

DISTRICT COUNCIL of PETERBOROUGH



Amalgamated 1997

ANNUAL REPORT *Incorporating the Audited Financial Statements 2013/2014* **2013 / 2014**

108 Main Street
P.O. Box 121
PETERBOROUGH S.A. 5422
Telephone : (08) 8651 3566
Facsimile: (08) 8651 3066
email: council@peterborough.sa.gov.au
web-site : www.peterborough.sa.gov.au

The content of Council's 2013 - 2014 Annual Report
is as required under Section 131 of the Local Government Act, 1999.
Progress on Council activities is reported monthly
in *The Informer*, which is circulated throughout the Peterborough district.



*** VISION***

A thriving community again with a quality lifestyle
and sustainable economic base

KEY RESULT AREA

- KRA** Economic sustainability
- KRA** Infrastructure
- KRA** Community well being
- KRA** The environment
- KRA** Representative and accountable local government



**Contents :****Page**

From the Mayor		4
Report from the Chief Executive Officer		6
Finance & Administration		8
Report from the Works Manager		10
Report from the Steamtown Heritage Rail Centre & Tourism Manager		12
Report from the General Inspector / Fire Prevention Officer		16
Report from the Environmental Health Officer		17
Report from the Development Officer		18
Report from the WHS Risk Coordinator		19
Report from the Rural Transaction Centre		20
Report from the Community/School Library		21
District Council of Peterborough	Geographic	22
	Local Industries	22
Council Members	Contact details	23
Staff of Council	Chief Executive Officer	24
	Administrative Staff	24
	Works Staff	24
	Peterborough Community Library	25
	Human Services Department	25
	Peterborough Swimming Pool	25
	Peterborough Town Hall	25
Council Information	Structure & Functions of Council	26
	Council Committees	26 / See also page 28
	Agenda & Minutes	26
	Delegations	26
	Internal Review of Council Actions	26
	Auditor Independence	26
	Policy Documents	27
	Services for the Community	27
Council Representation on Committees/Organisations		28
Public Participation	Council Meetings	29
	Access to Council Documents	29
Local Government Act, 1999 – Section 131 & Schedule 4		
1.	Audited Financial Statements	30 / Attachment I
	Registers	30
	Codes of Conduct	30
	Allowances	30
	Senior Executive Officers	30
	Confidential Minutes	31
	Freedom of Information Statement	31
	Representation Quota	31
2.	Strategic Management Plan	32
	Competitive Tendering	32
	Decision Making Structure	32
	Equal Opportunity Programme & Human Resource Management	33
	Management Plans for Community Land	33
3.	Government Business Enterprises (Competition) Act 1996	33
Audited Financial Statement		Attachment I

**FROM THE MAYOR : 2013/2014 :**

Another 12 months of Council work for staff and Councillors on behalf of the ratepayers and residents of the District Council of Peterborough. There is a saying “if things are not changing then things are not improving”. Not sure that I agree entirely in every circumstance. There is also a saying “if things aren’t broken then don’t fix them”. We need to have a happy balance between the two – and that is what Council aims for.

We are discussing and consulting on the possible introduction of a Community Waste Water Management Scheme. The Health Act clearly designates the responsibility for the overall health of a community to the Council. Because of this we have had a survey done which clearly illustrates that approximately 70% of our current septic systems do not comply with health regulations. This means the research and possible introduction of a scheme that is going to cost money – to Council and to all individual ratepayers within the scheme area. It is a very emotive subject and as Councillors and staff work their way through the requirements of the Acts, we have to be very conscious of our responsibility as a health provider and also to ensure that equity and principles of fairness and consideration for things like hardship are taken into account. Not an easy task but one which we are determined to see through and to finalise one way or the other.

The building of our Skate Park is complete. It is a wonderful example of what a community can do. The plans have been ‘in the wind’ for many years and finally it is complete and being used. The youth of the community have raised some funds for the park, we have been fortunate to attract grant funding, the service clubs and many others have been extremely generous and the Council have picked up the balance. With the beautification of the surrounding areas the project has cost in the vicinity of \$250,000. We still need to do some finishing touches but it is a credit to all involved and will provide amusement and ‘something to do’ for years to come.

Our push to improve our economic well-being through tourism is progressing slowly and methodically with success. The employment (after the retirement of Horst Endrulat) of Pat Kent as our joint Tourism and Steamtown Manager has proven to be a bonus as he brings fresh ideas and great energy to the position. Difficult decisions have to be made and Pat, along with our CEO Peter and the CEO of Regional Development Australia Northern and Yorke, is assisting. Sentiment plays very little part in difficult business decisions unfortunately.

Our Print Shop has a new room for a display area, the YMCA painting and maintenance programme is complete, the walk/bike lane from the VIC to Steamtown is progressing and sign posting for all our attractions is near finished. The proposed Community Housing is now a fact and 6 new homes will soon be available for rent in the town. We have improved a school bus route by upgrading a rural road, begun putting sunshades over our playgrounds and swimming pool and continue to improve and maintain the assets that we already have. Our Works Programme continues and town and rural roads, footpaths, cemeteries and all that we are responsible for receive ongoing attention.

Our budget processes become harder as the economy of the country waxes and wanes. We are the end link in many Government chains and so glean or suffer as much as the big players do. We try to balance the needs with the wants and for a group of ‘amateurs’ we don’t do too badly. Our CEO keeps us on the straight and narrow, ably aided and abetted by the community who are not shy in telling us where we are going wrong or need some improving. It makes for a good mix. It does us all good from time to time to remember that Councillors are elected by the people and are ratepayers too. We do not get out of bed each morning thinking of new ways to upset the population!

My Councillors are a great bunch of people. They work hard, represent the community fairly and honestly and show extraordinary and commendable restraint and insight at times when decisions are hard and mud appears to be flying around. Our CEO, Peter McGuinness, is also our Finance Manager and he does a wonderful job with the budgeting processes and the task of leading us through Agendas and Committee meeting processes. He works for the community and council with diligence, honesty and dedication – thank you Peter.

The Staff – outside, inside, library, RTC, SHRC, cleaning, caretaking, admin, casual and contracted services, all do a wonderful job for the people of Peterborough and District. I cannot praise them highly enough. They work for the ratepayers and residents and are very conscious of their roles and responsibilities. I hope that people appreciate them and realise that they too live in this community or communities similar to ours.



As we move to the end of this four year term and fresh elections, I remind everyone that the Councillors of the day are “of the people, by the people for the people”. Please be fair and measured in your selection of the people who will represent you for the coming four years. Please have faith in them and support them through the good and the difficult times. This year we have 9 nominations for 8 places – difficult choices will need to be made.

I, personally, will be working with the new Councillors and the community for the next four years. I appreciate the confidence shown in my ability to lead the new council and to work with the Councillors and the Staff for the betterment of Peterborough and District.



Ruth Whittle OAM
Mayor
District Council Peterborough



REPORT FROM THE CHIEF EXECUTIVE OFFICER : 2013/2014 :

Council continues to receive positive feedback from community members and visitors about the ever changing landscape within Peterborough.

Visitors continue to come to Peterborough, but unfortunately there has been a downward trend in this area and throughout the region – it has been estimated at approximately 20 to 25%.

There have been some staff changes during the year with resignations from Allan Williams, William Walding, Horst Endrulat, Ron Ashenden and Isabel Gray.

We welcome Pat Kent to the dual role of Steamtown Heritage Rail Centre and Tourism Manager and wish him well.

Due to the departure of Ron Ashenden, Council made the decision to promote from within. As a result Mr Lawrence Heath has been offered and accepted the position of Development Officer along with his existing duties as General Inspector. The new title of Development and Regulatory Services Officer now incorporates both positions. We wish him well in his new role too.

During the year Council has developed a new tourism website, displaying all to see and do within our district, an excellent addition to our arsenal in generating new tourism growth in Peterborough.

Council have also updated its own website making it more informative and easier to use. There is now a lot more up to date information available. It is a well-resourced website evident with approximately 50 hits per day.

Council has been working through a new concept with Unity Housing to develop six new houses, that will be made available to medium income earners. The development should be completed by the end of 2014.

During the year Council applied for and was successful in obtaining grants for the following projects:

- 1) Don Ferguson Drive Garden and Walking Trail \$153,632.00
- 2) Shade structures for the Victoria Park and Swimming Pool and to carry out further grassing of Victoria Park

Council has also purchased a shade structure for the YMCA playground.

The Skate Park has now been designed and construction to commence August 2014.

The Cemetery Committee has worked hard over many years to ensure that those graves that have remained unidentified have finally received identification through the placement of name plates on the grave sites. Well done to all those involved.

In September 2013 the federal elections were held resulting in the National Liberal Party forming the new Government. This new Government has taken a very strong and hard lined position on the country's financial position. As a result the impact to the council and its ratepayers has been quite dramatic with the loss of Supplementary Local Road Funding, indexation on FAGs and the loss of concessions to the ratepayer making for interesting times ahead.

This Council continues to work with other Councils to improve our future sustainability through some shared services, such as:

- 1) The Flinders Ranges Development Assessment Panel
- 2) Shared employment of the Environmental Health Officer
- 3) The Northern Passenger Transport Network



- 4) The Mid-North be Active Field Officer
- 5) Council's waste and recycling service
- 6) Appointment of a shared auditor

Thank you to the staff and elected members of the District Council of Peterborough for their assistance over the past 12 months.



Peter McGuinness
Chief Executive Officer



REPORT OF FINANCE AND ADMINISTRATION : 2013/2014 :

The Financial Statements for the District Council of Peterborough for the 2013/14 financial year were adopted by Council at the meeting held on the 17th November 2014. That document forms part of this Annual Report.

