

PETERBOROUGH
DISTRICT
COUNCIL
ANNUAL REPORT
2000/2001

108 Main Street
PETERBOROUGH S.A. 5422
Telephone (08) 8651 3566
Facsimile (08) 8651 3066

The content of Council's 2000/2001 Annual report is as required under Section 131 of the Local Government Act, 1999.

Progress on Council activities is reported monthly in *The Informer*, which is circulated throughout the Peterborough district.

COUNCIL MEMBERS

Mayor: Cr (Mrs) Ruth Whittle

Deputy Mayor: Cr John Pelton

Councillors: (No wards)

AOM (Andrew) Bailey
TH (Tim) Carter
NR (Norm) Chapman
LE (Leon) Clapp
DSJ (David) Mercer
JC (John) Sandland
CK (Chris) Woodman

CHIEF EXECUTIVE OFFICER:

Rex Mooney

PRINCIPAL OFFICE:

108 Main Street
PETERBOROUGH SA 5422

POSTAL ADDRESS:

PO Box 121
PETERBOROUGH SA 5422

TELEPHONE NUMBER:

(08) 86513566

FACSIMILE NUMBER:

(08) 86513066

E-MAIL:

council@peterboroughsa.com

AUDITOR:

Dean, Newbery & Partners

BANKERS:

National Australia Bank
Local Government Finance Authority (LGFA) – Investments

INSURANCE BROKERS:

Local Government Risk Services
Mutual Liability Scheme

STAFF of COUNCIL:

Administrative Staff

*Rex Mooney	Chief Executive Officer
*Cheryl Willmott	Director of Corporate Services
*Terry Barnes	Director of Finance
Tom King	Works Manager
*Susan Arbon	Office Administration
*Denise Sullivan	Office Administration
*Chick Polomka	Office Administration

*Employed by Federation of North Eastern Councils

Peterborough and Community Library

Michelle Travaille	Library Assistant
Vicki Norman	Library Assistant
Christine Malycha	Library Assistant

Human Services Department

Vera Miller	Community Services Co-ordinator
Gail Sant	Community Development Officer
Martin Heneker	Recreation Link-up Officer
Dianne Harris	Ruralink Service Centre Manager

Works Staff

Greg Bowden	Grant Malchow
Darren Clark	Joe Martin
Greg Duggan	Damien Philp
Steve Jennings	Shane Saal
Grant Lewis	Pat Sandland
Greg Madex	Lennie Tuckwell

COUNCIL COMMITTEES AND COUNCIL DELEGATES

Council Committees

Works Committee, Finance Committee and Development Assessment Panel

Council members and staff represent Council on the following committees:-

SECTION 199 COMMITTEES:

Town Courts	Cr Woodman
Sports Centre	Cr Chapman
Swimming Pool	Cr Chapman
Community Services	Mayor Whittle
Tourist Association	Cr Woodman
Town Hall	Crs Chapman, Carter and T Barnes
Yongala Hall	Cr. Mercer

VARIOUS COMMITTEES:

Ambulance	Crs Chapman & Sandland
High School	Cr Woodman
Hospital Board	Cr Pelton and Mayor Whittle
Animal & Plant Control	Crs Sandland, Bailey & Clapp
Community Library	CEO, & Cr Woodman
Steamtown	Cr Clapp
State Disaster	Tom King, Crs Chapman & Carter
Yongala CFS	Cr Mercer
Peterborough CFS	Cr Bailey
Federation	Mayor Whittle, Crs Pelton & Bailey
Informer	CEO, Crs Pelton & Clapp, V Norman & S Arbon
Northern Waste Mang.	CrCarter – Cr Chapman proxy

DELEGATES:

Local Govt. Assoc.	Mayor Whittle – Cr Bailey proxy
Central Local Govt Assoc	Mayor Whittle & Cr Bailey – Crs Pelton & Sandland proxies
Nthn. Building Health & Inspectorial Board	Crs Sandland & Pelton

PUBLIC PARTICIPATION AND ACCESS TO COUNCIL DOCUMENTS

Decision making Structure of the Council

Council's Ordinary meeting is held on the evening of the third Monday in the month.
The Works Committee meets on the evening of the first Monday in the month.
Special meetings are convened as required.

Access to Council Documents

The following documents are available for public inspection at the Council office and copies are available for a small charge.

- ❖ Agenda and Minutes
- ❖ Budget Statement
- ❖ Policy Manual
- ❖ Annual Report
- ❖ Annual Financial Statement
- ❖ Development Plan
- ❖ Development Application Register
- ❖ Assessment Book
- ❖ Register of Members Allowances and Benefits
- ❖ Register of Employees Salaries, Wages and Benefits

LOCAL GOVERNMENT ACT, 1999 – Section 131 & Schedule 4

1(a) Audited Financial Statements

A copy of the audited Financial Statement is attached

Subsidiaries

A copy of the Annual Report for the Federation of North Eastern Councils is attached.

