week promotions: Involving all surrounding schools  
Premier’s reading challenge  
School holiday activities for 4-12 year olds  
Family history research  
Short term house bound services

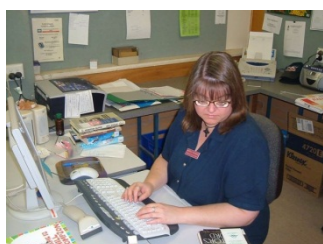
### **Significant events:**

#### **Change of Courier:**

The Public Libraries consortium (One Card Network) changed courier providers. Australia Post won the tender ahead of Toll Australia.

**Overdue Module implemented:** Council provided PayPal options for network users, allowing for the new Overdue modules to go live for Peterborough. This has streamlined overdue and the accounting process for bad debtors.

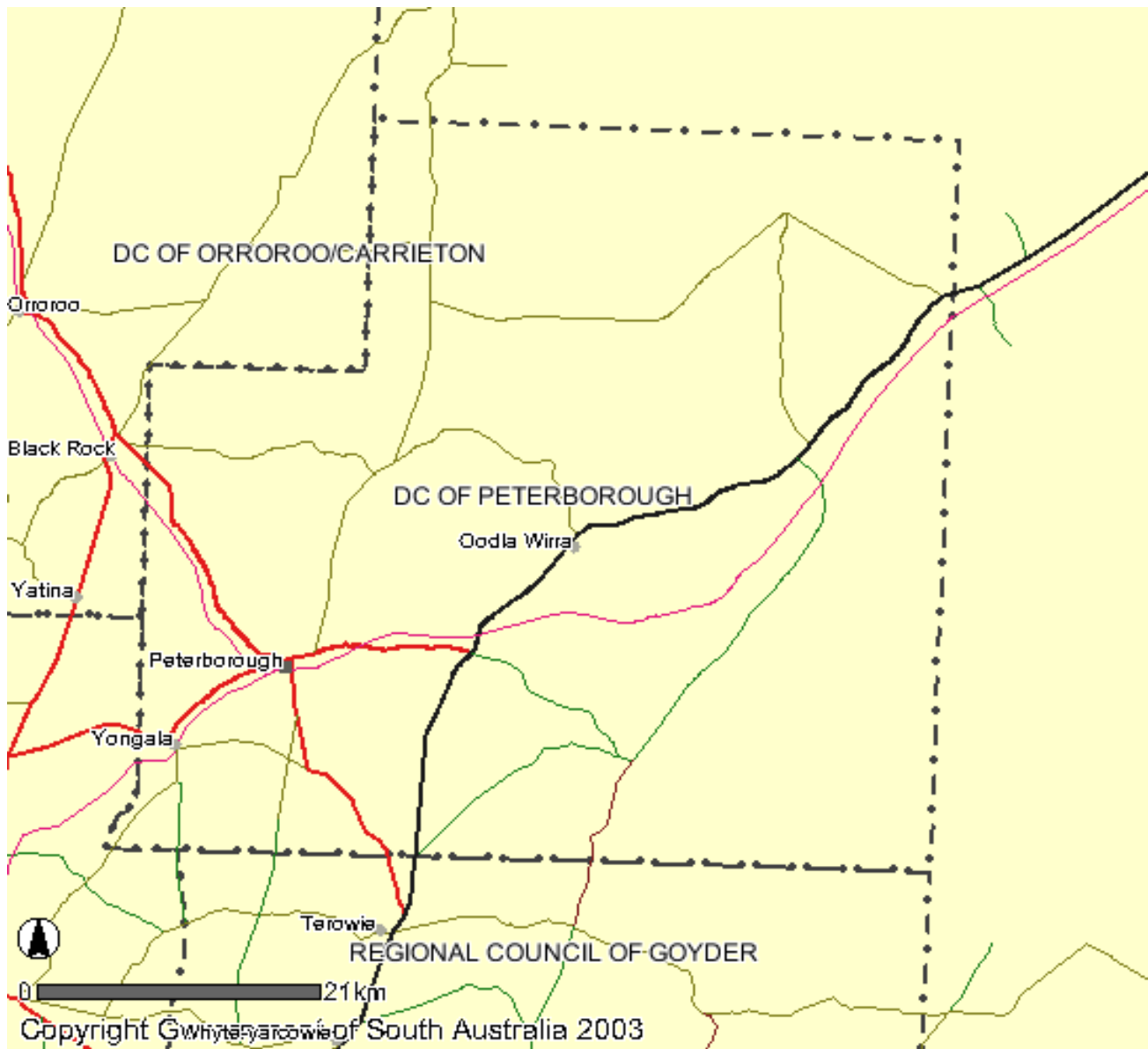
**NBN upgrade:** The Public Libraries consortium (One Card Network) have facilitated the upgrade to NBN of the Library network.



*Christine Malycha &  
Michelle Travaille  
School and Community Library*



## **GEOGRAPHICS:**



### **DISTRICT COUNCIL of PETERBOROUGH**

Area :	2,995 km <sup>2</sup>
Population :	1497
Sealed Roads :	43.40 km
Unsealed Roads :	1274 km
Number of Assessments :	1,966
Number of Billable Assessments:	1,727
Rate Revenue :	\$1,971,176
Income :	\$4,695,595
Total Expenditure :	\$6,190,449

**Local Industries :** Primary production, Abattoir, Engineering, Tourism



**COUNCIL MEMBERS:**

<u>Mayor:</u>	(Mrs) I.R. (Ruth) Whittle O.A.M.	1983 - 1991 → as Mayor
<u>Deputy Mayor:</u>	Cr C Chambers	2010 - Nov 2018 → as Deputy Mayor
<u>Councillors:</u>	(No Wards)	Eight (8) elected members

**CONTACT DETAILS****Her Worship the Mayor  
Ruth WHITTLE OAM**

54 Main Street, PETERBOROUGH, SA 5422

Phone: 8651 2318 Mobile: 0438 891 903, e-mail: [mayor@peterborough.sa.gov.au](mailto:mayor@peterborough.sa.gov.au)**Council Members (November 2014 – November 2018)****Cassandra CHAMBERS**

41 Victoria Street  
PETERBOROUGH SA 5422  
PH : 8651 3051, Mob : 0417 605 010  
email : [cr.chambers@peterborough.sa.gov.au](mailto:cr.chambers@peterborough.sa.gov.au)

**Leon CLAPP**

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**Francis HARDBOTTLE**

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**Scott MESECKE**

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**Kim MILLER**

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**Graham MERCER**

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**Michael BURFORD**

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**Council Members (November 2018 – current)****Cassandra CHAMBERS**

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**Ray HOTCHIN**

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**Mike PICKERING**

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**Graham MERCER**

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Email : [cr.mercer@peterborough.sa.gov.au](mailto:cr.mercer@peterborough.sa.gov.au)

**Russell SLEEP**

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**Belinda SPOONER**

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email : [cr.sleep@peterborough.sa.gov.au](mailto:cr.sleep@peterborough.sa.gov.au)





## **STAFF OF COUNCIL : 2018 - 2019**

**Chief Executive Officer:**

Peter McGuinness

**Postal Address:**

PO Box 121  
PETERBOROUGH SA 5422

**Telephone Number:**

(08) 8651 3566

**Facsimile Number:**

(08) 8651 3066

**E-mail:**

[council@peterborough.sa.gov.au](mailto:council@peterborough.sa.gov.au)

**Auditor:**

Galpins Accountants, Auditors and Business Consultants

**Bankers:**

Bank SA

Local Government Finance Authority (LGFA) – Investments

**Insurance Brokers:**

Local Government Risk Services

### **Administrative Staff**

Peter McGuinness	Chief Executive Officer
Peter McGuinness	Finance Manager
Nadene Whittenbury	Admin Manager/Finance Officer/Creditors/Expiations
Chris Thomson	Works Manager
Lyne Kelly	Payroll Officer/Debtors/Rates
Nicole Mercer/Sue Pickering	Reception/Debtors/Development, Cemetery & Dog Registers
Sally Kent	Council support/Executive Assistant
Lawrence Heath	Development & Regulatory Services Officer
Mark Smith	Environmental Health
Jennie Window	WHS Risk Coordinator
-	Peterborough Tourism & Steamtown Manager

### **Works Staff**

Anthony Casey - Depot Supervisor	
Russell Hill	Robert Lillywhite
Greg Madex	Andrew Willmott
Troy Madex	Andrew Fitzsimmons
Bruce Woods	Gary Lock
Robin Mangnoson	Alan Gray





**Peterborough and Community Library**

Christine Malycha	Library Assistant
Michelle Travaille	Library Assistant
Emma Limburg	Relief Library Assistant
Lawrie Tyas	Relief Library Assistant

**Human Services Department**

Dianne Harris	Rural Transaction Centre Manager
Mary Martin	Customer Service Officer R.T.C.

**Peterborough Swimming Pool**

Janet Fielding & Amanda Dodd	Supervisors
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**Peterborough Town Hall**

Greg Duggan	Caretaker
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**TOWN ENTRANCE**



## **COUNCIL INFORMATION:**

This information is published under Section 9 of the Freedom of Information Act 1991 as amended, and applying from 1<sup>st</sup> July 2002. Council welcomes enquiries regarding the legislation. An updated information Statement is to be published at least every twelve months.

### **Structure & Functions of Council**

Full Council, consisting of eight Councillors and the Mayor, is the decision making body on all policy matters. Ordinary meetings of Council are held on the third Monday of every month, in the Council Chamber, 108 Main Street Peterborough, commencing at 7.30pm.

*Members of the public are welcome to attend meetings.*

### **Council Committees – Local Government Act 1999**

Committees can be formed on an ad-hoc basis, or can be “standing” committees. These Committees meet and unless otherwise authorised, only make recommendations to Council on whatever matter the Committee was formed, e.g. Peterborough Tourism Management Committee, Peterborough & Districts Cemeteries Advisory Committee, Youth Action Committee, Audit Committee, Christmas Pageant Committee.

### **Agendas & Minutes**

Agendas of all full Council and Council Committee meetings are placed on public display no less than three days prior to those meetings.