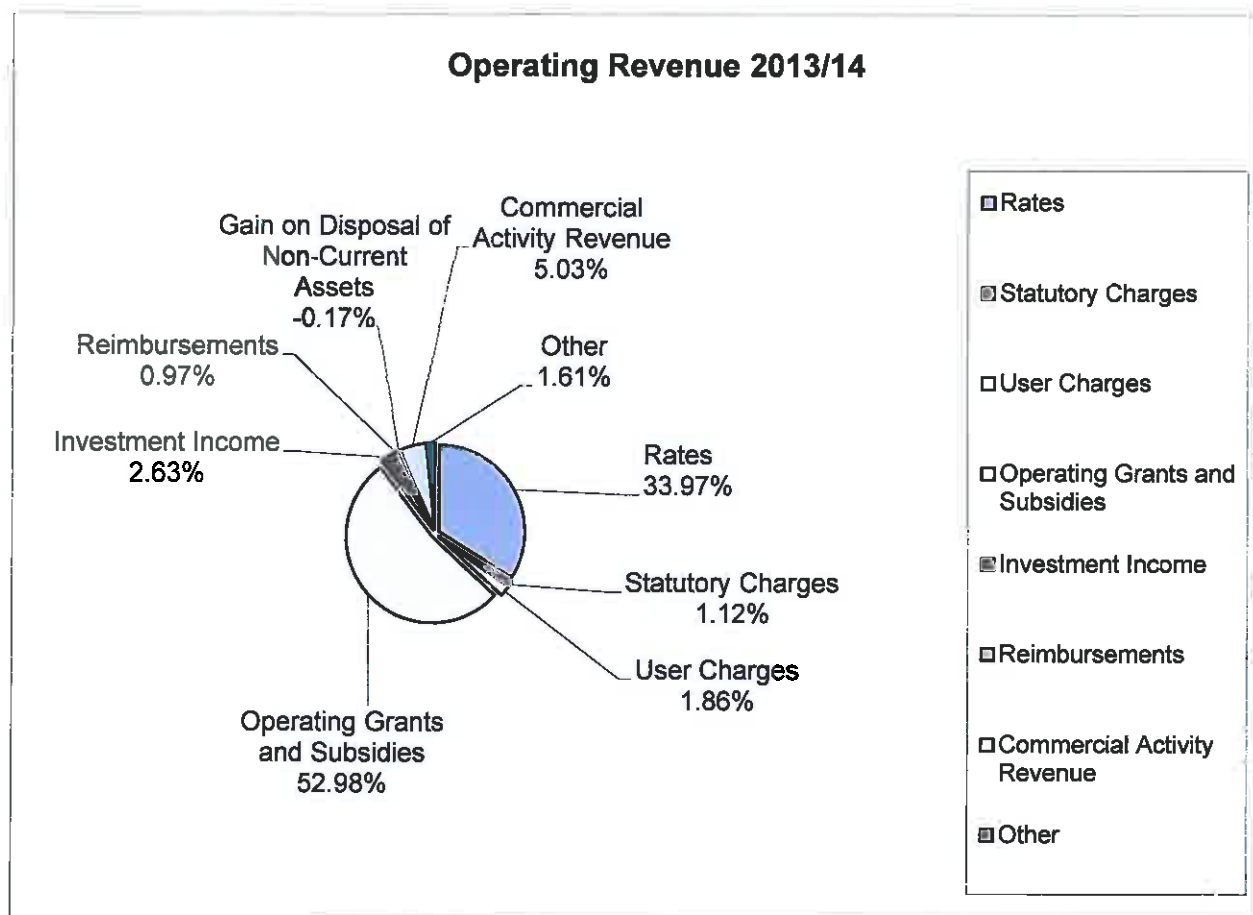
A net deficit of \$3,825,468 has resulted this year, an increase against the deficit in 2012/13 due to lower grant funding, and a revaluation of assets to the value of \$2,980,678. A significant shortfall in our cash management to cover depreciation exists and therefore hampering our ability to replace or maintain assets.

Council set the rates, the result being the income derived was an increase of 3.00% over the previous year. Setting a realistic budget Council was able to continue with some of its asset replacement/upgrade program. Capital expenditure for the year was \$439,241 with disposals of \$42,784.

Among the purchases for the year was a new Cat Grader and Niche Wall for the cemetery. There were no new loans from the LGFA for this financial year.

Council has now received \$3,000,000 from the Local Government Disaster Fund for the district road repairs. Work has continued throughout the year on repairing the District Roads. The funds are currently invested with the Local Government Finance Authority with a balance of \$2,198,357.

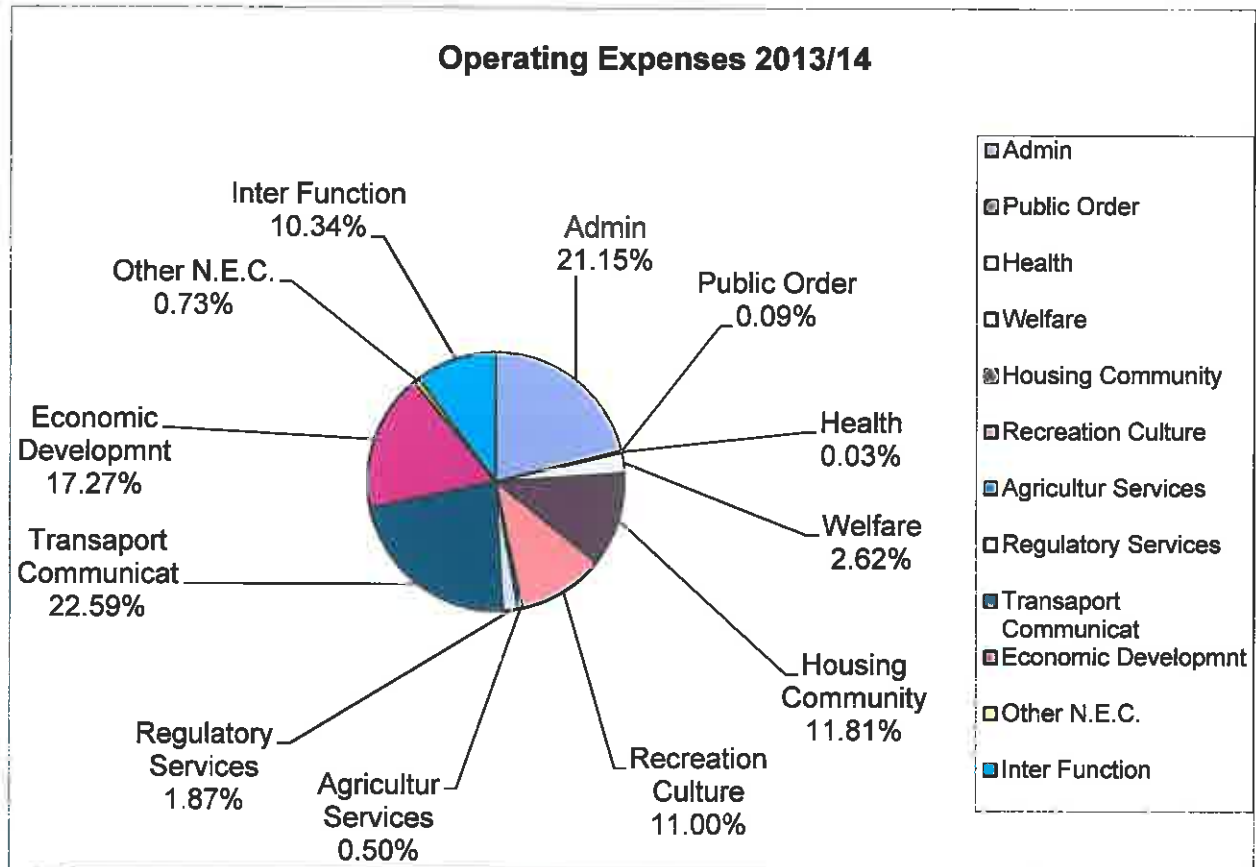
Investment holdings decreased to \$4,364,563 as at 30th June 2014, a decrease over last year of \$706,897. The following graph summarises the Operating Revenue for 2013/14



From the above graph it can be seen that Council relies on both State and Federal funding, with council rates only contributing 33.97% to total revenue.



The following graph summarises the Operating Expenditure for 2013/14.



The above graph shows the services on which Council spends the revenue it receives. Council rates equate to only 28.07% of the total expenditure.



Peter McGuinness
Chief Executive Officer

Finance

**REPORT FROM THE WORKS MANAGER : 2013/2014 :****DISTRICT ROADS**

Flood Damage Rehabilitation Funds from the Dec 2010/Feb 2011 have been utilised to re-sheet the following roads listed below. The Works Department completed 19.3km of re-sheeting during this financial year as well as approx. 16.5km of flood mitigation works and a new and improved concrete floodway at the Gumbowie Road Creek.

ROADS RE-SHEETED

ROAD NAME	FROM	TO		KM
McCormick Rd	Belalie Rd	To	RPA 20	0.2
Erskine Rd	Symes Rd	To	RPA 150	1.5
Orroroo/Paratoo Rd	Yalpara Rd	To	Council's eastern boundary	4.65
Earle Rd	Cleary Rd	To	Chomel St	10.18
Canowie Belt Rd	Chainage 500	To	Chainage 3100	2.6
TOTAL KMS				19.3
FLOOD MITIGATION WORKS				
Gumbowie Rd	Cleary Rd	To	Lancelot Rd	5
Numerous water diversion humps and additional drains installed over length of road in an attempt to reduce possible flood damage in the future.				
Simon Rd	Cleary Rd	To	O'Dea Rd	11.53
Numerous water diversion humps and additional drains installed over the length of road to reduce possible flood damage in the future.				
TOTAL KMS				16.53

**Gumbowie Road Creek Floodway
(Funded with Flood Insurance Money)**

This particular floodway has been progressively damaged by floods in recent years to the point it was on the brink of collapse. A completely new floodway has been constructed at a cost of \$41,000 with the foundation going much deeper than the original and with the length of the floodway going significantly higher up the roadway than the original floodway.

A concrete and rock apron has also been included to further protect the structure from being undermined by floodwaters.

OTHER WORKS**Subway Ramp**

A new and improved ramp from the roadside to the footpath in line with the subway was constructed which has greatly improved the safety of that access.

Peterborough West Footpath Upgrade

An extensive program of supplying crusher dust footpaths to the majority of footpaths west of George St to Buckingham St and from Railway Tee south to Buxton Cres was completed. This works has greatly improved footpaths in that area as well as improving the amenity of the area. Further works will continue in the 14-15 financial year.

Hurlstone St Reconstruction, Railway Crossing to Railway Tee

The above mentioned section of Hurlstone St was in a bad state and subject to regularly breaking up and becoming rather full of potholes, especially during wet weather.

This section of road was reconstructed as well as being raised slightly to prevent water pooling on the road which had contributed to the road failing.





WASTE MANAGEMENT

PETERBOROUGH TRANSFER STATION

Sealing of road and hardstand areas and Waste Oil Storage Container

Council was successful in obtaining a Zero Waste SA Regional Implementation Grant that was provided to improve the Transfer Station by sealing the roadway and hardstand areas and to purchase a 3000 litre Waste Oil Storage Container.

The entire project cost \$69,206 with 50% of the funding being supplied by ZeroWaste SA.

eWaste Storage Shipping Container

Council was successful in obtaining a Zero Waste SA E Waste Infrastructure Grant to store other eWaste that is NOT TV & Computer eWaste. Total cost of project \$6,300 with Council contributing \$1,500 of “in kind” works.

Free Dump Days

Council in its ongoing commitment to improving the amenity of the town has provided four free dump days this year which has been well patronised resulting in much rubbish from within the town being disposed of.

Pensioner Pickup

In addition to the four free dump days Council has again provided its free Pensioner Pickup Service in September which has also been well received and appreciated.

GREENING PROJECTS

Don Fergusson Drive (Greening of old Rail Corridor)

Additional irrigation line, electrical cabling, solenoids etc have been installed together with earth filling. Lawn has been laid in stage 1 of the development.

Victoria Park

Additional lawn has been installed around the pond and BBQ area to further enhance the amenity of the park.

NEW COUNCIL EQUIPMENT

Caterpillar 120M Grader

Council traded the WCM Grader which proved to be extremely unreliable on a new Caterpillar 120M Grader which was delivered late Nov/Early Dec. The Caterpillar 12H grader which was the primary grader has now become the grader which will predominately be used to undertake patrol grading works.

General :

There have been many smaller projects and routine maintenance works performed on an ongoing basis, which have not been mentioned as they are too numerous, but include all the routine maintenance of the parks, reserves, swimming pool, cemeteries, main street, patrol grading, sign maintenance, footpath maintenance, pre-fire season slashing, drainage maintenance, tree trimming/felling and removal, Transfer Station operations.

This year, just like most others, has had its challenges and isn't always easy, but everyone has worked hard to achieve our outcomes. I would like to pass on my thanks to the Deputy Works Manager, depot staff, the CEO, Town Hall staff, the Mayor and all the other Elected Members.