(b) Registers

The following is a list of Council registers: -

- Cemetery Register
- Dog Registration Register
- Mobile Garbage Bin Register
- Deeds Register
- Lease and Contracts Register
- Campaign Donations (Elections Act)
- Primary and Ordinary Returns (Elections Act)

(c) Code of Conduct

Council adopted its Code of Conduct as required under the sections 63 and 110 of the Local Government Act, 1999 on 16 July 2001

(d) Rating Policy

A copy of the Council's Rating Policy for 2000/2001 is attached

(e) Policy Documents

The following policy documents were adopted in the reporting year: -

<u>Policy Name</u>	<u>Adoption Date</u>
Public Consultation Policy	18 December 2000
Internal Review of Council Decisions Policy	19 March 2001
Access to Council Meetings, Council Committees & Council Documents Policy	19 March 2001
Making of Orders Policy	22 May 2001
Building Inspection Policy	22 May 2001

(f) Allowances

Information on allowances paid to members of Council or a Council Committee: -

Mayor :	Cr (Mrs) Ruth Whittle	\$6,000
	Cr John Pelton (Deputy Mayor)	\$2,000
Committee Chairmen:	Cr Chris Woodman	\$2,000
	Cr Andrew Bailey	\$2,000

Allowances cont.,

Councillors:	Cr Tim Carter	\$1,500
	Cr Norm Chapman	\$1,500
	Cr Leon Clapp	\$1,500
	Cr David Mercer	\$1,500
	Cr John Sandland	\$1,500

(g) **Senior Executive Officers**

Information on the number of senior executive officers, allowances, bonuses and benefits is as follows: -

Chief Executive Officer

Salary

Level 6 Step 2 of the Senior Officers Award plus 4% Enterprise Bargaining Agreement

Motor Vehicle

Business and private use (subject to car lease arrangements)

Council Residence

\$85 per week to 4 March 2001

\$70 per week to 30 June 2001

Telephone Subsidy

\$300 per annum

Note: The Chief Executive Officer is employed by the Federation of North Eastern Councils

Director of Corporate Services

Salary

Level 2 Step 2 of the Senior Officers Award plus 4% Enterprise Bargaining Agreement

Motor Vehicle

Business and private use (subject to car lease arrangements)

Telephone Subsidy

\$200 per annum

Note: The Director of Corporate Services is employed by the Federation of North Eastern Councils

Director of Finance

Salary

Level 2 Step 3 of the Senior Officers Award plus 4%Enterprise Bargaining Agreement

Motor Vehicle

Business and private use (subject to car lease arrangements)

Rental Subsidy

\$30 per week

Telephone Subsidy

\$200 per annum

Note: The Director of Finance is employed by the Federation of North Eastern Councils

(h) Representation Quota

There are no wards within the District Council of Peterborough. The Representation Quota for this Council is 1/210 and councillors are elected for a three (3) year term. The next elections are due in May 2003.

The next Representation Review as prescribed in Section 12, clause (4) will be conducted in November 2002. Public notice of a review will be given inviting interested persons to make written submissions to the council on the subject of the review within the specified period.

Council is cognisant of the provisions of Chapter 3 of the Local Government Act, 1999 for electors to make submissions on representation under the Act.

Representation Quota Comparison

The Flinders Ranges Council	1/210
District Council of Goyder	1/309
District Council of Franklin Harbour	1/196
District Council of Elliston	1/144

2(a) Strategic Management Plan

Council, with support from the Office of Local Government, will be commencing its Strategic Management Planning process early in the 2001/2002 reporting period. Consultants have been engaged and significant public consultation will take place

(b) Competitive Tendering

Council is mindful of its obligations in this regard and has prepared a Contract and Tenders Policy in accordance with section 49 of the Local Government Act, 1999. Council formally adopted this policy on 17 September 2001.

(c) Decision making Structure of the Council

Council's Ordinary meeting is held on the evening of the third Monday in the month. The Works Committee meets on the evening of the first Monday in the month. Special meetings are convened as required.

(d) Equal Opportunity Programme and Human Resource Management

Council is supportive of, and adheres to, equal opportunity processes. Training is provided to staff to ensure a more efficient workforce. Examples of training provided to staff members include: -

- LG Systems
- Dog & Cat Management
- Sun Awareness
- Stress Management

(e) Management Plans for Community Land

Action will take place in the 2001/2002 financial year. A workshop organised by the Office of Local Government was held in Orroroo on 20 September 2001, and was supported by the District Council of Peterborough.

Council adopted this Annual Report at its Ordinary meeting held on 15 October 2001.

Cr (Mrs) Ruth Whittle
Mayor of Peterborough

**THE DISTRICT COUNCIL OF PETERBOROUGH
2000/2001 RATING POLICY/STATEMENT – SUMMARY
VERSION**

This is a summary version of a formal rating policy document prepared for the Council. The complete policy statement is available free on request. The Council's budget is available for inspection at:

The District Council of Peterborough
Town Hall
108 Main Street
Peterborough SA 5422

STRATEGIC FOCUS

In setting its rates for the 2000/2001 financial year the Council has considered its current strategic direction, the current economic climate, the specific issues faced by our community, the budget for the 2000/2001 financial year and the impact of rates on the community. For the 2000/2001 financial year the Council has decided to increase rates income slightly above that declared for the 1999/2000 year.

METHOD USED TO VALUE LAND

All land within a Council area, except for land specifically exempt (eg crown land, Council occupied land), is rateable. The District Council of Peterborough has decided to continue to use a combination of capital value (Peterborough Township) and site value (for all other areas) as the basis for valuing land within the Council area. The Council considers these methods of valuing land provides the fairest method of distributing the rate burden across all ratepayers, and remains in accordance with the amalgamation agreement.