Minutes are placed on display at the office within five days of that meeting, and are also available on Council’s website: [www.peterborough.sa.gov.au](http://www.peterborough.sa.gov.au)

### **Delegations**

The Chief Executive Officer and other Officers have been delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed and are reviewed annually, and otherwise as required, by Council.

Council makes decisions which direct and/or determine its activities and functions.

Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of developments.

### **Auditor Independence**

Council’s Auditor is Galpins Accountants, Auditors and Business Consultants. They were appointed in 2016 for a 3 year term contract, with an annual remuneration of \$19,900.

**Policy Documents**

The following policies have been adopted in the reporting year adding to Council's wide range of policies already used. All Council policies and By-Laws are available for viewing on the Council website and/or at the main office on Main Street, Peterborough :-

<u>Policy Name</u>	<u>Adoption Date</u>	<u>Motion No.</u>
Code of Conduct - Volunteers	20/05/19	51/19
CWMS Hardship Policy	17/09/18	123/18
Freedom of Information Statement	17/06/19	68/19
Internal Review of Council Decision Policy	20/05/19	51/19
Procurement Policy	16/07/18	99/18
Risk Management (Corporate / Governance) Policy	20/05/19	51/19

**Services for the Community 2018 – 2019**

Full Council makes decisions on policy issues relating to services that are provided for members of the public. These currently include :-

Dog Control	Street Tree Planting	War Memorials
Traffic Control Devices	Tourism	Street Lighting
Fire Prevention/Protection	Litter Control	Car Parks
Environmental Health Inspection	Storm Water Drainage	Public Seating
Immunisation Program	Library	Parking Controls
CWMS	Community Halls	Museums
Planning Controls	Recreational/Sporting Facilities	Parking Bays
Street Closures	Garbage Collection/Disposal	Parks & Reserves
Street Sweeping	Playground Equipment	Litter Bins
Cemeteries	Swimming Pool	Clean Air Controls
Public Toilets	Building Controls	Roads/Footpaths/Kerbing

Council's Service Directory (Welcome Kit) – a listing of all services and contact details, is regularly updated at the Rural Transaction Centre and distributed to new residents.

“The Informer” – a free, monthly publication sponsored by Council – edited and printed by the Rural Transaction Centre and compiled at the Community/School Library by a dedicated group of volunteers – is distributed throughout the township and district via post boxes.

The Mayor and Chief Executive Officer keep the community informed of Council activities/projects and events through this newsletter.

**Council representation on various organisations/committees:**

<b>Section 41 Committee</b>	<b>Appointee</b>
Audit	Mayor Whittle & Cr Hotchin & Cr Pickering
Sports Complex	Mayor Whittle & Cr Chambers
Christmas Pageant	3 x Crs Hotchin, Miller & Mercer
Cemeteries Advisory	Cr Burford & Cr Spooner & Works Manager
Tourism Management	Mayor Whittle, Cr Mercer, CEO & Tourism Manager
Youth Action	Cr Chambers





<b>Other Committee/Organisation</b>	<b>Appointee / Representative</b>
Peterborough Building Fire Safety	Council's Fire Prevention Officer
State Bushfire Co-ordination	Council's Fire Prevention Officer
FMN&Y Bushfire Management Ctte	Council's Fire Prevention Officer
Local Gov Assoc of SA	Mayor Whittle, proxy Cr Chambers
Legatus	Mayor Whittle, proxy Cr Chambers
Local Gov Finance Authority	Mayor Whittle, proxy Cr Chambers
Peterborough Community Library	Cr Spooner & Administration Manager
Peterborough High School Governing Council	Cr Sleep
Northern Passenger Transport Network	Cr Hotchin
The Informer	Mayor Whittle, Cr Burford, CEO, Manager of RTC
Plant Replacement Advisory Ctte	Crs Burford & Miller, Works Manager, MoF&A
Town Hall/Grove St Hse/YMCA/ Snr Citz Hall Advisory Ctte	Mayor Whittle, Crs Chambers & Pickering
Mid-Nth be Active Field Officer Management	CEO, proxy Development & Regulatory Services Officer
Australia Day Council of SA	CEO & Deputy Mayor to assist Mayor as required
Murray Darling Assoc – Reg 8	Mayor Whittle & Cr Sleep
Executive Community Action Group	Mayor Whittle & Cr Hotchin
Shared Services	Mayor Whittle, proxy Cr Chambers & CEO
Health and Wellbeing Ctte	Development & Regulatory Services Officer



## **Public Participation:**

### **Council Meetings**

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are :-

#### Deputations

With the permission of the Mayor, a member of the public can address the Council personally, either as an individual or on behalf of a group of residents, on any issue relevant to Council.

#### Petitions

Written petitions can be addressed to Council on any issue within the Council's jurisdiction.

#### Written Requests

A member of the public can write to the Council on any Council policy, activity or service.

#### Elected Members

Members of the public can contact any elected member of Council to discuss any issue relevant to Council.

#### Council Consultation

The Council consults with local residents on particular issues that affect their neighbourhood. A Public Consultation policy was adopted in December 2000 (reviewed annually) and is available for inspection at the Council office and on the Council web-site.

### **Access to Council Documents**

The following documents are available for public inspection at the Council office and copies are available for a small charge.

- ❖ Agenda and Minutes
- ❖ Budget Statement
- ❖ Policy Manual, inc:
  - ❖ Members Code of Conduct
  - ❖ Code of Practice for Access to Meetings and Documents
  - ❖ Employees Code of Conduct
- ❖ Annual Report
- ❖ Annual Financial Statement
- ❖ Development Plan
- ❖ Development Application Register
- ❖ Assessment Book
- ❖ Register of Members Allowances and Benefits
- ❖ Register of Members Interests and Register of Officers Interests
- ❖ Register of Employee Salaries, Wages and Benefits
- ❖ Strategic Plan
- ❖ Council's By-Laws
- ❖ Register of Fees and Charges



**LOCAL GOVERNMENT ACT, 1999 – Section 131 & Schedule 4****1 (a) Audited Financial Statements**

A copy of the audited Financial Statement is attached - see Attachment I

**(b) Registers**

The following is a list of Council registers as required by the Local Government Act 1999 or the Local Government (Elections) Act 1999: -

Members Register of Interests  
 Members Register of Allowances and Benefits  
 Officers Register of Salaries  
 Officer Register of Interests  
 Fees and Charges  
 Community Land  
 Public Roads  
 By-Laws

**OTHER REGISTERS ALSO HELD BY COUNCIL:**

Cemetery Register  
 Dog Registration Register  
 Mobile Garbage Bin Register  
 Deeds Register  
 Lease and Contracts Register  
 Assessment Book  
 Development Applications Register

**(c) Codes of Conduct**

- Council adopted its Code of Conduct – Elected Members as required under Sections 63 of the Local Government Act, 1999 on 22<sup>nd</sup> April 2003 and was amended on 19<sup>th</sup> August 2013.
- Council adopted its Code of Conduct – Employees as required under Sections 110 of the Local Government Act, 1999 on 18<sup>th</sup> March 2013.
- Council adopted its Code of Conduct – Volunteers on 20<sup>th</sup> May 2019.
- Council adopted its Code of Practice – Access to Meetings, Committees and Documents as required under Section 92 of the Local Government Act, 1999 on 3<sup>rd</sup> November 2003 and was amended in December 2013.

**(d) Allowances**

Information on allowances paid to members of Council : -

Mayor :	(Mrs) I (Ruth) Whittle OAM	\$24,400
Deputy Mayor :	Cr Frank Hardbottle	\$ 2,652
	Cr Cassandra Chambers	\$ 6,966
Councillors :	Cr Leon Clapp	\$ 2,122
	Cr Leanne Draper	\$ 2,122
	Cr Scott Mesecke	\$ 2,122
	Cr Michael Burford	\$ 7,854
	Cr Ray Hotchin	\$ 3,978
	Cr Graham Mercer	\$ 6,100
	Cr Kim Miller	\$ 6,100
	Cr Michael Pickering	\$ 3,978
	Cr Russell Sleep	\$ 3,978
	Cr Belinda Spooner	\$ 3,978

**(e) Senior Executive Officers**

Information on the number of senior executive officers, allowances, bonuses and benefits is as follows: -

**Chief Executive Officer**

Salary, Contract, Motor Vehicle - Business and private use, Telephone Subsidy - \$300 per annum



### **Works Manager**

Salary, Contract, Motor Vehicle - Business and private use

#### **(f) Confidential Minutes**

Council and Committees excluded the public from the meetings on 12 occasions in 2018/2019 under section 90(2). These were as follows:

	Date	Section	Subject	Conf Doc/Report	Revoked
1.	4 July 2018	(c)	Suggestion	Yes	Yes
2.	17 Sept 2018	(c)	Complaint	Yes	Yes
3.	17 Sept 2018	(c)	Council House	No	Yes
4.	17 Dec 2018	(h)	Councillors	Yes	No
5.	21 Jan 2019	(j)	Request	Yes	Yes
6.	8 April 2019	(c)	Report	Yes	Yes
7.	15 April 2019	(d)	Project	Yes	Yes
8.	15 April 2019	(d)	Loan	Yes	Yes
9.	15 April 2019	(d)	Upgrade	Yes	Yes
10.	17 June 2019	(d)	Rebate	Yes	No
11.	17 June 2019	(d)	Quotes	Yes	No
12.	17 June 2019	(d)	Loan	No	Yes

Council, pursuant to section 91(7) of the Act, ordered ten (10) reports be kept confidential. Nine (9) of these orders were revoked and three (3) remain operative during 2018/19. All previous orders have been revoked.

#### **(g) Freedom of Information**

An Information Statement is published by the District Council of Peterborough in accordance with the requirements of the Freedom of Information Act 1991 on Council's website.

#### **Statistics:**

Two (2) applications under the Freedom of Information Act were received by Council for the 12 months to 30<sup>th</sup> June 2019. Two (2) were completed and none were refused.

#### **(h) Representation Quota**

The last Representation Review as prescribed in Section 12(4) Local Government Act, 1999 was completed in 2017. The next Representation Review date as determined by the Minister for State/Local Government Relations, will appear as a Gazettal Notice.