*Chris Thomson
Works Manager*



REPORT FROM THE STEAMTOWN HERITAGE RAIL CENTRE & VISITOR INFORMATION CENTRE : 2013/2014 :

Steamtown Heritage Rail Centre (SHRC) is a celebration of South Australia's rich railway heritage. Situated in the Southern Flinders Ranges, Peterborough was once one of only three triple-gauge railway junctions in Australia. Today, the multi award-winning Steamtown experience allows visitors to step back in time to the glory days when 1500 people worked in the Peterborough railway workshops. We offer professional, continuous guided tours every day of the year except Christmas, sharing unique railway experiences with visitors from across Australia and around the world. Our 1.5-hour tours include:

- Walking through the Roundhouse, a heritage-listed structure with an 85-foot turntable. Once housing 23 locomotives, it is the only such three-gauge structure in the world;
- Getting hands-on with locomotives, diesels and rolling stock, all in their original setting;
- Crouching beneath the wheels of a 102-tonne locomotive before sitting in the driver's seat;
- Touring the teak panelled interior of a 1923 1st Class lounge car (with piano!); and
- Exploring the original workshops and maintenance buildings.

Our premier experience is the nightly Steamtown Sound and Light Show – the first and only attraction of its kind in South Australia. Visitors walk into the atmospheric Roundhouse at night, with only the silent black locomotives and gleaming Southern Cross constellation for company, before sitting back in a reconditioned carriage to watch a movie retelling the romance and majesty of South Australia's railway heyday.



Undoubtedly, one of our greatest attractions at Steamtown is our small team of passionate guides, who delight in sharing their extraordinary railway knowledge and welcoming visitors into our little town's big history. In 2013/14 we have spent considerable human and financial resources in transferring our volunteer workforce on to a paid employment model. Following a two-day guiding workshop with respected SA tourism identity Craig Wickham, from Exceptional Kangaroo Island, our tours have stepped up to another level in terms of delivering key messages with passion and professionalism.

As custodians of some of the rarest and most well-preserved railway stock and memorabilia in the world – including unique items from the Old Ghan and Transcontinental trains – we are acutely aware of our obligation to the Peterborough community and indeed to Australia's railway pioneers.

Our paid and volunteer maintenance teams work with Work for the Dole participants; we assist Peterborough High School in trades and customer service training for students; and we make our premises available for TAFE and training providers to conduct specialised courses and learn vital trade skills such as painting, welding and sand blasting.

Steamtown is acknowledged as the primary tourism draw-card for Peterborough, offering substantial flow-on economic benefits to the wider community and businesses through visitor spending. Major new strategies are being implemented to achieve our goal of becoming self-sustaining by 2018.

Interestingly, visitor numbers to SHRC have remained static, however overall visitors to the region have dropped rather dramatically in 2013. This is largely due to the decreasing volume of water in Lake Eyre.

Steamtown hosted more than 5000 guided tours and 3000 Sound and Light Show visits in 2013/14.



We also promote regional produce in our gift shop, and support Rotary, Lions, sporting and other clubs by donating tickets for fundraising.



Marketing Overview 2013/14

Target markets for SHRC range from the traditional to the niche. Due to the nature of the SHRC experience visitors are attracted from all walks of life. The traditional over 50's self-drive touring market (Grey Nomad) is the primary focus of the current marketing initiatives; however, the SHRC marketing plan includes initiatives down to the detail of the niche railway enthusiast segment. Whilst small in number they are passionate about their interest and will travel long distances to experience an attraction of interest.

Grey Nomad - Over 50, touring for longer, ability to be flexible around travel time and route. Relatively higher disposable income to pursue a particular interest.

Groups - Generally pre-packaged tours, pre-determined route, timing and relatively inflexible. Larger numbers i.e. 35 plus.

Clubs - Motoring, Sporting, Social, Interest or Organisation. Variety of smaller groups, 10-12 in number. Can be flexible around route and timing if given enough lead-time during planning phase. A range of demographics.

Family - Generally younger family with children travelling. Shorter time frame for travel but flexible around route and points of interest. Localised package deals of interest to get "more bang for their buck".

Schools - Self-explanatory. Travel based around curriculum. Pre-determined route and timing. Larger groups 35 plus.

Special Interest - Heritage or railway focused. Smaller groups. Very flexible around points of interest providing it fits their niche. Usually pre-determined travel route and timing

Currently 2% of all visitors to the Flinders Ranges and Outback South Australia also visit Peterborough. On average, each visitor spends \$137 per night (data provided by Tourism Research Australia 2014). If everything remained status quo, and SHRC could increase this percentage, from 2% to 3%, the difference to SHRC and Peterborough would be transformational.

SHRC Management Committee

The SHRC Management Committee is a Section 41 Committee of Council and meets monthly on the 2nd Monday of each month at Steamtown in the boardroom.

Voting members

Ruth Whittle	(Mayor District Council of Peterborough)	Chair
Peter McGuinness	(CEO District Council of Peterborough)	Council Representative
Shane Mills	(Councillor District Council of Peterborough)	Council Representative
Jason Schell	(BHP Billiton Roxby Downs)	Community Representative
Frank Hardbottle		Community Representative
Pat Kent	(Manager - SHRC)	
Kelly Anne Saffin	Mid-North/York RDA	

Significant Tourism Achievements 2013/14

In the past 12 months we have significantly improved the online presence of Steamtown and Peterborough through three major initiatives.

The first has been the creation of the new official Peterborough tourism website:

www.visitpeterboroughsa.com.au. The impressive new website showcases Steamtown as the centrepiece of our historic railway town along with ‘The Legacy, The Locals and The Landscape’.



The second initiative is the development of a fully adaptive Daytrippa mobile guide/app for smart phones, tablets and desktops (www.tourpeterboroughsa.com.au). Offering comprehensive one and two-night itineraries aimed at encouraging visitors to “stay another day”, the app lets visitors book accommodation, dining and attractions such as the Sound and Light Show at the touch of a button. It’s GPS connected, so visitors can call up the app from the other side of the state (or the other side of Australia!) and they’ll be guided all the way to Peterborough. Enroute, visitors can also tap nearby locations on the map for key information on regional centres such as Port Augusta, Port Pirie, Burra and Hawker. We’ve included this information at no charge to other regional centres, because we’re acutely aware that we need to work together to grow the beautiful Southern Flinders as a tourism destination.



Our third major achievement has been the development of professional new marketing collateral as part of targeted strategy to build our relationships with Visitor Information Centres (VICs) and caravan parks in nearby regional centres. For the first time, the Steamtown/Tourism Manager has personally visited 30 VICs and most of the caravan parks in key feeder centres – from Broken Hill and Mildura in the east to Mannum and the Barossa in the south, Port Augusta in the west and Parachilna and Coober Pedy in the north, and everywhere in between. We printed 20,000 glossy A4 experiential brochures and 24,000 accommodation-only DL brochures, and within days our Steamtown surveys revealed that tourists were prompted to visit Peterborough as a result of reading our new collateral. It's imperative that VIC and caravan park staff in these feeder towns become strong advocates for Steamtown and Peterborough if we're to build the grey nomad visitation. That's why we run familiarisation tours for VIC teams and provide free admission to caravan park owners and managers. Importantly, all new marketing collateral – both printed and online – has a similar look and tone to send a consistent, professional message that Steamtown and Peterborough is a great place to visit and to stay an extra day.

Pat Kent

SHRC Manager / Peterborough Tourism Manager



**REPORT FROM THE GENERAL INSPECTOR/FIRE PREVENTION OFFICER : 2013/2014 :****FIRE PREVENTION 2013-2014**

The 2013-2014 fire danger season proved to be a busy time for all, with above average rain fall received, providing a season conducive to above average fuel loads –5T.Ha. The larger fuel loads and early curing greatly increased the potential fire threat, both in townships and rural areas.

This season, there were one hundred and twenty three (123) 105F Fire Emergency Notices issued. Six (6) required action for non-compliance, with works carried out by a contractor.

Council's slashing programs in the townships of Peterborough and Yongala has been ongoing with great success, most areas had to be slashed twice. Co-operation and communication between the Works Depot and this office have made for a positive outcome.

GENERAL COMPLIANCE

Compliance in the area of regulatory services has been a relative success this year, with only a small number of residents continuing to resist change. With ongoing education in the areas of dog and cat management, parking, littering and property pride, change is occurring. Cat By-Law No 7 has been drafted and sent to State Parliament for ratification.

DOG & CAT MANAGEMENT BOARD STATISTICS 2013-2014

Barking complaints	22	Wandering dogs	51
Impounded	48	Returned to Owner	26
Attacks – Human	0	Attacks – Animal	4
Dogs Destroyed	20	Cats Destroyed	241

D.P.T.I. RAIL YARD AND VACANT BLOCKS

Slashing clean-up program of the rail yard and vacant blocks was again undertaken by the Council Works Depot, the land in question is situated between the Silver Street fence, Railway Terrace and the western side of the single men's quarters and various parcels of land owned by D.P.T.I. The area not only looks pleasing to the eye, but also allows D.P.T.I. to comply with the Fire and Emergency Services Act 105F, D.P.T.I. after some negotiations agreed to fund two (2) clean-ups at a cost of \$10,725.00

CORE RESPONSIBILITIES

* Fire Prevention

* Legislative Compliance

DELEGATIONS/AUTHORISATIONS

- * Local Government Act, 1999, sec 260
- * Environmental Protection Act – Burning Policy, 1993
- * Fire and Emergency Services Act 2005
- * Road Traffic Act 1961

- * Dog and Cat Management Act, 1995
- * Expiation of Offences Act, 1996
- * Impounding Act 1920

COUNCIL REPRESENTATION/COMMITTEES

- * Bush Fire Management Committee, Flinders/Mid North/Yorke
- * Health & Wellbeing Committee
- * Authorised Persons Association
- * Skate Park Committee
- * Yorke & Mid North Emergency Management Committee

- * Northern Areas Inspectors Network
- * Fun Run Committee
- * H.C.I and Star Club Steering Committee
- * Building Fire Safety Committee



Lawrence Heath
Development and Regulatory Services Officer





REPORT FROM THE ENVIRONMENTAL HEALTH OFFICER : 2013/2014 :

ENVIRONMENTAL HEALTH ISSUES AND FOOD PREMISE ASSESSMENTS

Routine Assessments of the following premises were undertaken during the year:

1. Food Business Notification	Four (4)
2. B&B, Hostels, Hotels residential/commercial	Twelve (12)
3. Food processing and retail	Fourteen (14)
4. Public and Environmental Health Assessments, waste control applications and assessments and communicable diseases investigations	Thirty eight (38)
5. Legionella Auditing and DECD Assessments	Four (4)
6. Sporting/Community facilities	Six (6)
7. Food home/mobile producers and retailers	Seven (7)
8. Food enquiries/ actions	On-going

There have been various regulatory changes effecting environmental health operations over previous 12 months. The framework for regulatory EH assessments include:

- Public Health Act – Public Health Planning
- SA Food Act - Food Classification Scheme Commenced July 2014
- Housing Improvement Act
- Legislation introduced on the sale of chook eggs and regulated through PIRSA
- The Safe Drinking Water Act
- Waste Water Code (blue book) commenced June 2013
- Revised *Legionella* Guidelines Proposed changes to be implemented in 2015
- The Water Industry Regulations

Public Health Planning – In line with the new Public Health Act I have been assisting Healthy Environs Consultants who are currently engaged with Peterborough Council in the development of Council's Public Health Plan.

The SA Public Health Act 2011 provides a planning framework to assist in the assessment of a State and Local Government level planning process. Public Health issues and challenges identified at a national and state level, include; increasing chronic diseases, new and re-emerging infectious diseases, public health risk factors such as obesity or excessive use of tobacco and alcohol.

Food Safety Sessions – I continue to run Food Safety Information Sessions for all sectors of the food industry that service the communities that I am currently engaged with. These sessions are well received throughout the food service sector and continue to provide a positive impact on food handlers and food business operators by providing sound understanding in safe food handling provision and food safety responsibilities including up-to-date legislative requirements.