The Council has adopted the valuations made by the SA Valuer-General as provided to the Council on 31st July 2000, the date of valuation being 1st January 2000. If you are dissatisfied with a property valuation then an objection may be made to the Valuer-General in writing, within **60 days** of receiving notice of the valuation, explaining the basis for the objection – provided you have not: (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is **60 days** from the receipt of the first notice; or (b) previously had an objection to the valuation considered by the Valuer-General, GPO Box 1354, Adelaide 5001 and the telephone number is 1300 653 345. **The Council has no role in this process.** It is important to note that the lodgement of an objection does not change the due date for payment of rates.

DIFFERENTIAL GENERAL RATES

At its meeting of 31st July 2000 the Council decided to raise \$599,126 rate revenue in a total revenue budget of \$1,598,800. As a result of this decision the Council has set the following differential general rates, to raise the necessary revenue. Listed below are the differentiating factors and the Rate Levy in cents per \$ of Capital/Site Valuation.

- a) A rate of 18.99 cents in the dollar on the site value valuation of all rateable property within the townships of Yongala, Hillside, Farraville, Petersville, East Terrace and Rosa Terrace.
- b) A rate of 24.205 cents in the dollar on the site value valuation of all rateable property within the township of Oodlawirra.
- c) A rate of 1.5296 cents in the dollar on the capital value valuation of all rateable properties in the township of Peterborough.
- d) A rate of 0.2804 cents in the dollar on the site value valuation of all rateable property within the area of the Council outside the townships referred above.

The minimum rate for the 2000/2001 financial year is \$370.00 within the Peterborough Township and \$55 for the rural areas. Minimum rate for Oodlawirra and Yongala Township is \$100.

PENSIONER CONCESSIONS

If you are an eligible pensioner you may be entitled to a remission on your rates. Application forms (including information on the concessions) are available from either the Council office or Ruralink office. It is important to note that seeking a remission does not change the due date for payment of rates.

UNEMPLOYED PERSONS CONCESSIONS

The Department of Family and Youth Services (FAYS) may assist with the payment of Council rates for your principal place of residence (remissions are not available on vacant land or rental premises).

Please contact your nearest FAYS office for details. An officer from FAYS can be contacted at the Peterborough YMCA building on Tuesday mornings between 10am – 1pm, Phone 8651 2485.

PAYMENT OF RATES

The Council has decided that payment of rates will be by either payment in full by the due date, being 30th November 2000, or by four approximately equal monthly instalments, the first instalment to be paid by the 30th November 2000, the second instalment by the 15th January 2001, the third instalment by the 31st January and the last instalment by the 28th February 2001. If you wish to pay your rates in instalments then you must correctly complete the Application form on the rear of the rates notice and return it to the Council within 30 days of the date of the rates notice. Council staff will assist you to fill in the notice if required.

Remember the last date for payment to avoid a 2% penalty is the 30th November 2000.

Rates may be paid:

- by post
- in person at the office of the Council during the hours of 9.15am – 4.30pm Monday – Friday. There are EFTPOS facilities available at the Council office.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Director of Corporate Services – Cheryl Willmott at the Council office to discuss alternative payment arrangements. Such inquiries are treated confidentially by the Council.

The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or payments by deferred arrangement.

Please Note: Fines and interest will be levied as prescribed by the SA Local Government Act. In this matter, Council must act consistently with all ratepayers.

LATE PAYMENT OF RATES

The Local Government Act provides that Councils impose an initial penalty of 2% on any payment for rates, whether by instalment or otherwise, that is received late. A payment that continues to be late is then charged a prescribed interest rate on the expiration of each month that it continues to be late. For the 2000/2001 financial year this prescribed rate is **10% pa (0.833% per month)**.

The Council issues a final notice for payment of rates when rates are overdue ie. Unpaid by the due date. Should rates remain unpaid more than 30 days after the issue of the final notice the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees to the ratepayer.

When the Council receives a payment in respect of overdue rates the Council applies the money as follows:

- first – to satisfy any costs awarded in connection with court proceedings;
- second – to satisfy any interest costs;
- third – in payment of any fines imposed;
- fourth – in payment of rates, in chronological order (starting with the oldest rate account).

REMISSION AND POSTPONEMENT OF RATES

The Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates he/she is invited to contact Cheryl Willmott on 86513566 to discuss the matter. Such inquiries are treated confidentially by the Council.

The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions.

REBATE OF RATES

The Local Government Act requires Councils to rebate the rates payable on some land. This includes a minimum rebate of 75% for land used predominantly for educational purposes (subject to some

qualifications) and a minimum rebate of 50% for land predominantly used for agricultural, horticultural or floricultural exhibitions.

SALE OF LAND FOR NON-PAYMENT OF RATES

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. Except in extraordinary circumstances, the Council enforces the sale of land for arrears of rates and a copy of the Council's policy is available from Cheryl Willmott on 86513566 or by writing to her at the District Council of Peterborough, PO Box 121 Peterborough SA 5422.

DISCLAIMER

A rate cannot be challenged on the basis of non-compliance with this policy and rates must be paid in accordance with the required payment provisions.