- There are no wards within the District Council of Peterborough.
- The Representation Quota for this Council is 1/134 Electors : 1,210
- Councillors were elected for a four (4) year term - the next election is November 2022.

Council is cognisant of the provisions of Chapter 3 of the Local Government Act, 1999 for electors to make submissions on representation under the Act, and the community was advised of the opportunity to make submissions at that time.

#### **Representation Quota Comparison :**

District Council of Mount Remarkable	1 : 303	Electors	2,125
District Council of Orreroo/Carrieton	1 : 112	Electors	674
The Flinders Ranges Council	1 : 129	Electors	1,169
Northern Areas Council	1 : 375	Electors	3,382
District Council of Barunga West	1 : 219	Electors	1,979
District Council of Cleve	1 : 176	Electors	1,232

(Source: Local Government Assoc.of S.A.)

**(i) Internal Review of Council Decision**

Nil (0) applications for review were received under Section 270 (8) of the Local Government Act, 1999.

**(j) Regional Subsidiaries**

Council is a member of Legatus (previously known as the Central Local Government Region of South Australia Incorporated), a Regional Subsidiary created under the provisions of Section 43 of the Local Government Act 1999.

The annual financial report of the Regional Subsidiary is incorporated in the Annual Report as required by Clause 28 of Schedule 2 to the Local Government Act 1999. The full report is available at the Legatus office, Clare.

Council is a “*relevant Council*” of the Flinders Regional Assessment Panel pursuant to Section 34(3) and Schedule 29 of the Development Act 1993. The Annual Report of the Flinders Regional Assessment Panel is incorporated in the Annual Report.

**2 (a) Strategic Management Plan 2018 - 2022 Vibrant, Attractive, Growing Community**

Council adopted the Strategic Plan 2018-2022 with Resolution 127/09/18.

**(b) Competitive Tendering**

Council is mindful of its obligations in this regard and has prepared a Procurement Policy in accordance with section 49 of the Local Government Act, 1999.

Council formally adopted this policy on 17<sup>th</sup> March 2014. (Reviewed annually)

**(c) Decision Making Structure**

Council makes decision that may directly or indirectly affect its community, stakeholders or other interested parties due to servicing of relevant projects, programs, goods and services. The following mechanisms contribute to Council decision making.

**COUNCIL**

----- Section 41 Advisory / Other Committees – Recommendations to Council

----- Development Assessment Panel – Delegated authority

----- Executive Management Team – Recommendation reports to Council

----- Authorised Officers – Authority via resolution of Council

----- Chief Executive Officer – Delegated authority

Council Officers – Authority through subdelegations from CEO

Authorised Officers – Appointed by CEO

**(d) Equal Opportunity Programme and Human Resource Management**

Council is supportive of, and adheres to, equal opportunity processes. It also takes part in the Work for the Dole Scheme.

Training is provided to staff to ensure a more efficient workforce.

Examples of training provided to Administration and Depot staff members include: -

Senior First Aid  
Risk Assessments  
Evacuation Drills

Environmental Health (Food Safety Awareness)  
ChemTraining  
WorkZone Traffic Management



(e) **Management Plan for Community Land**

Council's Management Plan for Community Land, prepared by Maloney Field Services, was adopted at the meeting held 5<sup>th</sup> October 2004 as per the requirement in accordance with the Local Government Act 1999.

3. **Government Business Enterprises Act (Competition) Act 1996:**

In accordance with Clause 7 Statement 2002 of the above Act, Council is required to review its business activities in order to determine whether Council is involved in any "significant business activities" that should be subject to that Act.

The following activities were identified :

- \* Steamtown Heritage Rail Centre
- \* Private works

Having identified these activities, it has been established that they are not significant, and therefore cannot be classed as category 1 or 2 under the Government Business Enterprises (Competition) Act, 1996.

**LOCAL NUISANCE AND LITTER CONTROL ACT, 2016 – Section 8**

27 complaints under the Local Nuisance and Litter Control Act were received during 2018/19. With:

		Number	Nature
i)	Offences under the Act that were expiated	One	Section 20
ii)	Offences under the Act that were prosecuted	Nil	
iii)	Nuisance abatement notices or litter abatement notices issued	One	Section 17 (a) (ii)
iv)	Civil penalties negotiated under Section 34 of the Act	Nil	
v)	Applications by the Council for orders for civil penalties under Section 34 of the Act and the number of orders made by the Court on those applications	Nil	

No other functions were performed under the Act.

Council adopted this Annual Report at the Ordinary meeting held on 18<sup>th</sup> May 2020.

**Resolution : 30/05/20**

.....  
(Mrs) I R (Ruth) Whittle O.A.M.  
Mayor  
District Council of Peterborough





*Amalgamated 1997*



*Amalgamated 1997*

# DISTRICT COUNCIL of PETERBOROUGH

# Financial Report

For The Period Ending  
30 June 2019

**District Council of Peterborough**  
**General Purpose Financial Reports**  
**for the year ended 30 June 2019**

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**District Council of Peterborough  
Annual Financial Statements  
for the year ended 30 June 2019**

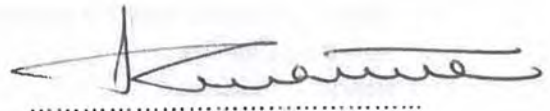
**CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.



.....  
Peter McGuinness  
**CHIEF EXECUTIVE OFFICER**



.....  
Irene Ruth Whittle  
**MAYOR/COUNCILLOR**

Date: *24<sup>th</sup> April 2020.*

**District Council of Peterborough**  
**Statement of Comprehensive Income**  
**for the year ended 30 June 2019**

	Notes	2019 \$	2018 \$
<b>INCOME</b>			
Rates	2	1,971,177	1,653,221
Statutory charges	2	29,781	40,256
User charges	2	331,009	421,031
Grants, subsidies and contributions	2	2,157,109	2,282,244
Investment income	2	37,219	90,764
Reimbursements	2	33,121	30,843
Other income	2	136,178	38,334
<b>Total Income</b>		<b>4,695,594</b>	<b>4,556,693</b>
<b>EXPENSES</b>			
Employee costs	3	2,229,427	2,155,799
Materials, contracts & other expenses	3	2,553,493	2,086,459
Depreciation, amortisation & impairment	3	1,120,008	1,192,444
Finance costs	3	320,897	323,734
<b>Total Expenses</b>		<b>6,223,825</b>	<b>5,758,436</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(1,528,231)</b>	<b>(1,201,743)</b>
Asset disposal & fair value adjustments	4	(22,893)	(9,094)
Amounts received specifically for new or upgraded assets	2	5,260,000	5,942,130
Physical resources received free of charge	2	-	-
<b>NET SURPLUS / (DEFICIT) (transferred to Equity Statement)</b>		<b>3,708,876</b>	<b>4,731,293</b>
<b>Other Comprehensive Income</b>		<b>-</b>	<b>-</b>
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	6,477,741	-
<b>Total Other Comprehensive Income</b>		<b>6,477,741</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>10,186,617</b>	<b>4,731,293</b>

This Statement is to be read in conjunction with the attached Notes.



**District Council of Peterborough**  
**Statement of Financial Position**  
**as at 30 June 2019**

		2019	2018
	Notes	\$	\$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	3,632,618	6,540,783
Trade & other receivables	5	356,594	254,211
Inventories	5	6,991	4,659
<b>Total Current Assets</b>		<b>3,996,203</b>	<b>6,799,653</b>
<b>Non-current Assets</b>			
Property, plant & equipment	7	23,109,765	17,385,384
Other non-current assets	6	17,484,031	11,616,959
<b>Total Non-current Assets</b>		<b>40,593,796</b>	<b>29,002,343</b>
<b>Total Assets</b>		<b>44,589,999</b>	<b>35,801,996</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	8	875,856	2,375,311
Borrowings	8	310,034	274,304
Provisions	8	516,591	515,231
<b>Total Current Liabilities</b>		<b>1,702,481</b>	<b>3,164,846</b>
<b>Non-current Liabilities</b>			
Borrowings	8	6,180,135	6,183,110
Provisions	8	117,836	51,110
<b>Total Non-current Liabilities</b>		<b>6,297,971</b>	<b>6,234,220</b>
<b>Total Liabilities</b>		<b>8,000,452</b>	<b>9,399,066</b>
<b>NET ASSETS</b>		<b>36,589,547</b>	<b>26,402,930</b>
<b>EQUITY</b>			
Accumulated Surplus		5,029,016	1,320,140
Asset Revaluation Reserves	9	31,560,531	25,082,790
<b>TOTAL EQUITY</b>		<b>36,589,547</b>	<b>26,402,930</b>

This Statement is to be read in conjunction with the attached Notes.

**District Council of Peterborough**  
**Statement of Changes in Equity**  
**for the year ended 30 June 2019**

		Acc'd Surplus	Asset Rev'n Reserve	TOTAL EQUITY
2019	Notes	\$	\$	\$
Balance at end of previous reporting period		1,320,140	25,082,790	26,402,930
<b>Net Surplus / (Deficit) for Year</b>		3,708,876	-	3,708,876
<b>Other Comprehensive Income</b>				
Gain on revaluation of infrastructure, property, plant & equipment		-	6,477,741	6,477,741
<b>Balance at end of period</b>		<b>5,029,016</b>	<b>31,560,531</b>	<b>36,589,547</b>

2018	Notes	\$	\$	\$
Balance at end of previous reporting period		(3,411,153)	25,082,790	21,671,637
<b>Net Surplus / (Deficit) for Year</b>		4,731,293	-	4,731,293
<b>Balance at end of period</b>		<b>1,320,140</b>	<b>25,082,790</b>	<b>26,402,930</b>