I continue to practice as Lead Food Safety Auditor and engage with on-going professional development through AFS and certified with RABQSA. My yearly registration is in the process of being renewed with SA Health and again covers the Mid North Region.

When required I will undertake audits on aged care facilities and other food operations relating to Standard 3.3.1 of the food safety auditing program. A list of registered food auditors within South Australia can be found on the SA Health website.

Mark Smith
Environmental Health Officer





REPORT FROM THE DEVELOPMENT OFFICER : 2013/2014 :

During the 2013-2014 year, a total nineteen (19) development applications were processed, with a total monetary value of \$1,181,966.

These included:-

- Six (6) new dwellings
- Four (4) solar panel installations
- Two (2) commercial
- Seven (7) outbuildings

Six new dwellings have been built on Edith Street by Rosedale Homes as part of the Unity housing project. Whilst development applications were down in number, it is pleasing to see new dwellings being constructed in the district.

Council has had several instances of change of use of land without application or approval, including stables and wrecking/junk yard use. These issues are still being worked through.

Delegations and authorisations for the Building Fire Safety Committee are in place, inspections are continuing at all places of accommodation in the Council area.

Since the departure of Mr Ron Ashenden in December 2013 I have moved into the role of Development & Regulatory Services Officer. This has been a steep but enjoyable learning curve for me and I look forward to the challenges and achievements of this role in the future.



Lawrence Heath
Development & Regulatory Services Officer



REPORT FROM THE WHS RISK COORDINATOR : 2013/2014 :

Again, another year has passed us by with little incident and the great news that everybody has gone home safely from work without any serious injury. This is Council's goal to achieve a safe and productive workforce in the workplace environment.

Unfortunately we still have minor incidents arise as people go about their jobs with Council but very few of these are personal injuries and mostly are incidents relating to reports.

The Federal Government's Work Health & Safety Act and Regulations are now integrated into Council's Policies and Procedures throughout and may be viewed on our website.

There has been a lot of work involved in the preparation and review of policies or procedures, because after it has been prepared they are sent to staff for consultation. If staff have any considerations or would like to see changes in these policies or procedures these changes are taken on board and where possible integrated into them.

Due to our continuous improvement goal, along with the other 67 councils in the State, we will again be audited by the LGAWCS on behalf of Work Cover later this year and again we were successful in a lesser review completed by the LGAMLS (our insurers) on our risk issues.

Personally I am currently in the process of completing another Cert. 4 to upgrade my qualification to the current legislation covering the current Acts and Regulations from the Federal legislation.



David Baldry
WHS Risk Coordinator

**REPORT FROM THE RURAL TRANSACTION CENTRE : 2013/2014 :****OPENING HOURS: 9am to 1.00pm / 2.00pm to 3.30pm**

The Rural Transaction Centre is open for 6 hours a day, Monday to Friday. It is the district Agency for both Centrelink and Service SA, the nearest Customer Service Centre being Port Pirie.

Centrelink (now part of the Department of Human Services, which includes Medicare, Commonwealth Rehabilitation Services and Child Support) clients are serviced from 9am to 1pm.

Service SA offers assistance/gateway to State Government departments. Learner Driver's Theory Examinations can be arranged by appointment, also Boat Licence Theory Tests.

The Rural Transaction Centre core activities also include:

'The Informer' : A free monthly publication by the Council, delivered to residents of Peterborough and district keeping them up to date with information submitted by Council, service and sporting clubs, organisations etc. It is edited and printed at the Rural Transaction Centre, then compiled by a willing band of volunteers at the Community & School Library.
Thank You to those willing folk

'Welcome Kit' : Contains a wealth of local information for new residents (e.g. recycling/rubbish arrangements, emergency contacts, hospital contacts and information – in fact, most things a 'newcomer' would need to have at hand) from Council which is also printed and compiled at the Centre.

Services available for a small fee are :

Secretarial Services

Photo-copying

Faxing

Internet Café

Laminating

Binding

Offices for hire

Statistics from 1st July 2013 until 30th June 2014 include :-

NAME OF ORGANISATION	ANNUAL TRANSACTIONS	Average Number. of TRANSACTIONS per WEEK
Centrelink	2,994	58.7
Service SA - Non - Financial	474	9.3
Service SA - Financial	49	1
Internet Café	61	1.2
Photocopying, Faxing, Typing, Laminating, Binding etc	359	7
Hire Of Office	159	3.1
The Informer	483	9.5



Di Harris
Manager Rural Transaction Centre (R.T.C)





REPORT FROM PETERBOROUGH SCHOOL AND COMMUNITY LIBRARY : 2013/2014 :

Peterborough has a unique facility where the Local Council Community Library and Peterborough High School Library share a building and resources but run autonomous units ie: staff, budget and equipment :

Council Staff:	Christine Malycha	Senior Library Assistant – level 3
	Michelle Travaille	Library Assistant – level 2
Relief Staff:	Andrea Doolan	Library Assistant – level 1

One Card Network: In November 2013 Peterborough joined the “One Card” Network. Peterborough through the “One Card” network is connected to all other Public Libraries throughout South Australia. One local borrowing card gives patrons access to all loanable resources throughout the network (over 130 libraries) either in person at libraries or via the Internet.

Registered users: 667 patrons

Loans for 2013–2014: 24,220 items *{equates to 36 loans per patron per year}*

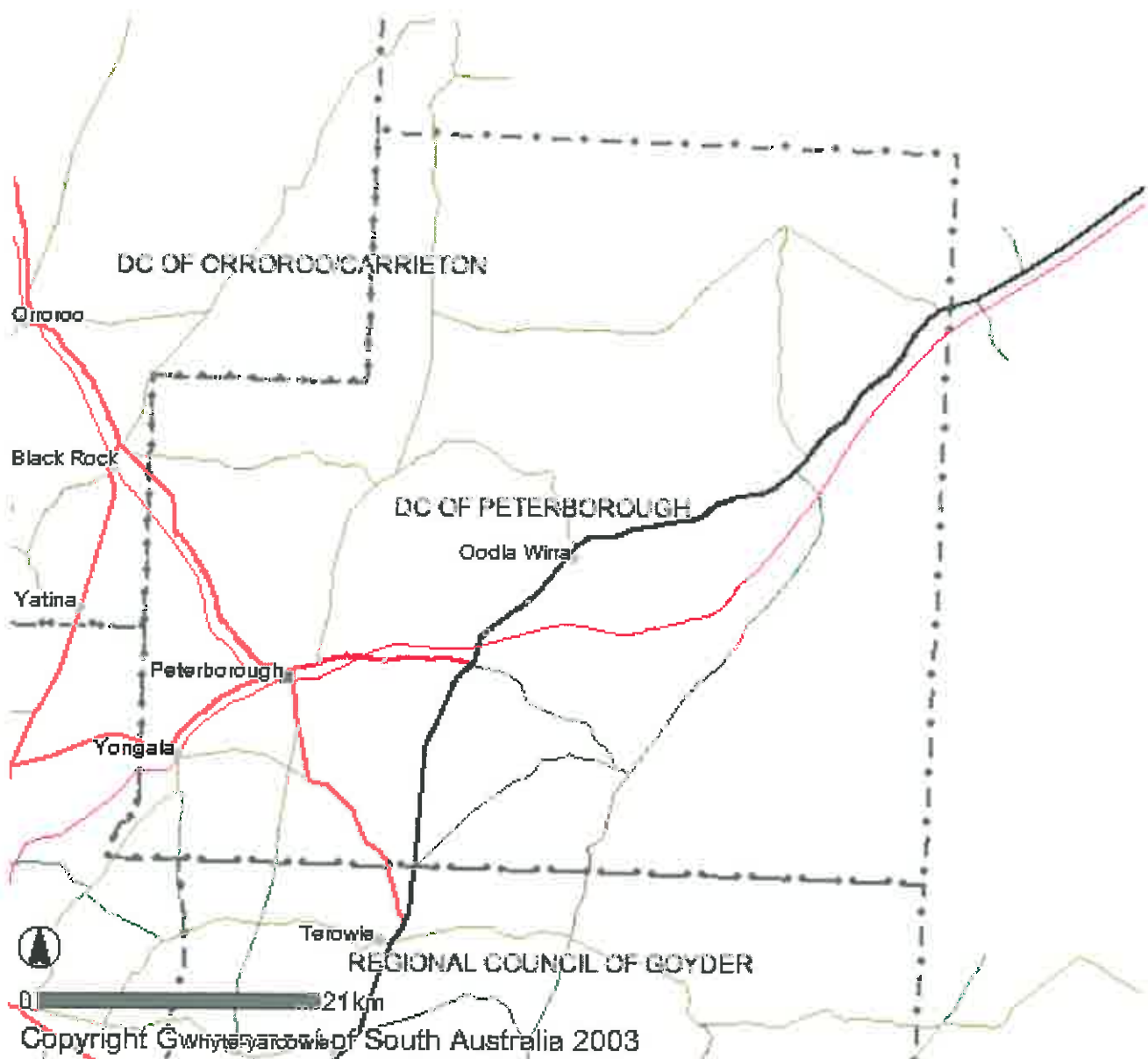
Services:	Books for all ages	Free internet usage + Wireless Network
	Children’s zone area	Computer facilities
	Large print books	Magazines – Newspapers
	Hear-a-book services	Local history & reference collections
	Compact discs - DVD’s	Interlibrary loans
	EBooks	

Ongoing programmes: Children’s book week promotions: Involving all surrounding schools
Premier’s reading challenge literacy support
School holiday activities for 4-12 year olds
Family history research
Short term house bound services

*Christine Malycha/Michelle Travaille
School and Community Library*



*Michelle Travaille
Library Assistant*

**GEOGRAPHICS:****DISTRICT COUNCIL of PETERBOROUGH**

Area :	2,995 km ²
Population :	1765
Sealed Roads :	43.40 kms
Unsealed Roads :	1274 kms
Number of Assessments :	1,937
Number of Billable Assessments:	1,659
Rate Revenue :	\$1,084,325
Income :	\$3,948,522
Total Expenditure :	\$4,868,695

Local Industries : Primary production, Abattoir, Engineering, Tourism





COUNCIL MEMBERS:

<u>Mayor:</u>	(Mrs) I.R. (Ruth) Whittle	1983 – 1991 → as Mayor
<u>Deputy Mayor:</u>	Cr J Sandland	1993 - 2014 2006 → 2014 as Deputy Mayor
<u>Councillors:</u>	(No Wards)	Eight (8) elected members

CONTACT DETAILS

Her Worship the Mayor Ruth WHITTLE OAM

54 Main Street, PETERBOROUGH, SA 5422
Phone: 8651 2318 Mobile: 0438 891 903
e-mail: rwittle@employmentdirections.com.au

Cassandra CHAMBERS
41 Victoria Street
PETERBOROUGH SA 5422
PH: H 8651 3051 B 8651 2188
Mob : 0417 605 010
email : casschambers@bigpond.com

Kim William MILLER
PO Box 27
YONGALA SA 5493
PH: 8651 4218
Mob : 0428 514 218
email : vejomi_54@activ8.net.au

Leon Ernest CLAPP
PO Box 79
PETERBOROUGH SA 5422
PH: 8651 2517
Mob : 0427 182 559
email : leonclapp@hotmail.com

Shane Patrick MILLS
57 Wright Street
PETERBOROUGH SA 5422
PH: 8651 3138
Mob : 0478 228 521
email: shane.mills6@southernphone.com.au

Francis William HARDBOTTLE
PO Box 115
PETERBOROUGH SA 5422
PH: 8651 2301
Mob : 0407 943 428
email : fm.bottle@bigpond.com