Rex Mooney, CHIEF EXECUTIVE OFFICER

THE FEDERATION of NORTH EASTERN COUNCILS

(Incorporating the District Councils of Orroroo/Carrieton and Peterborough)

2000/2001 Annual Report

The Federation of North Eastern Councils is pleased to present its 2000/2001 Annual Report.

Progress on activities of the District Council of Orroroo/Carrieton is reported in the Goyders Line Gazette and the activities of the District Council of Peterborough are in the Informer. These publications are circulated to all householders in their respective areas each month.

Federation Delegates:

Chairman:	Cr (Mrs) Ruth Whittle
<i>Orroroo/Carrieton</i>	<i>Peterborough</i>
Cr Malcolm Byerlee	Her Worship, Cr(Mrs) Ruth
Whittle	
Cr (Mrs)Kathie Bowman	Cr John Pelton
Cr Warren Luckraft	Cr Andrew Bailey

Chief Executive Officer:	Rex Roger Mooney
Director of Corporate Services:	Cheryl Willmott
Director of Finance:	Terry Barnes

Principal Office: Council Chambers
17 Second Street
PO Box 3
ORROROO SA 5431

Contact :- Telephone : (08) 86581260
Facsimile : (08) 86581434
Email : council@orroroo.com

Bankers : National Australia Bank
Local Government Finance Authority (LGFA)
Investments

Auditors: Dean, Newbery & Partners

Insurance Brokers: Local Government Risk Services
Mutual Liability Scheme

Freedom of Information

The Federation maintains the principles of the Freedom of Information Act. It had no requests for information under these provisions. If you are interested to see Federation information, please approach the Chief Executive Officer.

Controlling Authorities

The Federation is itself a Controlling Authority established by the District Councils of Orroroo/Carrieton and Peterborough in accordance with the requirements of Section 200 of

the former South Australian Local Government Act, 1934 as amended and is now a regional subsidiary under the Local Government Act,1999.

It is understood the Federation of North Eastern Councils is unique in South Australian local government and, indeed, throughout Australia.

Financial Accounts

The attached portion of the Federation's Financial Statements form part of this Annual Report. Queries can be directed to the Chief Executive Officer or through a delegate. A full copy of the Financial Statements is available by contacting Mr Terry Barnes (Director of Finance) on (08) 86581260.

History

The Federation of North Eastern Councils came into existence on 1 October 1997. The Federation was designed to provide administrative services to the District Council of Orroroo/Carrieton and the District Council of Peterborough.

The concept of the Federation was strongly supported by the South Australian Local Government Boundary Reform Board as an option available in lieu of large amalgamations. It is made up of four (4) pre-amalgamation local government areas, with the District Councils of Carrieton and Orroroo amalgamating 1 March, 1997 and the District Council of Peterborough and the Corporation of Peterborough amalgamating on 1 July, 1997.

Federation Activities

Since the commencement of the Federation, the two Councils have been very strong supporters of each other. Evidence of this is as follows :-

- The joint purchase (with the Northern Areas Council) of a garbage compactor
- The purchase of an aerating machine
- Both Councils have acted jointly to have a well resourced grasshopper campaign put in place and worked closely in the 2000/2001 locust control campaign (Orroroo being the area's headquarters)
- Provided administrative support for an Exceptional Circumstances application
- Worked cohesively to prepare and submit two (2) Greencorps applications
- Both Councils are "on-line"
- Direct banking for Federation staff
- A combined tourist brochure (28 pages)
- A combined Occupational Health & Safety Committee (effective 26 March,2001)
- Informal get-together with Councillors and staff
- Combined representations on a variety of issues
- Lodged an expression of interest to the Australian Broadcasting Authority (ABA) to establish a community radio station – Federation FM
- Approaches to 'lift' the profile of the Federation of North Eastern Councils
- Significant grant funding obtained
- The Federation continues to take a proactive role in representing the region in issues of health, telecommunications, tourism, environment, economic development, and many more.

- NOTE:**
- (i) The Federation of North Eastern Councils is cognisant of the requirements of Section 131 of the Local Government Act,1999. Please refer to the individual Annual Report of both Councils for further detailed information.
 - (ii) This Annual Report also covers the period 1999/2000.
 - (iii) Date adopted :- 6 September 2001

Rex Mooney
Chief Executive Officer

**DISTRICT COUNCIL
of
PETERBOROUGH**

Financial Report

For The Period Ending

30 June 2001

DISTRICT COUNCIL OF PETERBOROUGH

FINANCIAL REPORT

FOR THE PERIOD ENDING JUNE 30, 2001

CONTENTS

	PAGE
Overview of the District Council of Peterborough	1
Operating Statement	2
Statement of Financial Position	3
Statement of Changes in Equity	4
Statement of Cash Flows	5
Summary of Significant Accounting Policies	6-8
Notes to and forming part of the Financial Report	9
Comparison Budget and Actual Results	10
Notes to and forming part of the Financial Report	11-17
Statement by Chief Executive Officer and adoption by Council	18
Independent Audit Report	19-20
Federation of North Eastern Councils	21