This Statement is to be read in conjunction with the attached Notes

**District Council of Peterborough**  
**Statement of Cash Flows**  
**for the year ended 30 June 2019**

		2019	2018
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>Notes</b>		
<i>Receipts:</i>			
Rates - general & other		1,849,485	1,642,049
Fees & other charges		30,377	43,454
User charges		378,447	571,169
Investment receipts		52,785	109,714
Grants utilised for operating purposes		2,157,109	2,453,412
Reimbursements		33,121	33,927
Other revenues		(141,254)	1,321,144
<i>Payments:</i>			
Employee costs		(2,157,741)	(2,159,100)
Materials, contracts & other expenses		(3,648,980)	(2,327,002)
Finance payments		(209,504)	(327,345)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>10</b>	<b>(1,656,155)</b>	<b>1,361,422</b>
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<i>Receipts:</i>			
Amounts specifically for new or upgraded assets		5,260,000	5,942,130
Sale of replaced assets		36,055	16,255
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		(425,596)	(11,784,108)
Expenditure on new/upgraded assets		(6,155,224)	
Purchase of investment property		-	
Net purchase of investment securities		-	
Development of real estate for sale		-	
Loans made to community groups		-	
Capital contributed to equity accounted Council businesses		-	
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(1,284,765)</b>	<b>(5,825,723)</b>
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<i>Receipts:</i>			
Proceeds from borrowings		320,000	-
<i>Payments:</i>			
Repayments of borrowings		(287,245)	(284,373)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>32,755</b>	<b>(284,373)</b>
<b>Net Increase (Decrease) in cash held</b>		<b>(2,908,165)</b>	<b>(4,748,674)</b>
 Cash & cash equivalents at beginning of period	<b>5</b>	<b>6,540,783</b>	<b>11,289,457</b>
<b>Cash &amp; cash equivalents at end of period</b>	<b>5, 10</b>	<b>3,632,618</b>	<b>6,540,783</b>

This Statement is to be read in conjunction with the attached Notes



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 1 - SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**1 Basis of Preparation**

**1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

**1.2 Historical Cost Convention**

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

**1.3 Critical Accounting Estimates**

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

**1.4 Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

**2 The Local Government Reporting Entity**

The District Council of Peterborough is incorporated under the SA Local Government Act 1999 and has its principal place of business at 108 Main St Peterborough SA 5422. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. .

**3 Income recognition**

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont.)**

	Cash Payment Received	Annual Allocation	Difference	
2016/17	\$2,364,251	\$1,560,893	+	\$803,358
2017/18	\$1,681,623	\$1,544,570	+	\$137,053
2018/19	\$1,759,048	\$1,534,788	+	\$224,260

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio and Net Financial Liabilities Ratio disclosed in Note 13 have also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

### 3.1 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

## 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 12 Financial Instruments have changed, there are no changes to the amounts disclosed.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments also form part of Note 12.

## 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont.)**

**6 Infrastructure, Property, Plant & Equipment**

**6.1 Land under roads**

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

**6.2 Initial Recognition**

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

**6.3 Materiality**

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

**6.4 Subsequent Recognition**

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

**6.5 Depreciation of Non-Current Assets**

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

**6.6 Impairment**

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not assessed for impairment.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont.)**

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

**6.7 Borrowing Costs**

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

**7 Payables**

**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

**7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

**8 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables".

**9 Employee Benefits**

**9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

*Superannuation*

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 16.

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 1 - SIGNIFICANT ACCOUNTING POLICIES (cont.)**

**10 GST Implications**

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

**11 Pending Accounting Standards**

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2019 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 16	Leases
AASB 1058	Income of Not-for-Profit Entities

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 2014-10, AASB 2015-1, AASB 2015-2, AASB 2015-3, AASB 2015-4, AASB 2015-5, AASB 2015-6 and AASB 2015-7.

(Standards not affecting local government have been excluded from the above list.)

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 2 - INCOME**

	Notes	2019 \$	2018 \$
<b>RATES REVENUES</b>			
<u>General Rates</u>		1,450,738	1,416,976
Less: Discretionary rebates, remissions & write offs		(334,658)	(39,548)
		<u>1,116,080</u>	<u>1,377,428</u>
<u>Other Rates</u> (including service charges)			
Natural Resource Management Levy		36,119	33,114
CWMS Service Charge		578,070	-
Waste Collection		220,572	220,374
		<u>834,761</u>	<u>253,488</u>
<u>Other Charges</u>			
Penalties for late payment		20,336	22,305
		<u>20,336</u>	<u>22,305</u>
		<u>1,971,177</u>	<u>1,653,221</u>
<b>STATUTORY CHARGES</b>			
Development Act Fees		4,453	16,225
Town Planning Fees		1,231	7,963
Animal Registration Fees & Fines		24,097	16,068
		<u>29,781</u>	<u>40,256</u>
<b>USER CHARGES</b>			
Cemetery/Crematoria Fees		12,079	14,881
Rural Transaction Centre		7,095	14,366
Informer		5,793	6,523
Council House Rent		7,391	11,366
Sport & Recreation Reserves		1,960	12,436
Dump		2,815	13,009
Swimming Pool Charges		7,556	20,454
Other User Charges		(928)	65,563
Hall & Equipment Hire		2,653	6,161
Steamtown		281,386	251,673
Other Commerical Activities		3,209	4,599
		<u>331,009</u>	<u>421,031</u>
<b>INVESTMENT INCOME</b>			
Interest on investments:			
Local Government Finance Authority		36,625	90,452
Banks & other		594	312
		<u>37,219</u>	<u>90,764</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 2 - INCOME (cont.)**

**REIMBURSEMENTS**

- for private works	20,804	6,399
- immunisations	(259)	259
- other	12,576	24,185
	<u>33,121</u>	<u>30,843</u>

**OTHER INCOME**

Fines & Costs Recovered	(248)	4,592
Sundry Income	136,426	33,742
	<u>136,178</u>	<u>38,334</u>

**GRANTS, SUBSIDIES, CONTRIBUTIONS**

Amounts received specifically for new or upgraded assets	5,260,000	5,942,130
Other grants, subsidies and contributions		
Untied - Financial Assistance Grant	1,759,048	1,559,296
Roads to Recovery	271,019	566,856
Library & Communications	7,042	7,512
Sundry	120,000	148,580
	<u>2,157,109</u>	<u>2,282,244</u>
	<u>7,417,109</u>	<u>8,224,374</u>

*The functions to which these grants relate are shown in Note 12.*

**Sources of grants**

Commonwealth government	271,019	2,158,064
State government	7,146,090	6,066,310
Other	-	-
	<u>7,417,109</u>	<u>8,224,374</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 3 - EXPENSE**

	Notes	2019 \$	2018 \$
<b>EMPLOYEE COSTS</b>			
Salaries and wages		1,772,905	1,773,909
Employee leave expense		198,227	146,018
Superannuation - defined contribution plan contributions	16	142,022	134,256
Superannuation - defined benefit plan contributions	16	34,326	46,936
Workers' Compensation Insurance		81,947	54,680
<b>Total Operating Employee Costs</b>		<b>2,229,427</b>	<b>2,155,799</b>
<b>Total Number of Employees</b>		<b>26</b>	<b>27</b>
<i>(Full time equivalent at end of reporting period)</i>			
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		28,000	21,799
Bad and Doubtful Debts		-	-
Election expenses		11,714	1,456
Elected Member's expenses		100,425	73,626
Operating Lease Rentals - cancellable leases		-	-
Operating Lease Rentals - non-cancellable leases	9		
- minimum lease payments		-	-
- contingent rentals		-	-
Subtotal - Prescribed Expenses		<b>140,139</b>	<b>96,881</b>
<u>Other Materials, Contracts &amp; Expenses</u>			
Contractors		1,010,182	726,916
Energy		-	133,408
Fuel & Lubricants		114,278	105,173
Fringe benefit tax			
Human resources			
NRM Levy		36,119	
Insurance		146,671	171,890
Legal expenses		49,441	11,474
Maintenance		373,604	154,600
Subscriptions		35,694	24,672
Sundry		135,651	438,875
Waste Collection & Disposal		320,343	158,645
Water		191,371	63,925
Subtotal - Other Materials, Contracts & Expenses		<b>2,413,354</b>	<b>1,989,578</b>
		<b>2,553,493</b>	<b>2,086,459</b>



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 3 - EXPENSE (cont.)**

	2019	2018
Notes	\$	\$
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>		
<b>Depreciation</b>		
Buildings & Other Structures	103,992	115,193
Infrastructure	428,519	471,310
Plant, Machinery & Equipment	272,151	288,870
Furniture & Fittings	196,432	196,701
Steamtown	118,914	120,370
	<u>1,120,008</u>	<u>1,192,444</u>
<b>FINANCE COSTS</b>		
Interest on Loans	<u>320,897</u>	<u>323,734</u>
	<u>320,897</u>	<u>323,734</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS**

	2019	2018
Notes	\$	\$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	36,055	16,255
Less: Carrying amount of assets sold	<u>(58,948)</u>	<u>(25,349)</u>
<b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>	<u><b>(22,893)</b></u>	<u><b>(9,094)</b></u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 5 - CURRENT ASSETS**

	Notes	2019 \$	2018 \$
<b>CASH &amp; EQUIVALENT ASSETS</b>			
Cash on Hand and at Bank		(13,540)	73,551
Deposits at Call		<u>3,646,158</u>	<u>6,467,232</u>
		<u>3,632,618</u>	<u>6,540,783</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>			
Rates - General & Other		299,780	178,088
Accrued Revenues		-	15,566
Debtors - general		21,806	59,314
Other levels of Government		-	-
GST Recoupment		33,765	-
Sundry		<u>1,243</u>	<u>1,243</u>
Total		<u>356,594</u>	<u>254,211</u>
Less: Allowance for Doubtful Debts		<u>-</u>	<u>-</u>
		<u>356,594</u>	<u>254,211</u>
<i>Amounts included in receivables that are not expected to be received within 12 months of reporting date.</i>			
<b>INVENTORIES</b>			
Stores & Materials		<u>6,991</u>	<u>4,659</u>
		<u>6,991</u>	<u>4,659</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 6 - NON-CURRENT ASSETS**

	2019	2018
<b>OTHER NON-CURRENT ASSETS</b>		
<b>Inventories</b>		
Capital Works-in-Progress	<u>17,484,031</u>	<u>11,616,959</u>
	<u>17,484,031</u>	<u>11,616,959</u>



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 7 - PROPERTY, PLANT & EQUIPMENT**