John Chester SANDLAND
PO Box 88
PETERBOROUGH SA 5422
PH: 8651 2192

Scott Edward MESECKE
2 Grove Street
PETERBOROUGH SA 5422
PH: H 8651 2765 B 8651 2427
Mob : 0438 846 703
email : magoomebecke@bigpond.com

Belinda Samantha HALEY
PO Box 43
PORT AUGUSTA SA 5700
Mob : 0418 789 703
email : b.s.sleep@gmail.com





STAFF OF COUNCIL : 2013 - 2014

Chief Executive Officer:

Peter McGuinness

Postal Address:

PO Box 121
PETERBOROUGH SA 5422

Telephone Number:

(08) 8651 3566

Facsimile Number:

(08) 8651 3066

E-mail:

council@peterborough.sa.gov.au

Auditor:

Ian McDonald FCA

Bankers:

Bank SA

Local Government Finance Authority (LGFA) – Investments

Insurance Brokers:

Local Government Risk Services

Administrative Staff

Peter McGuinness

Chief Executive Officer

Peter McGuinness

Finance

Chris Thomson

Works Manager

Byron King

Deputy Works Manager

Lyne Kelly/Mary Martin/

Sue Pickering

Reception/Creditors/Development, Cemetery & Dog Registers

Sally Kent

Council support/Executive Assistant

Nadene Whittenbury

Rates/Payroll/Debtors/Expiations

Lawrence Heath

Development & Regulatory Services Officer (GI until 12/12/2014)

Ron Ashenden

Building & Development Officer – Resigned 12/12/2014

Mark Smith

Environmental Health

David Baldry

WHS Risk Coordinator

Horst Endrulat

Steamtown Manager – Retired 20/12/2014

Pat Kent

Peterborough Tourism & Steamtown Manager – From 06/01/2014

Works Staff

Anthony Casey

Russell Hill

Joe Martin

Jefferey Rowe

Greg Madex

Wally Walding

Troy Madex

Robert McNamara-Jose

Gary Dohnt

Alan Gray





Peterborough and Community Library

Christine Malycha	Library Assistant
Michelle Travaille	Library Assistant

Human Services Department

Dianne Harris	Rural Transaction Centre Manager
Sue Pickering	Relief R.T.C.

Peterborough Swimming Pool

Isabel Gray	Supervisor
-------------	------------

Peterborough Town Hall

Greg Duggan	Caretaker
-------------	-----------

PETERBOROUGH FROM THE GREG DUGGAN NATURE RESERVE LOOKOUT





COUNCIL INFORMATION:

This information is published under Section 9 of the Freedom of Information Act 1991 as amended, and applying from 1st July 2002. Council welcomes enquiries regarding the legislation. An updated information Statement is to be published at least every twelve months.

Structure & Functions of Council

Full Council, consisting of eight Councillors and the Mayor, is the decision making body on all policy matters. Ordinary meetings of Council are held on the third Monday of every month, in the Council Chamber, 108 Main Street Peterborough, commencing at 7.30pm.

Members of the public are welcome to attend meetings.

Council Committees – Local Government Act 1999

Committees can be formed on an ad-hoc basis, or can be “standing” committees. These Committees meet and unless otherwise authorised, only make recommendations to Council on whatever matter the Committee was formed, e.g. Steamtown Management Committee, Peterborough Tourism Management Committee, Peterborough & Districts Cemeteries Advisory Committee,

Agendas & Minutes

Agendas of all full Council and Council Committee meetings are placed on public display no less than three days prior to those meetings.

Minutes are placed on display at the office within five days of that meeting, and are also available on Council’s website: www.peterborough.sa.gov.au

Delegations

The Chief Executive Officer and other Officers have been delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in the Policy Manual and are reviewed annually, and otherwise as required, by Council.

Council makes decisions which direct and/or determine its activities and functions.

Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of developments.

Internal Review of Council Actions

There were zero (0) internal reviews of Council actions under Section 270(8) of the Local Government Act, 1999.

Auditor Independence

Council’s Auditor is Chartered Accountant Ian G McDonald FCA. He was appointed a 5 year term contract which is due to expire in 2015 and had an annual remuneration of \$8,500.



**Policy Documents**

The following additional policies have been adopted in the reporting year:-

<u>Policy Name</u>	<u>Adoption Date</u>	<u>Motion No.</u>
Asbestos & Asbestos Cement	17/03/14	18/03
Building & Swimming Pool Inspection	23/03/14	23/03
Complaints – Elected Members	18/11/13	157/11
Council Members – Allowances & Benefits	22/04/14	31/04
Drug & Alcohol Policy Testing Procedure	17/03/14	18/03
Use of Fire Arms	17/03/14	18/03
Funding	22/04/14	31/04
Naming Roads and Public Places	22/04/14	31/04
Needle-sticks/Sharps	17/03/14	18/03
Non-Smoking	17/03/14	18/03
Ombudsman Enquiry Procedure	22/04/14	31/04
Procurement	17/03/14	18/03
Prudential Management	15/07/13	102/07
Request for Service	22/04/14	31/04
Review of Council Decision	22/04/14	31/04
Safe Environment	19/08/13	119/08
Work Zone Traffic Management Audit	17/03/14	18/03
WHS One System	18/11/13	160/11
First Aid Procedure	17/02/14	11/02
Inclement Weather/Heat Stress	17/02/14	11/02
Remote/Isolated Work	17/02/14	11/02

Services for the Community 2013 - 2014

Full Council makes decisions on policy issues relating to services that are provided for members of the public. These currently include :-

Dog Control	Street Tree Planting	War Memorials
Traffic Control Devices	Tourism	Street Lighting
Fire Prevention/Protection	School Crossings	Car Parks
Environmental Health Inspection	Storm Water Drainage	Public Seating
Immunisation Program	Library	Parking Controls
Heritage Advisory	Community Halls	Museums
Planning Controls	Recreational/Sporting Facilities	Parking Bays
Street Closures	Garbage Collection/Disposal	Parks & Reserves
Street Sweeping	Playground Equipment	Litter Bins
Cemeteries	Swimming Pool	Clean Air Controls
Public Toilets	Building Controls	Litter Control
Roads/Footpaths/Kerbing		

Council's Service Directory (Welcome Kit) - a listing of all services and contact details, is regularly updated at the Rural Transaction Centre and distributed to new residents.

"The Informer" - a free, monthly publication sponsored by Council - edited and printed by the Rural Transaction Centre and compiled at the Community/School Library by a dedicated group of volunteers -- distributed throughout the township and district via post boxes.

The Mayor and Chief Executive Officer keep the community informed of Council activities/projects and events through this newsletter.



**Council representation on various organisations/committees:**

Section 41 Committee	Appointee
SHRC	Mayor Whittle & Cr Mills Cr F Harbottle, CEO & SHRC Manager & RDA
Audit	Mayor Whittle & Cr Harbottle
Sports Complex	Cr Mesecke
Christmas Pageant	Mayor Whittle (presiding member) & 3 x Crs Sandland, Haley & Chambers
Cemeteries Advisory	Crs Sandland & Clapp & Works Manager
Tourism Management	Presiding Member, CEO & Tourism Manager

Other Committee/Organisation	Appointee / Representative
Peterborough Building Fire Safety	Council's Development Officer
FR Development Assessment Panel	Cr F Harbottle
Disaster Ctte	General Inspector
State Bushfire Co-ordination	Council's Fire Prevention Officer
FMN&Y Bushfire Management Ctte	General Inspector
Local Gov Assoc of SA	Mayor Whittle, proxy Cr Harbottle
Central Local Gov Assoc	Mayor Whittle (Deputy Chair), proxy Cr Harbottle
Local Gov Finance Authority	Mayor Whittle
DC of Mt Rem Building, Health & Inspectorial Advisory Ctte	Cr Mills & CEO
Peterborough Community Library	Cr Clapp, MoF&A
Peterborough High School Governing Council	Cr Mills
Northern Passenger Transport Network	Cr Sandland
The Informer	Cr Mesecke, CEO, Manager of RTC
PSMH Health Promotion Ctte	General Inspector
Peterborough Community Safety Ctte	General Inspector
Peterborough Road Safety SA	General Inspector
Plant Replacement Advisory Ctte	Crs Clapp & Sandland, Works Manager, MoF&A
Town Hall Advisory Ctte	Crs Mesecke, Chambers & Mills
Mid-Nth be Active Field Officer Management	CEO
Australia Day Council of SA	CEO & Deputy Mayor to assist Mayor as required
Murray Darling Assoc – Reg 8	Mayor Whittle, Cr Harbottle
Executive Community Action Group	Mayor Whittle
Shared Services Investigations	Mayor Whittle, proxy Cr Sandland
Greg Duggan Nature Reserve Development Ctte	Crs Clapp, Sandland & Mesecke CEO & Works Manager
CLGR of SA – Waste Strategy Steering Ctte	CEO
Health and Wellbeing Ctte	General Inspector





Public Participation:

Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are :-

Deputations

With the permission of the Mayor, a member of the public can address the Council personally, either as an individual or on behalf of a group of residents, on any issue relevant to Council.

Petitions

Written petitions can be addressed to Council on any issue within the Council's jurisdiction.

Written Requests

A member of the public can write to the Council on any Council policy, activity or service.

Elected Members

Members of the public can contact any elected member of Council to discuss any issue relevant to Council.

Council Consultation

The Council consults with local residents on particular issues that affect their neighbourhood. A Public Consultation policy was adopted in December 2000 (reviewed annually) and is available for inspection at the Council office and on the Council web-site.

Access to Council Documents

The following documents are available for public inspection at the Council office and copies are available for a small charge.

- ❖ Agenda and Minutes
- ❖ Budget Statement
- ❖ Policy Manual
- ❖ Annual Report
- ❖ Annual Financial Statement
- ❖ Development Plan
- ❖ Development Application Register
- ❖ Assessment Book
- ❖ Register of Members Allowances and Benefits
- ❖ Register of Employee Salaries, Wages and Benefits
- ❖ Strategic Plan
- ❖ Council's By-Laws

VICTORIA PARK



**LOCAL GOVERNMENT ACT, 1999 – Section 131 & Schedule 4****1 (a) Audited Financial Statements**

A copy of the audited Financial Statement is attached - see Attachment 1

(b) Registers

The following is a list of Council registers as required by the Local Government Act 1999 or the Local Government (Elections) Act 1999: -

Members Register of Interests
 Members Register of Allowances and Benefits
 Officers Register of Salaries
 Officer Register of Interests
 Fees and Charges
 Community Land
 Public Roads
 By-Laws

OTHER REGISTERS ALSO HELD BY COUNCIL:

Cemetery Register
 Dog Registration Register
 Mobile Garbage Bin Register
 Deeds Register
 Lease and Contracts Register
 Volunteer Register
 Assessment Book
 Development Applications Register

(c) Codes of Conduct

- Council adopted its Code of Conduct – Elected Members as required under Sections 63 of the Local Government Act, 1999 on 22nd April 2003 and was amended on 19th August 2013.
- Council adopted its Code of Conduct – Employees as required under Sections 110 of the Local Government Act, 1999 on 18th March 2013.
- Council adopted its Code of Practice – Access to Meetings, Committees and Documents as required under Section 92 of the Local Government Act, 1999 on 3rd November 2003 and was amended in December 2013.