DISTRICT COUNCIL OF PETERBOROUGH

OVERVIEW OF THE COUNCIL

AREA: 2995 square kilometres

POPULATION: 2,300

SURVEYED ROAD LENGTH: 2,282 kilometres

COUNCILLORS: I.R. Whittle (Mayor) J. Pelton A.O.M. Bailey T.H. Carter J.C. Sandland C.K. Woodman A.W. Morgan N.R. Chapman L.E. Clapp Councillors are elected for a three (3) year term. The next elections are due in May 2003. **SENIOR OFFICERS:** R.R. Mooney - (Chief Executive Officer) C.K. Willmott - (Director of Corporate Services) P.J. Sellar - (Director of Finance) T.M. King - (Works Mananger)

LOCATION: 108 Main Street, Peterborough

POSTAL ADDRESS: P.O. Box 121, Peterborough SA 5422

TELEPHONE NUMBER: (08) 86513566

FACSIMILE NUMBER: (08) 86513066

AUDITOR: Dean Newbery & Partners

BANKERS: National Australia Bank

MISSION STATEMENT: To foster the provision of community representation and participation in local government, and to ensure the effective delivery of services to the population.

DISTRICT COUNCIL OF PETERBOROUGH

Notes to the Financial Statements for the year ended 30 June 2001

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1.1 Basis of Accounting

The Financial Statements are a general purpose Financial Report prepared according to Australian Accounting Standards.

Except for certain assets, shown at written down current cost valuation, the report uses the historical cost convention. The accounting policies adopted are consistent with those of the previous year.

1.2 The Local Government Reporting Entity

All material funds through which the Council controls resources to carry on its functions are in the Financial Statements.

In the process of reporting on the Council as a single unit, all transactions and balances between those material funds (for example loans and transfers between funds) have been eliminated.

1.3 Acquisitions of Assets

The cost method of accounting is used for the initial recording of all assets.

Cost is determined as the fair value of the assets given as consideration plus costs incurred in preparing them.

1.4 Revaluation of Non-Current Assets

All non-current assets, other than receivable, land held for resale and investments, are revalued to their current cost less accumulated depreciation at the date of each general revaluation of property within the Council. The last such revaluation was carried out as at 30 June, 1998. Revaluation increments are credited directly to the asset revaluation reserve.

Current cost with an asset, means the lowest cost at which the gross service potential of that asset could be obtained in the normal course of operations. Revaluations do not result in the value of non-current assets exceeding the net amount expected to be recovered through the net cash inflows arising from their continued use and subsequent disposal ("recoverable amount"). Where the value of a non-current asset is greater than its recoverable amount, the asset is devalued. The revaluation decrement is recognised as an expense in the operating statement except where it reverses a previous increment. In this situation revaluation decrement is taken from the asset revaluation reserve.

DISTRICT COUNCIL OF PETERBOROUGH

Notes to the Financial Statements for the year ended 30 June 2001

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The expected net cash flows included in determining recoverable amounts of non-current assets are discounted to their present values using a market-determined, risk-adjusted discount rate.

1.5 Depreciation of Non-Current Assets

All non-current assets having a limited useful life are depreciated over their lives in a manner that reflects the consumption of the service potential. Land is not a depreciable asset.

The following methods of depreciation are used:

Straight Line
Diminishing Value, or
Remaining Life;

Depending on the nature of the non-current asset group being depreciated. Depreciation on operating plant and equipment is charged to the functions used on, on a usage basis.

1.6 Non-Current Assets Constructed by the Council

The cost of non-current assets constructed by the Council includes the cost of all materials used in construction direct labour on the project and an appropriate proportion of variable and fixed overhead.

1.7 Maintenance and Repairs

Maintenance, repairs costs and minor renewals are expensed when incurred.

1.8 Employee Entitlements

Employee entitlements are accrued on a pro rata basis for annual leave and long service leave up to the reporting date. Such accruals are assessed having regard to the estimated future cash outflows discounted by an appropriate interest rate and other factors including experience of employee departures and their periods of service.

No entitlement has been accrued for sick leave as it is non-vesting.

DISTRICT COUNCIL OF PETERBOROUGH
Notes to the Financial Statements for the year ended 30 June 2001

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The superannuation expense for the reporting period is the amount of the statutory contribution the Council makes to the employees superannuation plan. Details of these arrangements are outlined in Note 21.

1.9 Investments

Investments are valued at cost. Interest revenues are recognised as they accrue.

1.10 Rates, grants, donations and other contributions

Rates, grants, donations and other contributions are recognised as revenues when Council obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured.

Unreceived contributions over which Council has control are recognised as receivables.

Where contributions recognised as revenue during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, contributions pertaining to those undischarged conditions are disclosed.

1.11 Inventory

Inventories are valued at the lower of cost and net realisable value.

1.12 Cash

For the purposes of the statement of cash flows, cash includes all monetary deposits that are readily convertible to cash on hand and which are used, or are available for use, in the cash management function on a day to day basis, net of outstanding bank overdraft.

1.13 Principles of Consolidation

All funds through which the Council controls resources to carry on its functions have been included in the Financial Statements forming part of this financial report.

In the process of reporting on the local authority as a consolidated unit, all inter-entity balances and transactions have been eliminated.

DISTRICT COUNCIL OF PETERBOROUGH
CHIEF EXECUTIVE OFFICERS STATEMENT

I, **TERRY BARNES** the person for the time being occupying the position of **CHIEF EXECUTIVE OFFICER** of **THE DISTRICT COUNCIL OF PETERBOROUGH** do hereby state that the financial statements for the Council for the 2000/2001 financial year are to the best of my knowledge presented fairly and in accordance with accounting procedures which have been maintained in accordance with the with the Local Government Act 1999, and the Local Government (Financial Management) Regulations made under the Act.