	Fair Value Level	2018 \$				2019 \$			
		Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Land	2	1,091,700	-	-	1,091,700	414,124	-	-	414,124
Land	3	353,800	-	-	353,800	353,800	-	-	353,800
Buildings & Other Structures	2	22,051,100	-	(21,154,794)	896,306	7,554,400	-	(1,223,104)	6,331,296
Buildings & Other Structures	3	4,049,500	-	(3,568,084)	481,416	4,049,500	-	(3,568,084)	481,416
Infrastructure	3	24,997,842	276,166	(15,530,776)	9,743,232	25,028,807	-	(14,097,759)	10,931,048
Plant, Machinery & Equipment		3,225,434	3,503,496	(2,969,528)	3,759,402	-	7,075,828	(3,226,032)	3,849,796
Furniture & Fittings		1,275,922	790,513	(1,177,320)	889,115	-	2,070,538	(1,373,752)	696,786
Steamtown		1,932,061	2,499	(1,764,147)	170,413	-	1,934,560	(1,883,061)	51,499
<b>Total IPP&amp;E</b>		<b>58,977,359</b>	<b>4,572,674</b>	<b>(46,164,649)</b>	<b>17,385,384</b>	<b>37,400,631</b>	<b>11,080,926</b>	<b>(25,371,792)</b>	<b>23,109,765</b>
<b>Comparatives</b>		<b>59,052,479</b>	<b>4,439,280</b>	<b>(45,055,731)</b>	<b>18,436,028</b>	<b>58,977,359</b>	<b>4,572,674</b>	<b>(46,164,649)</b>	<b>17,385,384</b>

	2018	CARRYING AMOUNT MOVEMENTS DURING YEAR							2019
	\$	\$							\$
	Carrying Amount	Additions		Disposals	Depreciation	Impairment	Transfers		Net revaluation
New / Upgrade		Renewals	In				Out		
Land	1,091,700	-	-	-	-	-	-	(677,576)	414,124
Land	353,800	-	-	-	-	-	-	-	353,800
Buildings & Other Structures	896,306	-	-	-	(103,992)	-	-	5,538,982	6,331,296
Buildings & Other Structures	481,416	-	-	-	-	-	-	-	481,416
Infrastructure	9,743,232	-	-	-	(428,519)	-	-	1,616,335	10,931,048
Plant, Machinery & Equipment	3,759,402	-	421,493	(58,948)	(272,151)	-	-	-	3,849,796
Furniture & Fittings	889,115	-	4,103	-	(196,432)	-	-	-	696,786
Steamtown	170,413	-	-	-	(118,914)	-	-	-	51,499
Reinstatement costs	-	-	-	-	-	-	-	-	-
Total IPP&E	17,385,384	-	425,596	(58,948)	(1,120,008)	-	-	6,477,741	23,109,765
Comparatives	18,436,028	118,118	49,031	(25,349)	(1,192,444)	-	-	-	17,385,384



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 7 (cont.) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

**Valuation of Assets**

**General Valuation Principles**

**Accounting procedure:** Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 *Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

**Highest and best use:** For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

**Fair value hierarchy level 2 valuations:** Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

**Fair value hierarchy level 3 valuations of land:** Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

**Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets:** There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.



**District Council of Peterborough**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2019**

**Note 7 (cont.) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

**Capitalisation thresholds** used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Infrastructure	\$5,000
Land	\$2,000
Buildings	\$5,000
Furniture & Equipment	\$2,000
Plant & Equipment	\$2,000
Other	\$2,000

**Estimated Useful Lives:** Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	5 to 10 years
Building & Other Structures	25 to 100 years
Infrastructure	
Sealed Roads – Surface	30 years
Sealed Roads – Structure	100 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 years
Paving & Footpaths	10 to 60 years
Kerb & Gutter	80 years
Drains	20 to 100 years
Culverts	80 years
Furniture	10 to 50 years
Other	10 to 100 years

**Land & Land Improvements**

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Valuations of Land as at 1<sup>st</sup> July 2018 were at fair value as determined by Richard Gayler of Gayler Professional Engineering.

Additions are recognised at cost.

**Buildings & Other Structures**

Valuations of Buildings as at 1<sup>st</sup> July 2018 were at fair value as determined by Richard Gayler of Gayler Professional Engineering.

Additions are recognised at cost.

**Infrastructure**

Valuations of Infrastructure as at 1<sup>st</sup> July 2016 were at fair value as determined by Richard Gayler of Gayler Professional Engineering.



## District Council of Peterborough

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

#### Note 7 (cont.) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

##### Plant, Furniture & Equipment

Plant, Furniture and Equipment are held at fair value and cost. Historically some assets within the opening balances were determined by a valuation in 2003 based on written down replacement cost. These balances have been used as a proxy for cost.

##### Steamtown

Pursuant to Council's election, these assets are recognised on the cost basis.

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 8 - LIABILITIES**

		2019		2018	
		\$		\$	
<b>TRADE &amp; OTHER PAYABLES</b>	<b>Notes</b>	<b>Current</b>	<b>Non-current</b>	<b>Current</b>	<b>Non-current</b>
Goods & Services		582,688	-	2,198,918	-
Accrued expenses - employee entitlements		30,503	-	26,903	-
Accrued expenses - other		175,982	-	64,589	-
Deposits, Retentions & Bonds		86,683	-	84,901	-
		<u>875,856</u>	<u>-</u>	<u>2,375,311</u>	<u>-</u>
<b>BORROWINGS</b>					
Bank Overdraft			-	-	-
Loans		310,034	6,180,135	274,304	6,183,110
		<u>310,034</u>	<u>6,180,135</u>	<u>274,304</u>	<u>6,183,110</u>
<b>PROVISIONS</b>					
Employee Entitlements (including oncosts)		516,591	117,836	515,231	51,110
		<u>516,591</u>	<u>117,836</u>	<u>515,231</u>	<u>51,110</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 9 - RESERVES**

<b>ASSET REVALUATION RESERVE</b>	<b>1/7/2018</b>	<b>Net Increments/ (Decrements)</b>	<b>Transfers, Impairments</b>	<b>30/6/2019</b>
<b>Notes</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Land	1,268,469	(677,576)	-	<b>590,893</b>
Buildings & Other Structures	4,442,599	5,538,982	-	<b>9,981,581</b>
Infrastructure	18,554,239	1,616,335	-	<b>20,170,574</b>
Furniture & Fittings	731,046	-	-	<b>731,046</b>
Steamtown	86,437	-	-	<b>86,437</b>
<b>TOTAL</b>	<b>25,082,790</b>	<b>6,477,741</b>	<b>-</b>	<b>31,560,531</b>
<b>Comparatives</b>	<b>25,082,790</b>	<b>-</b>	<b>-</b>	<b>25,082,790</b>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 10 - RECONCILIATION TO CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2019 \$	2018 \$
Total cash & equivalent assets	5	3,632,618	6,540,783
Less: Short-term borrowings	8	-	-
Balances per Cash Flow Statement		<u>3,632,618</u>	<u>6,540,783</u>

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

Net Surplus (Deficit)		3,708,876	4,731,293
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		1,120,008	1,192,444
Net increase (decrease) in unpaid employee benefits		71,686	(3,301)
Grants for capital acquisitions treated as Investing Activity		(5,260,000)	(5,942,130)
Net (Gain) Loss on Disposals		22,893	9,094
		<u>(336,537)</u>	<u>(12,600)</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(102,383)	116,475
Net (increase) decrease in inventories		(2,332)	(3,352)
Net increase (decrease) in trade & other payables		(1,214,903)	1,260,899
Net Cash provided by (or used in) operations		<u>(1,656,155)</u>	<u>1,361,422</u>



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 11 - FUNCTIONS**

**INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES**

	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2019	2018	2019	2018
	2019 \$	2018 \$	2019 \$	2018 \$	2019 \$	2018 \$				
Administration	2,908,805	2,732,182	1,310,018	1,677,919	1,598,787	1,054,263	1,759,048	1,325,402	-	-
Public Order & Safety	-	-	12,878	17,932	(12,878)	(17,932)	-	-	-	-
Health	(259)	259	1,769	88	(2,028)	171	-	-	-	-
Welfare	123,500	135,437	126,155	154,155	(2,655)	(18,718)	70,000	56,912	-	-
Community Support	831,819	260,863	1,290,339	566,778	(458,520)	(305,915)	-	-	-	-
Recreation	19,350	51,302	425,447	716,835	(406,097)	(665,533)	7,042	7,512	-	-
Agricultural Services	36,119	33,114	34,213	34,298	1,906	(1,184)	-	-	-	-
Regulatory Services	28,318	42,671	155,879	129,638	(127,561)	(86,967)	-	-	-	-
Transport & Communication	271,019	800,750	1,997,218	1,595,518	(1,726,199)	(794,768)	271,019	800,750	-	-
Economic Development	293,167	275,415	635,526	676,830	(342,359)	(401,415)	-	22,001	-	-
Other NEC	183,756	224,700	429,666	566,880	(245,910)	(342,180)	5,310,000	6,011,797	-	-
Inter Function	-	-	(195,283)	(378,435)	195,283	378,435	-	-	44,589,999	35,801,996
<b>TOTALS</b>	<b>4,695,594</b>	<b>4,556,693</b>	<b>6,223,825</b>	<b>5,758,436</b>	<b>(1,528,231)</b>	<b>(1,201,743)</b>	<b>7,417,109</b>	<b>8,224,374</b>	<b>44,589,999</b>	<b>35,801,996</b>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 11 (cont.) - COMPONENTS OF FUNCTIONS**

The activities relating to Council functions are as follows:

**Administration**

Governance, Administration, Elected Members, Organisational, Support Services, Accounting/ Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

**Public Order & Safety**

Public Order and Safety, Emergency Services, Other Fire Protection, Other Public Order and Safety.

**Health**

Immunization scheme, Pest Control.

**Welfare**

Centre link, Service SA, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Children and Youth Services, Rural Transaction Centre, Community Transport.

**Community Services**

Community Support, Community Assistance, Family and Neighbourhood Support, Other Community Support, Community Amenities, Cemeteries, Public Conveniences, Car Parking – non-fee-paying, Waste Services.

**Recreation Culture**

Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services. Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.