(d) Allowances

Information on allowances paid to members of Council: -

Mayor :	(Mrs) I (Ruth) Whittle OAM	\$20,000
Deputy Mayor :	Cr J Sandland	\$ 6,250
Councillors :	Cr Leon Clapp	\$ 5,000
	Cr Shane Mills	\$ 5,000
	Cr Cassandra Chambers	\$ 5,000
	Cr Frank Hardbottle	\$ 5,000
	Cr Kim Miller	\$ 5,000
	Cr S Mesecke	\$ 5,000
	Cr Belinda Haley	\$ 5,000

(e) Senior Executive Officers

Information on the number of senior executive officers, allowances, bonuses and benefits is as follows: -

Chief Executive Officer

Salary

Contract

Motor Vehicle - Business and private use

Telephone Subsidy - \$300 per annum





Works Manager

Salary

Contract

Motor Vehicle - Business and private use

(f) Confidential Minutes

Council excluded the public from the meetings on seven (7) occasions in 2013/2014 under section 90(2). Six (6) of these were pursuant to section 90(3)(e) and one (1) pursuant to 90(3)(h). The matters considered under confidentiality can be summarised as negotiations and issues relating to staff employment, legal advice, and/or purchase of property.

Pursuant to section 91(7) there were seven (7) orders made, zero (0) expired or were revoked, and seven (7) remain operative.

(g) Freedom of Information Statement

Requests for information will be considered in accordance with the Freedom of Information Act. Should the applicant require copies of any documents inspected pursuant to a Freedom of Information request, charges will apply. Freedom of Information (FOI) requests should be addressed to :-

Freedom of Information Officer - District Council of Peterborough
P.O. Box 121
PETERBOROUGH SA 5422

Applications will be responded to as soon as possible within the statutory 30 days of Council receiving a properly completed Freedom of Information request, together with the application fee.

Pursuant to Section 9(1a) of the Freedom of Information Act 1991, there were two (2) applications in 2013 – 2014.

(h) Representation Quota

The last Representation Review as prescribed in Section 12(4) Local Government Act, 1999 was completed in 2009. The next Representation Review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice dated 31 May 2012, page 2619, will be undertaken between October 2016 and October 2017.

- There are no wards within the District Council of Peterborough.
- The Representation Quota for this Council is 1/139 Electors : 1,256
- Councillors were elected for a four (4) year term - the next election is November 2014.

Council is cognisant of the provisions of Chapter 3 of the Local Government Act, 1999 for electors to make submissions on representation under the Act, and the community will be advised of the opportunity to make submissions at that time.

Representation Quota Comparison :

District Council of Mount Remarkable	1 : 319 Electors	2,234
District Council of Orreroo/Carrieton	1 : 100 Electors	704
The Flinders Ranges Council	1 : 137 Electors	1,234
Northern Areas Council	1 : 376 Electors	3,385
District Council of Barunga West	1 : 219 Electors	1,972
Regional Council of Goyder	1 : 431 Electors	3,018

(Source: Local Government Assoc.of S.A.)





2 (a) **Strategic Management Plan – 2011 /2015 – A Thriving Community Again**

Council adopted the Strategic Plan 2011-2015 with Resolution 03/01/11, and the following are achievements made in relation to the Plan.

- To meet Council's Objectives 1.4 - The continuing development of Steamtown is another major achievement of Council along with the refurbishment of various carriages and steam engines. Council has invested and will continue to grow the tourism objectives for the financial sustainability of the community.
- Through the development and implementation of the strategic tourism plan Council is able to meet objective 1.3.
- Developing tourism within Peterborough has enabled further employment opportunities and business growth thus meeting objective 1.5.
- Council has improved its greenhouse gas emissions with the installation of solar panels at the Town Hall and Works Depot enabling objective 4.1 to be met.
- An Urban Design Project for the Main Street Precinct has been developed to meet objective 1.1.
- To meet Objective 2.2 Council is currently investigating the possibility of installing a Community Wastewater Management System within the township of Peterborough.
- A new website has been developed and Council policies and procedures have been updated ensuring good governance practices thus meeting objective 5.1.
- Through the engagement of OPAL and the Healthy Communities initiative, the improvement in the sporting facilities and Council's financial support to local community groups, eg PUMPS, History Group, Xmas Pageant, Festival Committee, Council has been able to meet objective 3.1, 3.2, 3.3.

(b) **Competitive Tendering**

Council is mindful of its obligations in this regard and has prepared a Procurement Policy in accordance with section 49 of the Local Government Act, 1999.

Council formally adopted this policy on 17th March 2014. (Reviewed annually)

(c) **Decision Making Structure**

Council makes decision that may directly or indirectly affect its community, stakeholders or other interested parties due to servicing of relevant projects, programs, goods and services. The following mechanisms contribute to Council decision making.

COUNCIL

- Section 41 Advisory / Other Committees – Recommendations to Council
- Development Assessment Panel – Delegated authority
- Executive Management Team – Recommendation reports to Council
- Authorised Officers – Authority via resolution of Council
- Chief Executive Officer – Delegated authority

Council Officers – Authority through subdelegations from CEO

Authorised Officers – Appointed by CEO





(d) **Equal Opportunity Programme and Human Resource Management**

Council is supportive of, and adheres to, equal opportunity processes.

Training is provided to staff to ensure a more efficient workforce.

Examples of training provided to Administration and Depot staff members include: -

Senior First Aid
Tree Awareness
Evacuation Drills
ChemTraining

Environmental Health (Food Safety Awareness)
Risk Assessments
WorkZone Traffic Management

(e) **Management Plan for Community Land**

Council's Management Plan for Community Land, prepared by Maloney Field Services, was adopted at the meeting held 5th October 2004.

3. **Government Business Enterprises Act (Competition) Act 1996:**

In accordance with Clause 7 Statement 2002 of the above Act, Council is required to review its business activities in order to determine whether Council is involved in any "significant business activities" that should be subject to that Act.

The following activities were identified :

- * Steamtown Heritage Rail Centre
- * Private works

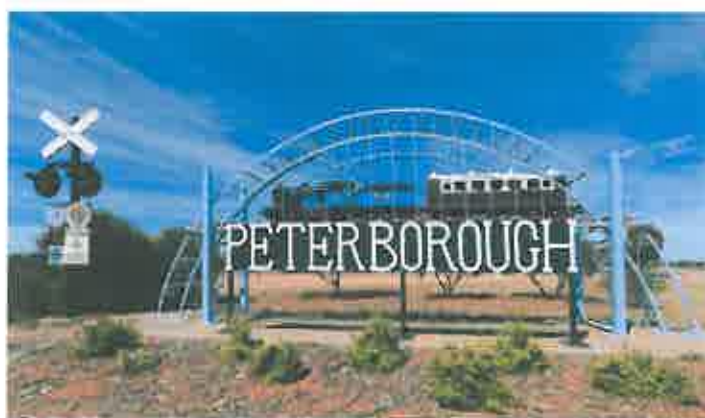
Having identified these activities, it has been established that they are not significant, and therefore cannot be classed as category 1 or 2 under the Government Business Enterprises (Competition) Act, 1996.

Council adopted this Annual Report at the Ordinary meeting held on 15th December 2014.

Resolution : 156/12/14

(Mrs) I R (Ruth) Whittle O.A.M.
Mayor
District Council of Peterborough

TOWN ENTRANCE SIGN





**DISTRICT COUNCIL
of
PETERBOROUGH**

Financial Report

**For The Period Ending
30 June 2014**

Resolution No: 157/12/14

DISTRICT COUNCIL OF PETERBOROUGH

General Purpose Financial Reports for the year ended 30 June 2014

TABLE OF CONTENTS

	<u>Page</u>
Council Certificate	1
Principal Financial Statements	
Statement of Comprehensive Income	2
Balance Sheet	3
Statement of Changes in Equity	4
Cash Flow Statement	5
Notes to, and forming part of, the Principal Financial Statements	
Note 1 - Significant Accounting Policies	6-10
Note 2 - Income	11-12
Note 3 - Expenses	13-14
Note 4 - Gain or Loss on Disposal of Assets	15
Note 5 - Current Assets	16
Note 6 - Non-Current Assets	17
Note 7 - Infrastructure, Property, Plant & Equipment & Investment Property	18-21
Note 8 - Liabilities	22
Note 9 - Reserves	23
Note 10 - Reconciliation of Cash Flow Statement	24
Note 11 - Functions	25-26
Note 12 - Financial Instruments	27-28
Note 13 - Financial Indicators	29
Note 14 - Uniform Presentation of Finances	30
Note 15 - Superannuation	31
Note 16 - Assets & Liabilities not Recognised	32
Audit Report	
Council Certificate of Audit Independence	
Audit Certificate of Audit Independence	

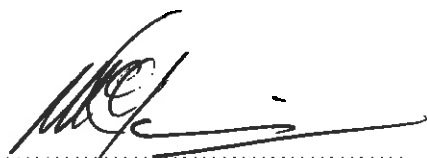
DISTRICT COUNCIL OF PETERBOROUGH

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

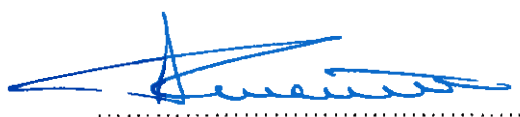
CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- ✓ the accompanying financial statements comply with the *Local Government Act 1999 Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- ✓ the financial statements present a true and fair view of the Council's financial position at 30 June 2014 and the results of its operations and cash flows for the financial year.
- ✓ internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- ✓ the financial statements accurately reflect the Council's accounting and other records.



Peter McGuinness
CHIEF EXECUTIVE OFFICER



Irene Ruth Whittle
MAYOR/COUNCILLOR

Date: 17th NOVEMBER 2014

17th Nov 2014

DISTRICT COUNCIL OF PETERBOROUGH

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2014

	Notes	2014 \$	2013 \$
INCOME			
Rates	2	1,385,857	1,348,187
Statutory charges	2	28,575	27,983
User charges	2	292,482	283,156
Grants, subsidies and contributions	2	2,042,000	2,609,313
Investment income	2	106,046	114,570
Reimbursements	2	39,065	19,766
Other income	2	54,497	20,110
Total Income		3,948,522	4,423,085
EXPENSES			
Employee costs	3	1,885,642	1,527,622
Materials, contracts & other expenses	3	1,777,852	1,693,232
Depreciation, amortisation & impairment	3	1,187,165	1,782,105
Finance costs	3	18,036	21,016
Total Expenses		4,868,695	5,023,975
OPERATING SURPLUS / (DEFICIT)		(920,173)	(600,890)
Asset disposal & fair value adjustments	4	(10,784)	(17,018)
Amounts received specifically for new or upgraded assets	2	86,167	-
NET SURPLUS / (DEFICIT)		(844,790)	(617,908)
transferred to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	(2,980,678)	-
Total Other Comprehensive Income		(2,980,678)	-
TOTAL COMPREHENSIVE INCOME		(3,825,468)	(617,908)

This Statement is to be read in conjunction with the attached Notes.

DISTRICT COUNCIL OF PETERBOROUGH

BALANCE SHEET as at 30 June 2014

		2014	2013
	Notes	\$	\$
ASSETS			
Current Assets			
Cash and cash equivalents	5	4,344,813	5,071,460
Trade & other receivables	5	251,820	219,194
Other financial assets	5	21,000	21,000
Inventories	5	4,267	5,290
Total Current Assets		<u>4,621,900</u>	<u>5,316,944</u>
Non-current Assets			
Infrastructure, property, plant & equipment	7	15,558,554	19,329,940
Other non-current assets	6	49,528	-
Total Non-current Assets		<u>15,608,082</u>	<u>19,329,940</u>
Total Assets		<u>20,229,982</u>	<u>24,646,884</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	8	3,150,172	3,972,677
Borrowings	8	191,776	42,995
Provisions	8	346,869	273,633
Total Current Liabilities		<u>3,688,817</u>	<u>4,289,305</u>
Non-current Liabilities			
Borrowings	8	252,377	237,830
Provisions	8	92,389	97,882
Total Non-current Liabilities		<u>344,766</u>	<u>335,712</u>
Total Liabilities		<u>4,033,583</u>	<u>4,625,017</u>
NET ASSETS		<u>16,196,399</u>	<u>20,021,867</u>
EQUITY			
Accumulated Surplus		(5,765,604)	(4,920,814)
Asset Revaluation Reserves	9	21,962,003	24,942,681
TOTAL EQUITY		<u>16,196,399</u>	<u>20,021,867</u>

This Statement is to be read in conjunction with the attached Notes.