.....

T BARNES

.....

DATED

ADOPTION STATEMENT

Laid before **THE DISTRICT COUNCIL OF PETERBOROUGH** and adopted on

.....

.....

MAYOR

INDEPENDENT AUDIT REPORT

**TO THE CHAIRMAN AND COUNCILLORS OF THE
DISTRICT COUNCIL OF PETERBOROUGH**

SCOPE -

I have audited the Financial Statements being the Chief Executive Officer's Statement, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash-flows and notes to and forming part of the Financial Statements of the District Council of Peterborough for the year ended June 30, 2001. The Council's officer's are responsible for the preparation and presentation of the Financial Statements and the information they contain. I have conducted an independent audit of the Financial Statements in order to express an opinion on them.

My audit has been completed in accordance with Australian Auditing Standards to provide reasonable assurance that the Financial Statements are free of material misstatement. My audit procedures included an examination on a test basis of evidence supporting the amounts and other disclosures in the Financial Statements together with evaluation of accounting policies and significant accounting estimates.

My audit procedures have also included an evaluation of compliance by Council with the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 1999.

These audit procedures have been undertaken to form an opinion whether the Financial Statements present fairly according to Australian Accounting Standards, mandatory professional statements (Urgent Issues Group Consensus Views) and statutory requirements a view of the Council consistent with my understanding of its financial position and operations for the year ended 30 June 2001.

The audit opinion expressed in this report has been formed on the above basis.

INDEPENDENT AUDIT REPORT

TO THE CHAIRMAN AND COUNCILLORS OF THE DISTRICT COUNCIL OF PETERBOROUGH

AUDIT OPINION -

In my opinion, the Financial Statements of the District Council of Peterborough are properly drawn up:

- (a) to give a true and fair view of:
 - (i) the Council's state of affairs as at June 30 2001 and the change in equity resulting from operations and cash flows for the year ended on that date.
 - (ii) the other matters required by the Local Government Act 1999 to be dealt with in the Financial Statements.
- (b) according to the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999, and
- (c) according to Australian Accounting Standards and mandatory professional statements.

**DON VENN FCA
CHARTERED ACCOUNTANT**

.....
PARTNER: DEAN NEWBERY & PARTNERS

DATED at NORTH ADELAIDE This DAY OF 19.....

DISTRICT COUNCIL OF PETERBOROUGH

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2001

	2000		2001	
\$	\$		\$	\$
		CURRENT ASSETS		
88,357		Cash	15	184,537
64,858		Receivables	16	133,835
12,938		Inventory	17	32,174
589,081		Investments	18	551,831
<u>2,760</u>		Other		
	757,994	TOTAL CURRENT ASSETS		<u>902,377</u>
		CURRENT LIABILITIES		
		Bank Overdraft		
188,810		Creditors and Provisions	20	248,878
<u>14,645</u>		Loans	20	
	203,455	TOTAL CURRENT LIABILITIES		<u>248,878</u>
	<u>554,539</u>	NET CURRENT ASSETS		<u>653,499</u>
		NON CURRENT ASSETS		
2,340,518		Buildings	19	2,273,169
851,660		Plant & Equipment	19	874,615
69,841		Office Equipment	19	73,759
1,060,320		Infrastructure	19	1,037,853
		Investments		
197,550		Land	19	197,550
		Land Held For Resale		
3,871,267		Roads	19	3,781,882
<u>1,509</u>		Other		
	8,392,665	TOTAL NON CURRENT ASSETS		<u>8,238,828</u>
		NON CURRENT LIABILITIES		
21,716		Provisions	20	22,769
<u>32,115</u>		Loans	20	<u>32,115</u>
	53,831	TOTAL NON CURRENT LIABILITIES		54,884
	<u>8,338,834</u>			<u>8,183,944</u>
	<u>8,893,373</u>	NET ASSETS		<u>8,837,443</u>
		EQUITY		
2,333,681		Accumulated Surplus		2,371,542
6,559,692		Reserves		<u>6,469,692</u>
	<u>8,893,373</u>	TOTAL EQUITY		<u>8,841,234</u>

DISTRICT COUNCIL OF PETERBOROUGH

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2000

	2000		2001
\$	\$		\$
Inflows (Outflows)		CASH FLOWS FROM OPERATING ACTIVITIES	Inflows (Outflows)
1,759,507		RECEIPTS	
		GST Collected	
17,340		GST Remitted by ATO	
		Interest Received	
(1,303,577)		PAYMENTS	
		GST Paid	
(7,024)		Interest Paid	
	466,246	NET CASH USED IN OPERATING ACTIVITIES	0
		CASH FLOWS FROM FINANCING ACTIVITIES	
		RECEIPTS	
		Loan Repayments	0
		Debentures	
0		TOTAL RECEIPTS	0
		PAYMENTS	
(13,778)		Principal	(14,645)
		Other Charges	0
(13,778)		TOTAL PAYMENTS	(14,645)
	(13,778)	NET CASH USED IN FINANCING ACTIVITIES	(14,645)
		CASH FLOWS FROM INVESTMENT ACTIVITIES	
		RECEIPTS	
		Capital Receipts	
19,295		Sale of Assets	
2,366		Loan to Steamtown	
21,661		TOTAL RECEIPTS	0
		PAYMENTS	
(195,089)		Capital Purchases	
(195,089)		TOTAL PAYMENTS	0
	(173,428)	NET CASH USED IN INVESTMENT ACTIVITIES	0
	279,040	NET CHANGE IN CASH	(14,645)
	398,398	OPENING CASH BALANCE	677,438
	677,438	CASH AT THE END OF JUNE 2001	662,793