**Economic Development**

Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

**Agricultural**

Agricultural Services, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

**Regulatory Services**

Dog and Cat Control, Building Control, Town Planning, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

**Transport**

Aerodrome, Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

**Other Not Elsewhere Classified**

Bad Debt, Debenture Loan Interest, Private Works



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 12 - FINANCIAL INSTRUMENTS**

All financial instruments are categorised as *loans and receivables*.

**Accounting Policies - Recognised Financial Instruments**

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates 1.25% (2018: 1.5% and 1.75%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> <b>Unsecured, and do not bear interest. Although Authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries.</b></p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Receivables - other levels of government</b>	<p><b>Accounting Policy:</b> Carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> <b>Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</b></p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Interest Bearing Borrowings</b>	<p><b>Accounting Policy:</b> Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, borrowings are repayable; interest is charged at fixed or variable rates between 4% and 5% (2018: 4% and 7%)</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Finance Leases</b>	<p><b>Accounting Policy:</b> accounted for in accordance with AASB 117.</p>



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 12 - FINANCIAL INSTRUMENTS (cont.)**

**Liquidity Analysis**

2019	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b><u>Financial Assets</u></b>	\$	\$	\$	\$	\$
Cash & Equivalents	3,632,618	-	-	3,632,618	3,632,618
Receivables	356,595	-	-	356,595	356,594
Other Financial Assets	-	-	-	-	-
<b>Total</b>	<b>3,989,213</b>	<b>-</b>	<b>-</b>	<b>3,989,213</b>	<b>3,632,618</b>
<b><u>Financial Liabilities</u></b>					
Payables	668,874			668,874	669,371
Current Borrowings	622,410			622,410	310,034
Non-Current Borrowings		2,788,974	6,301,553	9,090,527	6,180,135
<b>Total</b>	<b>1,291,284</b>	<b>2,788,974</b>	<b>6,301,553</b>	<b>10,381,811</b>	<b>6,490,169</b>

2018	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b><u>Financial Assets</u></b>	\$	\$	\$	\$	\$
Cash & Equivalents	6,540,783	-	-	6,540,783	6,540,783
Receivables	238,645	-	-	75,581	76,123
<b>Total</b>	<b>6,779,428</b>	<b>-</b>	<b>-</b>	<b>6,616,364</b>	<b>6,616,906</b>
<b><u>Financial Liabilities</u></b>					
Payables	2,283,819	-	-	2,283,819	2,283,819
Current Borrowings	587,272	-	-	587,272	274,304
Non-Current Borrowings	-	2,540,812	6,675,756	6,682,665	6,183,110
<b>Total</b>	<b>2,871,091</b>	<b>2,540,812</b>	<b>6,675,756</b>	<b>9,553,756</b>	<b>8,741,233</b>

The following interest rates were applicable to Council at balance date:

	30 June 2019		30 June 2018	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates	1.25	3,749,189	5.95	8,457,414
		<u>3,749,189</u>		<u>8,457,414</u>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 12 - FINANCIAL INSTRUMENTS (cont.)**

**Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

**Risk Exposures:**

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The Council maximum credit risk on financial assets is the carrying amount, net of any allowance for Council's doubtful debts. All investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 4 in relation to individual classes of receivables, exposure is concentrated within Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 13 - FINANCIAL INDICATORS**

	2019	2018	2017
<b>Operating Surplus Ratio</b>			
<u>Operating Surplus</u>	(33%)	(26%)	9%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

**Net Financial Liabilities Ratio**

<u>Net Financial Liabilities</u>	85%	57%	(48%)
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

***Adjustments to Ratios***

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These ***Adjusted Ratios*** correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison between years.

<b><i>Adjusted Operating Surplus Ratio</i></b>	(35%)	(27%)	(3%)
<b><i>Adjusted Net Financial Liabilities Ratio</i></b>	147%	39%	(68%)

**Asset Renewal Funding Ratio**

<u>Net Outlays on Existing Assets</u>	44%	4%	9%
Net Asset Renewals - IAMP			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 14 - UNIFORM PRESENTATION OF FINANCES**

The following is a high level summary of both operating and capital investment activities of Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2019	2018
	\$	\$
Income	4,695,594	4,556,693
Expenses	<u>(6,223,825)</u>	<u>(5,758,436)</u>
<b>Operating Surplus / (Deficit)</b>	<b>(1,528,231)</b>	<b>(1,201,743)</b>
 <b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	(425,596)	(11,784,108)
Add back Depreciation, Amortisation and Impairment	1,120,008	1,192,444
Proceeds from Sale of Replaced Assets	<u>36,055</u>	<u>16,255</u>
	<b>730,467</b>	<b>(10,575,409)</b>
 <b>Net Outlays on New and Upgraded Assets</b>		
Amounts received specifically for New and Upgraded Assets	<u>5,260,000</u>	<u>5,942,130</u>
	<b>(895,224)</b>	<b>5,942,130</b>
 <b>Net Lending / (Borrowing) for Financial Year</b>	<b><u>(1,692,988)</u></b>	<b><u>(5,835,022)</u></b>

**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 15 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET**

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

**1. LAND UNDER ROADS**

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 2,265 km of road reserves of average width 6 metres.

**2. POTENTIAL INSURANCE LOSSES**

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

**3. LEGAL EXPENSES**

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of zero appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**  
**Note 16 – SUPERANNUATION**

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

**Accumulation only Members**

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018-19; 9.50% in 2019-20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

**Salarylink (Defined Benefit Fund) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2017-18) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

**Contributions to Other Superannuation Schemes**

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.



**District Council of Peterborough**  
**Notes to and forming part of the Financial Statements**  
**for the year ended 30 June 2019**

**Note 17 - RELATED PARTY DISCLOSURES**

**KEY MANAGEMENT PERSONNEL**

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 11 persons were paid the following total compensation:

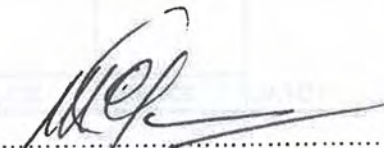
	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Salaries, allowances & other short term benefits	327,822	323,027
Post-employment benefits		
Long term benefits		
Termination benefits		
<b>TOTAL</b>	<b>327,822</b>	<b>323,027</b>

**District Council of Peterborough**  
**Annual Financial Statements**  
**for the year ended 30 June 2019**

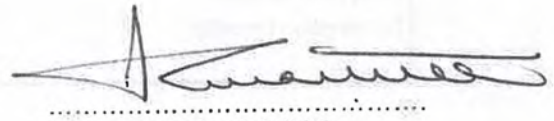
**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of District Council Peterborough for the year ended 30 June 2019, the Council's Auditor, Galpins Accountants, Auditors & Business Consultants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Peter McGuinness  
**CHIEF EXECUTIVE OFFICER**



Irene Ruth Whittle  
**PRESIDING MEMBER**  
**AUDIT COMMITTEE**

Date: 24<sup>th</sup> April 2020



David Chant CA, FCPA  
Simon Smith CA, FCPA  
David Sullivan CA, CPA  
Jason Seidel CA  
Renaë Nicholson CA  
Tim Muhlhausler CA  
Aaron Coonan CA  
Luke Williams CA, CPA  
Daniel Moon CA



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under Professional Standards Legislation

## INDEPENDENT AUDITOR'S REPORT

### To the members of the District Council of Peterborough

#### Opinion

We have audited the accompanying financial report of the District Council of Peterborough, which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of the District Council of Peterborough.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2019, and its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards, Local Government Act 1999 and Local Government (Financial Management) Regulations 2011.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants (including independence standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council's financial reporting process.



### **Auditor's Responsibility for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Tim Muhlhausler** CA Registered Company Auditor  
Partner

24 / 04 / 2020



David Chant CA, FCPA  
Simon Smith CA, FCPA  
David Sullivan CA, CPA  
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Renae Nicholson CA  
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## INDEPENDENT AUDITOR'S REPORT

### To the Members of the District Council of Peterborough

### Independent Assurance report on the Internal Controls of the District Council of Peterborough

#### Opinion

We have audited the compliance of the District Council of Peterborough (the Council) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2018 to 30 June 2019 have been conducted properly and in accordance with law.

In our opinion, the District Council of Peterborough has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2018 to 30 June 2019.

#### Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### The Council's Responsibility for Internal controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

#### Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.



### **Auditor's responsibility**

Our responsibility is to express an opinion on the Council's compliance with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

### **Limitations of Controls**

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

### **Limitation of Use**

This report has been prepared for the members of the Council in Accordance with Section 129 of the Local Government Act 1999 in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

### **GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Tim Muhlhausler CA, Registered Company Auditor**  
Partner

24 / 04 / 2020

## District Council of Peterborough

### General Purpose Financial Statements

For the year ended 30 June 2019

#### Statement by Auditor

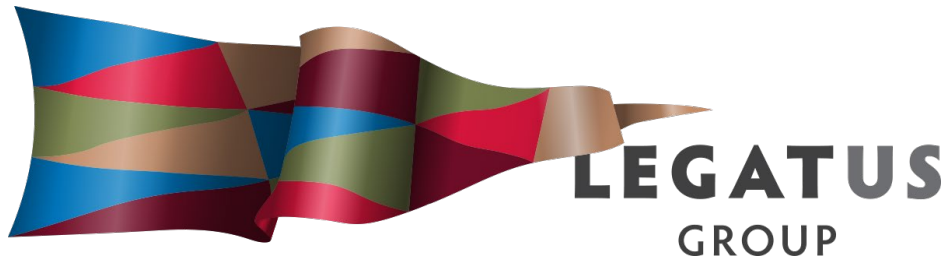
I confirm that, for the audit of the financial statements of District Council of Peterborough for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



**Tim Muhlhausler**  
**Galpins**

24 / 04 / 2020



## 2018/2019 ANNUAL REPORT

The Legatus Group Charter requires that the AGM receive the Legatus Group's Annual Report which may incorporate reports from committees and any representatives reports from other organisations.

The Legatus Group AGM was held on Friday 30 August 2019 and adopted the report.