DISTRICT COUNCIL OF PETERBOROUGH

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2014

	Notes	Accumulated Surplus	Asset Revaluation Reserve	Available for sale Financial Assets	Other Reserves	TOTAL EQUITY
2014		\$	\$	\$	\$	\$
Balance at end of previous reporting period		(4,920,814)	24,942,681	-	-	20,021,867
Restated opening balance		(4,920,814)	24,942,681	-	-	20,021,867
Net Surplus / (Deficit) for Year		(844,790)	-	-	-	(844,790)
Other Comprehensive Income		-	-	-	-	-
Gain on revaluation of infrastructure, property, plant & equipment		-	(2,980,678)	-	-	(2,980,678)
Balance at end of period		(5,765,604)	21,962,003	-	-	16,196,399
2013						
Balance at end of previous reporting period		(4,302,906)	24,942,681	-	-	20,639,775
Restated opening balance		(4,302,906)	24,942,681	-	-	20,639,775
Net Surplus / (Deficit) for Year		(617,908)	-	-	-	(617,908)
Balance at end of period		(4,920,814)	24,942,681	-	-	20,021,867

This Statement is to be read in conjunction with the attached Notes

DISTRICT COUNCIL OF PETERBOROUGH

CASH FLOW STATEMENT for the year ended 30 June 2014

	Notes	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		1,354,969	1,322,732
Fees & other charges		31,002	29,992
User charges		311,986	974,002
Investment receipts		110,219	120,363
Grants utilised for operating purposes		1,393,744	2,805,011
Reimbursements		42,972	21,743
Other revenues		517,424	274,553
<u>Payments</u>			
Employee costs		(1,816,998)	(1,470,197)
Materials, contracts & other expenses		(2,445,873)	(2,020,818)
Finance payments		(18,818)	(21,743)
Net Cash provided by (or used in) Operating Activities		(519,373)	2,035,638
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		86,167	
Sale of replaced assets		32,000	44,382
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(49,528)	(643,651)
Expenditure on new/upgraded assets		(439,241)	(659,296)
Net Cash provided by (or used in) Investing Activities		(370,602)	(1,258,565)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Payments</u>			
Repayments of borrowings		163,328	(40,070)
Net Cash provided by (or used in) Financing Activities		163,328	(40,070)
Net Increase (Decrease) in cash held		(726,647)	737,003
Cash & cash equivalents at beginning of period	10	5,071,460	4,334,457
Cash & cash equivalents at end of period	10	4,344,813	5,071,460

This Statement is to be read in conjunction with the attached Notes

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 20th October 2014.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollars (\$).

2 The Local Government Reporting Entity

The District Council of Peterborough is incorporated under the SA Local Government Act 1999 and has its principal place of business at 108 Main St. Peterborough, SA 5422. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

District Council of Peterborough

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

The Federal Government has not paid any Financial Assistance Grants in advance for the 2014-15 financial year.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

3.1 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

6.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

District Council of Peterborough

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.7 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

District Council of Peterborough

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	3.128% (2013, 2.914%)
Weighted average settlement period	12 years (2013, 12 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 15.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

District Council of Peterborough

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

11 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2014 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 10	Consolidated Financial Statements
AASB 11	Joint Arrangements
AASB 12	Disclosure of Interests in Other Entities
AASB 119	Employee Benefits
AASB 127	Separate Financial Statements
AASB 128	Investments in Associates and Joint Ventures
AASB 132	Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2011-7, AASB 2011-8, AASB 2011-10, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6 and AASB 2012-10.

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 2 - INCOME

	Notes	2014 \$	2013 \$
RATES REVENUES			
<u>General Rates</u>		1,148,660	1,107,705
Less: Discretionary rebates, remissions & write offs		(26,640)	(23,380)
		<u>1,122,020</u>	<u>1,084,325</u>
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		23,804	24,049
Waste collection		219,648	220,341
		<u>243,452</u>	<u>244,390</u>
<u>Other Charges</u>			
Penalties for late payment		20,385	19,472
		<u>1,385,857</u>	<u>1,348,187</u>
STATUTORY CHARGES			
Development Act fees		6,096	6,367
Town planning fees		4,554	3,672
Health & Septic Tank Inspection fees		204	197
Animal registration fees & fines		12,179	12,031
Sundry		5,542	5,716
		<u>28,575</u>	<u>27,983</u>
USER CHARGES			
Cemetery/crematoria fees		18,474	13,160
Rural Transaction Centre		7,166	8,423
Informers		5,999	6,254
Council House Rent		2,940	110
Sport and Recreation Reserves		7,120	7,315
Dump		17,358	16,649
Swimming Pool Charges		13,547	13,532
Other User Charges		10,645	8,201
Steamtown		175,671	174,900
Other Commercial Activities		24,985	27,067
Hall & equipment hire		8,577	7,545
		<u>292,482</u>	<u>283,156</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		105,520	112,862
Banks & other		526	1,708
		<u>106,046</u>	<u>114,570</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	2014	2013
Notes	\$	\$
REIMBURSEMENTS		
- Community Services Coordinator	2,383	2,600
- for private works	9,237	5,322
- immunisations	2,010	1,508
- Steamtown Work for the Dole	22,800	-
- other	2,635	10,336
	<u>39,065</u>	<u>19,766</u>
OTHER INCOME		
Fines & Costs Recovered	3,977	3,169
Sundry	50,520	16,941
	<u>54,497</u>	<u>20,110</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Amounts received specifically for new or upgraded assets	86,167	-
Other grants, subsidies and contributions	2,042,000	2,609,313
	<u>2,128,167</u>	<u>2,609,313</u>
<i>The functions to which these grants relate are shown in Note 2.</i>		
Sources of grants		
Commonwealth government	1,698,221	1,944,872
State government	429,946	664,441
	<u>2,128,167</u>	<u>2,609,313</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES

	Notes	2014 \$	2013 \$
EMPLOYEE COSTS			
Salaries and Wages		1,559,752	1,225,866
Employee leave expense		144,422	141,122
Superannuation - defined contribution plan contributions	15	99,735	79,483
Superannuation - defined benefit plan contributions	15	41,637	40,484
Workers' Compensation Insurance		40,096	40,667
Total Operating Employee Costs		<u>1,885,642</u>	<u>1,527,622</u>
 Total Number of Employees		 30	 28
<i>(Full time equivalent at end of reporting period)</i>			
 MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		8,500	8,500
Elected members' expenses		64,433	64,697
Election expenses		482	485
Subtotal - Prescribed Expenses		<u>73,415</u>	<u>73,682</u>
 <u>Other Materials, Contracts & Expenses</u>			
Contractors		254,475	401,707
Energy		107,124	105,313
Other Materials		656,360	421,541
Fuel/Lubricants		103,686	108,846
Insurance		211,764	189,694
Subscriptions		20,401	18,854
Waste Collection & Disposal		230,092	220,318
Water		52,762	51,870
Maintenance		40,554	89,131
Legal Expenses		27,219	12,276
Subtotal - Other Materials, Contracts & Expenses		<u>1,704,437</u>	<u>1,619,550</u>
		<u>1,777,852</u>	<u>1,693,232</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES (cont)

	Notes	2014 \$	2013 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		207,312	360,013
Infrastructure		435,346	892,181
Plant & Equipment		214,866	203,137
Furniture & Fittings		136,435	133,568
Steamtown		193,206	193,206
		<u>1,187,165</u>	<u>1,782,105</u>
 FINANCE COSTS			
Interest on Loans		<u>18,036</u>	<u>21,016</u>
		<u>18,036</u>	<u>21,016</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2014	2013
Notes	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	32,000	44,382
Less: Carrying amount of assets sold	<u>42,784</u>	<u>61,400</u>
Gain (Loss) on disposal	<u>(10,784)</u>	<u>(17,018)</u>
 NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	 <u>(10,784)</u>	 <u>(17,018)</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 5 - CURRENT ASSETS

	2014	2013
	Notes	
CASH & EQUIVALENT ASSETS	\$	\$
Cash on Hand and at Bank	239,034	79,972
Deposits at Call	4,105,779	4,991,488
	<u>4,344,813</u>	<u>5,071,460</u>

TRADE & OTHER RECEIVABLES

Rates - General & Other	185,699	154,811
Accrued Revenues	25,450	29,623
Debtors - general	40,039	33,971
Sundry	632	789
	<u>251,820</u>	<u>219,194</u>

Amounts included in receivables that are not expected to be received within 12 months of reporting date.

29717

OTHER FINANCIAL ASSETS

Term Deposit (Sporting Complex)	21,000	21,000
	<u>21,000</u>	<u>21,000</u>

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.

INVENTORIES

Stores & Materials	4,267	5,290
	<u>4,267</u>	<u>5,290</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 6 - NON-CURRENT ASSETS

	Notes	2014 \$	2013 \$
FINANCIAL ASSETS			
OTHER NON-CURRENT ASSETS			
Capital Works-in-Progress		49,528	-
		<u>49,528</u>	<u>-</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2013				2014			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	459,620	20,643	-	480,263	1,445,500	-	-	1,445,500
Buildings & Other Structures	19,340,869	-	(15,159,421)	4,181,448	26,100,600	-	(23,985,749)	2,114,851
Infrastructure	26,820,682	1,583,615	(17,692,167)	10,712,130	22,600,370	-	(14,410,216)	8,190,154
Plant & Equipment	3,680,966	313,483	(1,818,616)	2,175,833	3,520,965	660,340	(1,916,265)	2,265,040
Furniture & Fittings	1,212,578	94,082	(373,105)	933,555	1,212,578	186,466	(509,540)	889,504
Steamtown	1,932,060	-	(1,085,349)	846,711	1,932,061	-	(1,278,556)	653,505
TOTAL PROPERTY, PLANT & EQUIPMENT	53,446,775	2,011,823	(36,128,658)	19,329,940	56,812,074	846,806	(42,100,326)	15,558,554
Comparatives	46,621,171	7,609,687	(34,360,360)	19,870,498	53,446,775	2,011,823	(36,128,658)	19,329,940

This Note continues on the following pages.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR						2014
	\$						\$
	2013	CARRYING AMOUNT	Additions		Disposals	Depreciation	Net Revaluation
			New/Upgrade	Renewals			
Land		480,263	-	-	-	-	965,237
Buildings & Other Structures		4,181,448	-	-	-	(207,312)	(1,859,285)
Infrastructure		10,712,130	-	-	-	(435,346)	(2,086,630)
Plant & Equipment		2,175,833	346,857	-	(42,784)	(214,866)	-
Furniture & Fittings		933,555	92,384	-	-	(136,435)	-
Steamtown		846,711	-	-	-	(193,206)	-
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		19,329,940	439,241	-	(42,784)	(1,187,165)	(2,980,678)
Comparatives		19,870,498	659,296	643,651	(61,400)	(1,782,105)	
							19,329,940

This Note continues on the following page

This Note continues on the following pages.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost for the purposes of AIFRS.