DISTRICT COUNCIL OF PETERBOROUGH

Notes to the Financial Statements
For the period ended 30 June 2001

Note 2 Comparison of Budget and Actual results for rate determination for the period ended 30 June 2001

REVENUES	Notes	Budget	Actual
Rates		601,090	600,333
Statutory Charges		13,500	13,849
User Charges	1	53,100	97,074
Grants & Subsidies	2	847,800	1,024,061
Investment Income		9,200	36,642
Reimbursements	3	109,500	196,713
Gain on Disposal			0
Other		10,000	30,162
		<u>1,644,190</u>	<u>1,998,834</u>
EXPENDITURE			
Employee Costs	4	476,800	668,569
Contractual Services	5	434,200	273,633
Materials		350,300	331,394
Finance Charges		2,700	6,677
Depreciation			608,034
Other		164,200	162,666
		<u>1,428,200</u>	<u>2,050,973</u>
Net Surplus/Deficit on Operations		<u>215,990</u>	<u>(52,139)</u>

Notes to Budget Comparison Statement

- 1 User Charges were more than budgeted for due to the income of the section 199 Committees not being included in the budget.
- 2 Grants & Subsidies were increased due to an increase in Grants Commission to a higher level than budgeted for.
- 3 Reimbursements were more due mainly to the increased Private Works Income
- 4 The Wages & Salaries were increased due to the administration wages of the Federation being consolidated within Council statements.
- 5 Contractual Services were increased due to a change in work practices and Section Expenses not being included in the Budget.

DISTRICT COUNCIL OF PETERBOROUGH

Notes to the Financial Statements
for the year ended 30 June 2001

2001
\$

Note 3 Employee Costs

Wages & Salaries expense for the period include:

Wages, Salaries & Overheads	592,282
Leave entitlements (including Leave Loading)	36,907
Superannuation	39,380
Total Employee Costs	668,569

Note 4 Contractual Services

Contractual services involve payments or liabilities for the external provision of services. They include:

Audit Fees	8,484
Contractors	265,149
	273,633

Note 5 Materials

Materials are payments or liabilities for physical goods including energy. They include:

Energy- Electricity	43,294
Fuel/Lubricants	43,455
Water	25,231
Other	219,414
	331,394

Note 6 Depreciation

Depreciation and amortisation expense for the period was charged in respect of:

Non-Current Assets

Buildings	100,714
Plant & Equipment	170,088
Office Equipment and Furniture & Fittings	14,803
Roads, Bridges & Footpaths	322,429
	608,034

Note 7 **Other Expenses**

Other expenses for the reporting period included:

Elected Members	21,973
Insurance	89,562
Donations	1,125
Vehicle Registrations	12,037
Contribution NRDB	
Subscriptions & Contributions	7,405
Advertising	
Fringe Benefits Tax	
Bad Debts	
Waste Depot Licences	
Tourism Information	
Other	30,564

162,666

2001

\$

Note 8 **Rate Revenue**

General Rates	595,327
Fines	5006

600,333

Note 9 **Statutory Charges**

Statutory charges are fees from regulatory services

They include:

Planning & Building Fees	3,666
Septic Tank Fees	
Dog Registration & Expiation Fees	6,140
Search Fees	3,939
Other	104

13,849

Note 10 **User Charges**

User charges are revenues from the sale of goods and services or rent or property facilities. They include:

Photocopying	2,004
Cemetery Fees	13,717
Council Property Rent	5,452

Garbage Fees/Services	7,091
Water Rates	
Sporting Rents & Leases	14,682
Hall Hire	7,179
Informer Advertising	
Section 199 Committees	4,950
Road Rental	1,325
Caravan Park Lease	10,250
Other	16,431
Swimming Pool	13,993
	<hr/>
	97,074
	<hr/> <hr/>

Note 11 **Grants & Subsidies**

Grants and Subsidies include all general/specific purpose Commonwealth and State Government grants and are distinguished from the advances by the absence of the obligation to repay. They include:

Community Development Worker	18,510
HACC Funding	8,675
Youth Grant	
Library	9,509
RTR	72,000
Year of Volunteer	1,650
Main Street Grant	3,767
Grants Commission Roads	147,481
Grants Commission General	641,969
Rec Link	10,000
Section 199 Committees	
Social Security & Welfare	48,000
Flood Damage	60,000
Other	2,500
	<hr/>
	1,024,061
	<hr/> <hr/>

2001

\$

Note 12 **Investment Income**

Investment income received from:

Local Government Finance Authority	26,888
Banks	9,754
Steamtown	
	<hr/>
	36,642
	<hr/> <hr/>

Note 13 Reimbursements

Debt Collection Fees Recovered	247
Local Govt Trainee Scheme	24,738
Rurallink	10,000
Centrelink Services	19,023
Sanitary & Garbage	2,125
Private Works	7,982
Tourist Info	13,400
Locust Campaign	84,496
Landcare Group	
Other	34,702