### 2018/2019 ANNUAL REPORT

The Legatus Group Charter clause 6.3 Annual Report

6.3.1 The Legatus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legatus Group for the preceding Financial Year.

6.3.2 The Annual Report must incorporate the audited financial statements of the Legatus Group for the relevant Financial Year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

**The Legatus Group is a regional subsidiary of:**

- Adelaide Plains Council
- Barunga West Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the Central Local Government Region of South Australia adopted the trading name of Legatus Group to which it is referred. The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils



- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

**Contact Details:** Address: 155 Main North Road CLARE SA 5453 PO Box 419 CLARE SA 5453 Telephone: 08 88421385 Email: [ceo@legatus.sa.gov.au](mailto:ceo@legatus.sa.gov.au) Website: [www.legatus.sa.gov.au](http://www.legatus.sa.gov.au)

**Legatus Group Board of Management:** The Board consists of all principal members (Mayor / Chairman) of the Constituent Councils which for 2018/2019 were:

Council	Delegate
Adelaide Plains Council	Mayor Tony Flaherty until 9 November 2018 Mayor Mark Wasley from 9 November 2018
Barunga West Council	Mayor Cynthia Axford until 9 November 2018 Mayor Leonie Kerley from 9 November 2018
Clare & Gilbert Valleys Council	Mayor Allan Aughey OAM until 9 November 2018 Mayor Wayne Thomas from November 2018
Copper Coast Council	Mayor Paul Thomas AM until 9 November 2018 Mayor Roslyn Talbot from 9 November 2018
District Council of Mount Remarkable	Mayor Colin Nottle until 9 November 2018 Mayor Phillip Heaslip from 9 November 2018
District Council of Orroroo Carrieton	Chairman Kathie Bowman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien
Northern Areas Council	Mayor Denis Clark
Port Pirie Regional Council	Mayor John Rohde until 9 November 2018 Mayor Leon Stephens from 9 November 2018
Regional Council of Goyder	Mayor Peter Matthey OAM
The Barossa Council	Mayor Bob Sloane until 9 November 2018 Mayor Bim Lange from 9 November 2018
The Flinders Ranges Council	Mayor Peter Slattery

<b>Wakefield Regional Council</b>	<b>Mayor Rodney Reid</b>
<b>Yorke Peninsula Council</b>	<b>Mayor Ray Agnew OAM until 9 November 2018</b> <b>Mayor Darren Braund from 9 November 2018</b>

#### **Office Bearers for 2017/18**

<b>Chairman:</b>	<b>Mayor Peter Matthey OAM</b>
<b>Deputy Chairs:</b>	<b>Chairman Kathie Bowman</b> <b>Mayor Bob Sloane until 9 November 2018</b> <b>Mayor Bill O'Brien from 9 November 2018</b>
<b>South Australian Regional Organisation of Councils</b>	<b>Mayor Peter Matthey</b> <b>Mayor Bill O'Brien</b>
<b>Chief Executive Officer:</b>	<b>Mr Simon Millcock</b>
<b>Auditor:</b>	<b>Dean Newberry and Associates</b>

#### **Meetings of the Legatus Group**

The following meetings of the Board of Management were held during the 2018/19 year:

- Annual General Meeting 17 August 2018
- Ordinary Meeting 17 August 2018
- Ordinary Meeting 12 December 2018
- Ordinary Meeting 15 February 2019
- Ordinary Meeting 31 May 201

**There were four committees in 2018/2019 and all agendas and minutes are published on the Legatus Group Website and minutes were provided to the Legatus Group meetings.**

Committee	Members	Meeting Dates
Audit Committee	<ul style="list-style-type: none"> <li>• Mayor Ray Agnew (Chair) until 9/11/18</li> <li>• Chair Kathie Bowman</li> <li>• Mayor Colin Nottle until 9/11/18</li> <li>• Mr Colin Davies until 1/12/18</li> <li>• Mr Peter Ackland</li> <li>• Mayor Denis Clark from 30/1/19</li> <li>• Mr Ian McDonald from 30/4/19</li> </ul>	3 August 2018 30 November 2018 30 January 2019 30 April 2019
Management Group (Council CEOs)	<ul style="list-style-type: none"> <li>• Mr Colin Byles (Northern Areas) (Chair)</li> <li>• Mr James Miller (Adelaide Plains)</li> <li>• Mr Martin McCarthy (Barossa)</li> <li>• Mr Andrew Cole (Barunga West)</li> <li>• Dr Helen Macdonald (Clare &amp; Gilbert Valleys)</li> <li>• Mr Peter Harder (Copper Coast) replaced by Mr Russell Peate</li> <li>• Mr Colin Davies (Flinders Ranges)</li> <li>• Mr David Stevenson (Goyder)</li> <li>• Mr Brian Carr (Light)</li> <li>• Mr Wayne Hart (Mt Remarkable)</li> <li>• Mr Kristen Clark (Orroroo/Carrieton) replaced by Mr Dylan Strong</li> <li>• Mr Peter McGuinness (Peterborough)</li> <li>• Mr Peter Ackland (Pirie Regional)</li> <li>• Mr Jason Kuchel (Wakefield) replaced by Mark McShane and Andrew MacDonald</li> <li>• Mr Andrew Cameron (Yorke Peninsula)</li> </ul>	3 August 2018 30 November 2018 1 February 2019 10 May 2019
Road & Transport Infrastructure Advisory Committee:	<ul style="list-style-type: none"> <li>• Lee Wallis (Goyder)</li> <li>• Peter Porph (Northern Areas)</li> <li>• Colin Davies (CEO Flinders Ranges) until 30/11/18</li> <li>• Jo-Anne Buchanan (RDA Yorke Mid North)</li> <li>• Steve Kaesler (Barossa)</li> <li>• Trevor Graham (Yorke Peninsula)</li> <li>• Martin Waddington replaced by Tom Jones (Adelaide Plains)</li> <li>• Steve Watson (Clare &amp; Gilbert Valleys)</li> <li>• Mike Wilde (Department of Planning, Transport and Infrastructure)</li> <li>• Dr Helen Macdonald (CEO Clare &amp; Gilbert Valleys Council) from 10/4/19</li> <li>• Wayne Hart (CEO Mt Remarkable) from 10/4/19</li> </ul>	2 August 2018 30 November 2018 5 February 2019 10 April 2019
Community Wastewater Management Advisory Committee	<ul style="list-style-type: none"> <li>• Wayne Hart (CEO Mt Remarkable)</li> <li>• Andrew Cole (CEO Barunga West)</li> <li>• Lee Wallis (Goyder)</li> <li>• Gary Easthope (Clare and Gilbert Valleys)</li> <li>• Chris Parish (Wakefield)</li> <li>• Adam Broadbent (Light)</li> </ul>	17 October 2018 15 March 2019 23 May 2019



## **Chairman's Report**

I would like to firstly acknowledge both the outgoing and incoming Mayors following the November 2018 Local Government elections and this has seen eight new Mayors join the Legatus Group Board. In particular I take the opportunity to thank those long serving Mayors who provided a valuable service to their communities and the region.

It has been my pleasure to serve as Chairman in 2018/19 and I would like to take this opportunity to report on some of the highlights of the year.

Following on from the key regional state-wide issues that the Legatus Group undertook reports for in the previous year we were extremely pleased to see that the State Government removed the impost to councils for rubble royalties. The formation of the SA Coastal Council Alliance was an outcome of the previous year's work.

The Legatus Group continues to play the lead role on issues around rating equity and impacts of the NDIS on local government. Whilst this year we have also taken a lead role in state-wide approaches to Community Wastewater Management and the Drought. These have all been progressed to the South Australian Regional Organisation of Councils (SAROC) and we continue to provide a strong partnership approach with our other regional local government associations.

We delivered a significant report on the Digital Maturity of Local Government and whilst the report sought to have a whole of SA approach the Legatus Group constituent councils took a lead and I will be interested to see how these findings progress.

This year has seen us actively involved in the issues around the new LGA constitutional changes and the formation of the new look LGA Board along with the new SAROC business plan and budget. It should be noted that Legatus has been active in representing members; as we raised our concerns to both SAROC and to the LGA Board. Given the amount of time and expense for regional councils to attend meetings in Adelaide; I was satisfied with the outcome in relation to the constitutional changes and gratified to see increased levels of consultation afforded to the regions.

The drought has seen a significant impact to regional SA and whilst it was pleasing to see support from the Australian Government through the Drought Communities Program there were levels of inconsistencies which the Legatus Group raised with the Prime Minister. I note our region gained extra support with a further 6 of our councils being added onto the program following the initial 7. This program is providing up to \$13 million to our region for local infrastructure and other projects for communities and businesses who have been impacted by drought. Whilst we need to show that local government is able to deliver stimulus packages such as these in a timely manner and I note the role of the Legatus Group CEO who is currently working on a report for the Legatus Group and SAROC which will include issues of equity and clarity on the decision-making process.

The Legatus Group was active in its lobbying for road funding for a number of our major highways and I wrote to the State Minister on these matters. I was pleased to see the announcements by the Australian and South Australian Governments of funding for both the Horrocks and Barrier Highways. The Road and Transport Infrastructure Advisory Committee have been active this year in overseeing the delivery of stage 2 of the Legatus Group Regional Transport Plan which resulted in the Deficiency Action Plan and a robust assessment of this year's Special Local Roads Program funding applications. The Legatus Group 2019 Road and Transport Forum held on 12 July 2019 was a further successful outcome by the committee.

The region has been proactive in supporting the challenges and changing environment through the management of the Sector Agreement for the Climate Change Adaptation Plan and the subsequent release of the report on a Regional Sustainability Hub. This resulted in the Legatus Group being successful in their bid to project manage the Yorke Mid North Coastal Management Action Plan which is due for release later in 2019.

Our effort to encourage and foster closer working relationships with the three Regional Development Australia (RDA) organisations and Natural Resource Management Boards in our region; resulted in the successful Yorke Regional Planning Forum, workshops on the Creative Industries and the role of local

government in supporting businesses and the South Australian Regional Development Conference. The Legatus Group Visitor Information Services report was undertaken and will soon be presented to the board for consideration.

The Audit and Risk Management Group Committee have ensured that the work plan has assisted us in improving our governance. There has been valuable feedback gained from the Legatus Group Management Group meetings that have included a series of workshops and information sharing opportunities by and for the CEOs and I note with interest their discussions on Local Government Risk.