Land & Land Improvements

Valuations of Land as at 1st July 2013 were at fair value as determined by Liquid Pacific and certified by Martin Burns.

Additions are recognised at cost.

Buildings

Valuations of Buildings as at 1st July 2013 were at fair value as determined by Liquid Pacific and certified by Martin Burns.

Additions are recognised at cost.

Plant & Equipment

Valuations of Plant & Equipment as at 30 June 2003 were at written down replacement cost as determined by Maloney Field Services and certified by Andrea J Carolan, Certified Practicing Valuer of the Australian Institute of Valuers and Land Economists.

Additions are recognised at cost.

Furniture & Equipment

Valuations of Furniture & Equipment as at 30 June 2003 were at written down replacement cost as determined by Maloney Field Services and certified by Andrea J Carolan, Certified Practicing Valuer of the Australian Institute of Valuers and Land Economists.

Additions are recognised at cost.

Infrastructure

Valuations of Infrastructure as at 1st July 2013 were at fair value as determined by Rex Mooney.

Additions are recognised at cost.

Steamtown

Pursuant to Council's election, these assets are recognised on the cost basis.

Capitalisation Thresholds

Capitalisation thresholds used by Council for a representative range of assets are shown below.

Infrastructure	\$5,000
Land	\$2,000
Buildings	\$5,000
Furniture & Equipment	\$2,000
Plant & Equipment	\$2,000
Other	\$2,000

District Council of Peterborough

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 – Property, Plant & Equipment (cont)

Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	5 to 10 years
Building & Other Structures	25 to 100 years
Infrastructure	
Sealed Roads – Surface	30 years
Sealed Roads – Structure	100 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 years
Paving & Footpaths	10 to 60 years
Kerb & Gutter	80 years
Drains	20 to 100 years
Culverts	80 years
Furniture	10 to 50 years
Other	10 to 100 years

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 8 - LIABILITIES

		2014			2013	
		\$			\$	
TRADE & OTHER PAYABLES	Notes	Current	Non-current		Current	Non-current
Goods & Services		293,741			317,683	
Payments received in advance		2,698,820			3,500,246	
Accrued expenses - employee entitlements		73,422			72,521	
Accrued expenses - other		3,638			4,420	
Deposits, Retentions & Bonds		80,551			77,807	
		<u>3,150,172</u>	<u>-</u>		<u>3,972,677</u>	<u>-</u>
 BORROWINGS						
Loans		191,776	252,377		42,995	237,830
		<u>191,776</u>	<u>252,377</u>		<u>42,995</u>	<u>237,830</u>
 <i>All interest bearing liabilities are secured over the future revenues of the Council.</i>						
 PROVISIONS						
Employee entitlements (including oncosts)		346,869	92,389		273,633	97,882
		<u>346,869</u>	<u>92,389</u>		<u>273,633</u>	<u>97,882</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 9 - RESERVES

ASSET REVALUATION RESERVE		1/7/2013	Net Increments (Decrements)	Transfers, Impairments	30/6/2014
	Notes	\$	\$	\$	\$
Land		303,232	965,237		1,268,469
Buildings & Other Structures		6,301,884	(1,859,285)	-	4,442,599
Plant & Equipment		17,520,082	(2,086,630)	-	15,433,452
Furniture & Fittings		731,046	-	-	731,046
Steamtown		86,437	-	-	86,437
TOTAL		24,942,681	(2,980,678)	-	21,962,003
	Comparatives	24,942,681	-	-	24,942,681

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2014 \$	2013 \$
Total cash & equivalent assets	5	4,344,813	5,071,460
Balances per Cash Flow Statement		<u>4,344,813</u>	<u>5,071,460</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)	(844,790)	(617,908)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	1,187,165	1,782,105
Net increase (decrease) in unpaid employee benefits	68,644	57,425
Grants for capital acquisitions treated as Investing Activity	(86,167)	
Net (Gain) Loss on Disposals	10,784	17,018
	<u>335,636</u>	<u>1,238,640</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(32,626)	(19,376)
Net (increase) decrease in inventories	1,023	192,253
Net increase (decrease) in trade & other payables	(823,406)	624,121
Net Cash provided by (or used in) operations	<u>(519,373)</u>	<u>2,035,638</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
INCOME			EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)
ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2014	2013	
2014	2013	2014	2013	2014	2013	2014	2014	2013	2013
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2,502,129	2,485,020	1,027,839	850,664	1,474,290	1,634,356	1,350,084		1,372,223	
2,010	1,508	4,599	2,746	(4,599)	(2,746)				
74,102	96,933	1,609	5,147	401	(3,639)				
258,419	277,184	127,310	161,459	(53,208)	(64,526)	55,977		82,395	
45,790	44,561	574,124	519,681	(315,705)	(242,497)	33,000		25,788	
23,804	24,049	542,679	637,092	(496,889)	(592,531)	16,092		9,859	
23,604	22,572	24,065	25,183	(261)	(1,134)				
626,947	800,665	90,933	161,622	(67,329)	(139,050)	626,947		800,666	
237,526	216,757	1,098,162	1,546,962	(471,215)	(746,297)				
154,191	453,836	839,456	655,772	(601,930)	(439,015)	46,067		318,382	24,646,884
		35,276	56,993	118,915	396,843				
		502,643	400,654	(502,643)	(400,654)				
3,948,522	4,423,085	4,868,695	5,023,975	(920,173)	(600,890)	2,128,167	2,609,313	20,229,982	24,646,884
TOTALS									

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Administration

Governance, Administration, Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information technology, Communication, Rates Administration, Records, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Community Services

Public Order and Safety, Emergency Services, Other Fire Protection, Other Public Order and Safety, Immunisation, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and youth Services, community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Cemeteries, public Conveniences, Car Parking – non-fee-paying.

Recreation Culture

Library Services, Cultural Services, Cultural Venues, Museums and Art Galleries, and Other Cultural Services, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Outdoor, and Other Recreation.

Economic Development

Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Agricultural

Agricultural Services, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport & Communication

Aerodrome, Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	Accounting Policy: Carried at lower of cost and net realisable value; interest is recognised when earned.
	Terms & conditions: Deposits are returning fixed interest rates between 2.75% and 2.50% (2013: 3.50% and 2.75%).
	Carrying amount: approximates fair value due to the short term to maturity.
Receivables - Rates & Associated Charges (including legals & penalties for late payment)	Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.
Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	Terms & conditions: Secured over the subject land, arrears attract interest of 0.6667% (2013: 0.7708%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.
	Carrying amount: approximates fair value (after deduction of any allowance).
Receivables - Fees & other charges	Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.
	Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.
	Carrying amount: approximates fair value (after deduction of any allowance).
Receivables - other levels of government	Accounting Policy: Carried at nominal value.
	Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.
	Carrying amount: approximates fair value.
Receivables - Retirement Home Contributions	Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.
	Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.
	Carrying amount: approximates fair value (after deduction of any allowance).
Liabilities - Creditors and Accruals	Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.
	Terms & conditions: Liabilities are normally settled on 30 day terms.
	Carrying amount: approximates fair value.
Liabilities - Retirement Home Contributions	Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.
	Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.
	Carrying amount: approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.
Liabilities - Interest Bearing Borrowings	Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.
	Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 6.25% and 8.05% (2013: 6.25% and 8.05%)
	Carrying amount: approximates fair value.
Liabilities - Finance Leases	Accounting Policy: accounted for in accordance with AASB 117.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 (cont) - FINANCIAL INSTRUMENTS Liquidity Analysis

2014	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,365,694			4,365,694	4,344,813
Receivables	66,121			66,121	66,121
Other Financial Assets	21,000			21,000	21,000
Total	4,452,815	-	-	4,452,815	4,431,934
Financial Liabilities					
Payables	3,073,112			3,073,112	3,073,112
Current Borrowings	207,453			207,453	191,776
Non-Current Borrowings		258,529	24,381	282,910	252,377
Total	3,280,565	258,529	24,381	3,563,475	3,517,265

2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	5,071,460			5,071,460	5,071,460
Receivables	64,383			64,383	64,383
Other Financial Assets	21,000			21,000	21,000
Total	5,156,843	-	-	5,156,843	5,156,843
Financial Liabilities					
Payables	3,895,736			3,895,736	3,895,736
Current Borrowings	42,995			42,995	42,995
Non-Current Borrowings		214,479	23,351	237,830	237,830
Total	3,938,731	214,479	23,351	4,176,561	4,176,561

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2014		30 June 2013	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates		<u>444,153</u>		<u>280,825</u>
		444,153		280,825

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 - FINANCIAL INDICATORS

2014 2013 2012

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus Ratio

<u>Operating Surplus</u>	(68%)	(45%)	(11%)
Rates - general & other less NRM levy			

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio	(68%)	(45%)	(11%)
---	-------	-------	-------

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	(15%)	(16%)	(12%)
Total Operating Revenue less NRM levy			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	1%	34%	80%
Infrastructure & Asset Management Plan required expenditure	*	*	*

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 14 - UNIFORM PRESENTATION OF FINANCES

	2014 \$	2013 \$
Income	3,948,522	4,423,085
<i>less</i> Expenses	<u>4,868,695</u>	<u>5,023,975</u>
Operating Surplus / (Deficit)	(920,173)	(600,890)
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	49,528	643,651
<i>less</i> Depreciation, Amortisation and Impairment	1,187,165	1,782,105
<i>less</i> Proceeds from Sale of Replaced Assets	<u>32,000</u>	<u>44,382</u>
	(1,169,637)	(1,182,836)
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	439,241	659,296
<i>less</i> Amounts received specifically for New and Upgraded Assets	86,167	-
	<u>353,074</u>	<u>659,296</u>
Net Lending / (Borrowing) for Financial Year	<u>(103,610)</u>	<u>(77,350)</u>

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 15 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.25% in 2013/14; 9% in 2012/13). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2012/13) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 16 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 2,265 km of road reserves of average width 6 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$0.00 (2013: \$0.00) at reporting date.

4. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of zero appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE DISTRICT COUNCIL OF PETERBOROUGH**

I have audited the accompanying financial report of the District Council of Peterborough which comprises the balance sheet as at 30 June 2014 and the statement of comprehensive income, statement of changes in equity, cash flow statement, summary of significant accounting policies, other explanatory notes and the certification of financial statement for the year ended 30 June 2014.

Chief Executive Officer's Responsibility for the Financial Report

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit I followed applicable independence requirements of Australian professional and ethical pronouncements and the Local Government Act 1999.

Auditor's Opinion

In my opinion, the financial report presents fairly, in all material respects, the financial position of the District Council of Peterborough as of 30 June 2014, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011.

Ian G McDonald FCA
Chartered Accountant
Registered Company Auditor

Signed this 18 day of November 2014, at Adelaide, South Australia

Liability limited by a scheme approved under Professional Standards Legislation

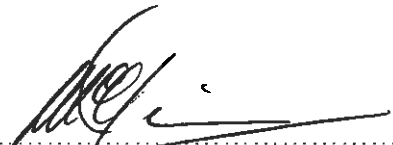
DISTRICT COUNCIL OF PETERBOROUGH

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the District Council of Peterborough for the year ended 30 June 2014, the Council's Auditor, Ian G McDonald FCA has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


Peter McGuinness
CHIEF EXECUTIVE OFFICER
Irene Ruth Whittle
PRESIDING MEMBER
AUDIT COMMITTEE

Date: 09th October 2014

DISTRICT COUNCIL OF PETERBOROUGH

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of the District Council of Peterborough for the year ended 30 June 2014, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Ian G McDonald FCA

Dated this 3 day of October 2014