196,713**Note 14 Other Revenue**

Workers Compensation Bonus	
HACC	160
Library	
Section 199	4,351
Insurance Claims	
Civil Skills Traineeship	1,250
Other	24,401

30,162**Note 15 Cash**

Cash On Hand	580
Federation	19,851
Other Committees	26,183
District Fund Account	137,923

184,537**Note 16 Receivables**

Debtors:-	Rates Receivable	90,147
	Other Receivables	52,687
	Less Provision for Doubtful Debts	(9,000)

133,834**Note 17 Inventory**

Fuel On Hand	26,355
Oil & Grease	5,171
Other	649

		<u>32,175</u>
		<u>2001</u>
Note 18 Investments		\$
	LGFA - Short Term	227,960
	Long Service Leave	75,904
	Asset Replacement	136,000
	Federation LSL	22,322
	Bus	
	Special Projects	61,481
	Other Committees	28,165
		<u>551,832</u>
Note 19 Non-Current Assets		
	Buildings	2,757,941
	Additions	33,365
	Deductions	
	less accumulated depreciation	<u>(518,137)</u>
		<u>2,273,169</u>
	Plant & Equipment	1,580,853
	Additions	195,669
	Deductions	877
	Revaluations	
	less accumulated depreciation	<u>901,029</u>
		<u>874,616</u>
	Land	197,550
	Additions	
	Revaluations	
		<u>197,550</u>
	Furniture & Equipment	190,334
	Additions	18,721
	Deductions	
	less accumulated depreciation	<u>(135,297)</u>
		<u>73,758</u>
	Infrastructure	7,443,996
	Additions	210,577
	Deductions	
	Revaluations	
	less accumulated depreciation	<u>2,834,838</u>
		<u>4,819,735</u>

	Total Non-Current Assets	8,238,828
Note 20	Creditors & Provisions	
	Current	
	Creditors	66,780
	Provision - Annual Leave	42,471
	Provision - Long Service Leave	77,120
	Amounts Received in Advance	62,507
	Debenture Loans	
		248,878
	Non-Current	
	Debenture Loans	32,115
	Provision - Long Service Leave	22,769
		54,884
	Total Creditors & Provisions	303,762

A Valuation of Councils Assets has been undertaken by Maloney Field Services with values as at 30 June 1998. The date of the Report is 4 June 1998. The actual valuation was personally conducted by Andrea J Carolan and Jamahl D Waddington on behalf of Maloney Field Services.

2001
\$

Note 21 Superannuation

The District Council contributes in respect of its employees to a defined benefit superannuation scheme established in respect of all Councils in the State. In accordance with statutory requirements, the District Council of Peterborough contributes to the Local Super Scheme ("the scheme") amounts determined by the board. As such, assets accumulate in the scheme to meet members' benefits as they accrue. If the likely assets of the scheme were insufficient to satisfy benefits payable to its beneficiaries, the Council would be required to meet its share of the deficiency. No Liability of the Council has been recognised as at the reporting date in respect of Superannuation benefit for its employees. The amount of superannuation contributions paid by the Council during the reporting period was \$31,127.86

Note 22 Regional Subsidiary

The Federation of North Eastern Councils is a body established under Section 42 of the Local Government Act. The member Councils are the District Councils of Orroroo/Carrieton and Peterborough. The function of the authority is to provide administrative services to the member Councils. The Council's share of the authority has been included in the Financial Statements.

Note 23 **Reconciliation of Increase in Net Assets Resulting from Operations to Net Cash Inflow from Operating Activities**

2001
\$

Increase in net assets resulting from operations
Items not involving cash:

Depreciation
Receivables
Inventory
Other
Creditors
Provision for employee entitlements

Net Cash Inflow from operating Activities

0

DISTRICT COUNCIL OF PETERBOROUGH

NOTES TO FINANCIAL STATEMENTS

FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The interest rate risk for all interest bearing financial instruments of the Council at 30 June 2001 are detailed in the following table. Exposures arise predominately from assets and liabilities at variable interest rates as the Council intends to hold fixed rate assets and liabilities to maturity.

30-Jun-00	Average interest rate	Variable interest rate	Fixed Interest Rate			Non-interest bearing	Total
			Less than 1 year	1 to 5 years	More than 5 years		
	%	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:							
Cash & Deposits	3.00	185					185
Investments	5.00	552					552
Receivables							134
Financial Liabilities:							
Overdraft & Borrowings	6.00				32		32
Creditors & Accruals							272
Lease liabilities							

(b) Net Fair Value of Financial Assets and Liabilities

The Council's financial assets and liabilities are recorded at amounts reflective of their respective net fair values within the financial statements. The net fair value of other monetary financial assets and financial liabilities is based on market price, where a market exists, or by discounting expected future cashflows by the current interest rates for assets and liabilities with similar risk properties.

The net fair values of financial assets and liabilities at 30 June 2000 are as follows:

	2001 Carrying Amount \$'000	2001 Net Fair Value \$'000
Financial Assets:		
Cash & Deposits	185	185
Investments	552	552
Receivables	134	134
Financial Liabilities:		
Overdraft & Borrowings	32	32
Creditors & Accruals	272	272
Lease liabilities		