This year saw the formation of the Legatus Group Community Wastewater Management Advisory Committee who have been overseeing the 2-year Joint CWMS program, staging of a successful SA conference and overseeing the development of a regional sludge viability report which will soon be presented to the board for consideration.

It has been pleasing to see the continued dialogue with the six State Government Members of Parliament, and many of them making time to attend our board meetings. During the year the Legatus Group commenced greater interaction with Universities on research projects and this opportunity provided tangible project work for Interns whilst delivering cost effective research for the region.

In closing I would like to thank everyone who has taken a proactive role in progressing the region and thank both Mayor Bill O'Brien and Chairman Kathie Bowman for your roles as Deputy Chairs.

Mayor Peter Matthey

Chairman Legatus Group

## **CEO Report**

In 2018-2019 the Legatus Group consolidated the sub-regional approach to operations and support across the constituent councils whilst strengthening the partnerships with other regional bodies by expanding this to include research projects with Universities.

Following the November 2018 Local Government elections, a series of meetings were arranged with each constituent council and these took the form of either presentations at council meetings or workshops with councils.

Along with over 30 Legatus Group Board and committee, Yorke Mid North Alliance and SAROC meetings the Legatus Group CEO was actively involved in partnering with fellow regional local government association executive officers. This has seen the Legatus Group CEO take a leadership role and manage several state-wide and regional topics which include:

- I. Regional LGAs:
  - a. SA Coastal Council Alliance – committee member
  - b. Rating Equity for Commercial and/or Industrial Land Uses Outside Towns in South Australia – LGA R&D grant  
<https://legatus.sa.gov.au/wp-content/uploads/2018/11/Final-Report-Rating-Equity-for-Commercial-Industrial-Land-Uses-Outside-Towns-in-SA-1.pdf>
  - c. Socio-Economic impacts from the NDIS on regional local governments – LGA R&D grant  
<https://legatus.sa.gov.au/wp-content/uploads/2018/11/KPPM-Legatus-NDIS-Report-FINAL-20-5-18-002.pdf>
  - d. Community Wastewater Management – State Conference and the regional Sludge Viability report (to be released following August 2018 Legatus Group meeting) – APRIntern grant
  - e. Digital Maturity – funding LGA R&D grant  
<https://legatus.sa.gov.au/wp-content/uploads/2019/05/Legatus-Digital-Maturity-Index-Final-Report.pdf>
  - f. Regional representative on the working party for the LGA's Council Ready program

2. Regional Development South Australia
  - a. RDSA Conference – Tailm Bend
3. Yorke Mid North Alliance:
  - a. Yorke Mid North Regional Forum – Kadina
  - b. Climate Change – Sector Agreement and Sustainability Hub report – APRIntern grant  
<https://legatus.sa.gov.au/wp-content/uploads/2019/07/Final-report-May-2019.pdf>

Other regional projects that the Legatus Group CEO has been managing / supporting are:

- 2030 Legatus Group Regional Transport Plan Deficiency Action Plan I completed  
<https://legatus.sa.gov.au/wp-content/uploads/2019/07/Regional-Transport-Plan-Road-Deficiency-Action-Plans-Feb-19.pdf>
- Visitor Information Services review, which was completed, and this will be presented to the Legatus Group meeting on 30 August 2019 and published following their approval.
- Hummocks/Barunga Ranges Brighter Futures project commenced – funding from SA Government
- Yorke Mid North Coastal Management Action Plan commenced – funding NY NRM and APRIntern grants
- Youth into Volunteering – Building Better Futures grant
- Regional and sub/regional forums on the Music and Creative Industries
- Workshop on the role of local government in supporting local businesses

Support has been provided to constituent councils for the delivery of a regional / sub-regional approach for the Councils Disability Access Inclusion Action Plans which are due in 2020. There was an expression of interest submitted to the LGA for funding a regional wellbeing officer for the Legatus Group constituent councils which was not successful.

There continues to be work regarding the drought which includes collating the responses from all regional councils for a report to be developed for SAROC.

Support has been provided to the Legatus Management Group in their efforts to progress issues raised around Local Government Risk Management.

Through coordination by the Legatus Group, training was delivered by TafeSA for Certificate III in Water Industry Treatment (Wastewater) through the Small Regional Community funding with significant training costs being reduced and uptake by a total of 19 participants registering.

The Legatus Group continues to be in a healthy financial position with the balance from the year being \$166,358 and with an accumulated surplus and reserves at 30 June 2019 of \$1,000,821. There will be an assessment of the long-term financial coverage of the Legatus Group undertaken in the coming year and noting that the Rubble Royalties Funding ceases from 30 June 2020.

All grants were acquitted and reporting requirements for ongoing grants.

#### **Benefits to constituent councils:**

- Identify training needs for the Legatus Region Constituent Councils.
- Regional collaboration and priority setting and sharing of knowledge and resources in the areas outlined above.
- Delivery of regional strategic and business plans and annual work plans.
- Operate Legatus Group in accordance with legislative requirements and board policies and procedures.
- Well regarded by members and stakeholders as valid and relevant through regional collaboration and undertaking or supporting actions on identified priorities.
- Identify regional priorities through collaboration with members and stakeholders and develop agreed actions and/or support.
- Advocate with a single and united voice and in partnership with other Regional LGA's.

- Fostering of economic, environmental and social sustainability through pro-active, innovative, efficient and collaborative approaches to priority issues.

**Benefits across the local government sector:**

- Assistance with coordinating workshops and consultation sessions and improved regional delivery of LGA services.
- Identified and aided with regional and longer-term outcomes for Constituent Councils.
- Facilitates stronger regional collaboration on projects and areas for sharing of knowledge and services.
- Being able to undertake research projects on the needs specific to regional councils.

**Observation:**

Due to the November 2018 Local Government elections there was a slight slowdown in progressing regional projects and awareness of the Legatus Group given that there were 8 new board members. Since the election there has been stronger interest by constituent councils to bring issues forward and the formation of the committees has resulted in a more active interaction to address issues.

A focus has been on securing data to assist in decision making and to assist with raising policy issues through the board and SAROC. This year has seen the constructive dialogue with Constituent Councils, Members of Parliament, Ministers, the Local Government Association SA, public servants and other regional stakeholders. This is a result of the Legatus Group CEO position having been settled and by gaining greater clarity on the actions and projects.

Simon Millcock  
CEO Legatus Group

**The Legatus Group Audit and Risk Committee** summary of activities undertaken, and recommendations made during 2018-2019. The committee met on 4 occasions during 2018-2019 with the following attendance:

Date	No of Members Attending
3Aug 2018	4
30 Nov 2018	3
30 Jan 2019	3
30 Apr 2019	4

Committee Member	No of Meetings Attended
Mayor Ray Agnew	1
Chairman Kathie Bowman	4
Mayor Colin Nottle	1
Mayor Denis Clark	2
Colin Davies	2
Ian McDonald	1



The following table sets out the principal issues addressed by the Committee for 2018-19 year:

<b>Principal Issues Examined</b>	<b>Recommendations to Board</b>
Financial Report 2018-2019	No issues, unqualified audit, adopt
Review of budget against actuals	Noted the need for Legatus Group to endorse 2017-2018 adopted budget against actuals for annual financial report
Review of work plan, internal controls	Work planned developed
Charter	Variations to charter noted and recommended and adopted including the need for new auditor and Dean Newberry appointed
Business, Budget and Strategic Plan	Noted the development of the 2018-2019 business plan and budget
Membership	Recommendations to Board re membership
Equity / reserves	Recommendations to Board on levels to be held
Exemption for having committee	Supported the approach for exemption of committee

Chairman Kathy Bowman  
Chairman Legatus Group Audit and Risk Management Committee

Financial Statement year ending 30 June 2019 which was adopted at the 30 August 2019 Legatus Group AGM. The Legatus Group Charter requires that the AGM receive the audited financial statement for the preceding financial year.

The 2018/2019 Legatus Group audited annual financial report was undertaken by Dean Newberry and Partners. This report was prepared by Mr Sean Cheriton The Flinders Ranges Council Acting Finance and Administration Manager and was an agenda item at the Legatus Group Audit and Risk Committee meeting held on 22 August 2019. This meeting endorsed the Legatus Group annual financial statement for the year ending 30 June 2018 as presenting a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial statement. The meeting also recommended that the Legatus Group retain Dean Newberry and Partners as Auditors for the year end 30 June 2020.

The reports and statements form part of the Legatus Group Annual Report which will be distributed to Constituent Councils for inclusion with their own annual reporting requirements.

The regulations also require that on an annual basis, the Chief Executive Officer of each Constituent Council, the Legatus Group Chair and the Chair of the Audit Committee provide a statement of certification that the auditor is independent of the subsidiary. This has been completed.



## FLINDERS REGIONAL ASSESSMENT PANEL ANNUAL REPORT

### For the Financial Year ending 30 June 2019

The Terms of Reference for the Flinders Regional Assessment Panel ("the Panel") requires that the Panel, through the Public Officer, to report in writing to the Constituent Councils on an annual basis, detailing:

- The level of attendance of Panel Members at Panel Meetings;
- The Panel's activity and performance in making decisions; and
- Comment on or an analysis of policy or process that are relevant to the Panel's assessment functions and suggesting improvements.

During the course of the financial year ending 30 June 2019, there were nil (0) applications referred to the Panel, and the Panel did not meet on any occasion.

As required, the following tables summarise the level of attendance of Panel Members at meetings and the activity and performance of the Panel in decision making.

Panel Member Attendance				
Member	Meetings Eligible to Attend	Present	Apology	Absent without Apology
Ms. Shanti Ditter	0	0	0	0
Cr. Kevin Woolford (FRC)	0	0	0	0
Mr. John Brak	0	0	0	0

Panel Activity - Applications						
Constituent Council	Referred to Panel	Approved	Refused	Appealed	Withdrawn by Applicant	Deferred
The Flinders Ranges Council	0	0	0	0	0	0
District Council of Mount	0	0	0	0	0	0
District Council of Orroroo Carrieton	0	0	0	0	0	0
District Council of Peterborough	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

PP  
**Colin Davies**  
Public Officer and Assessment Manager